

Jefferson Farmers Market Rules and Regulations

Market Times and Location:

- The Market begins on Thursday June 8, 2017 thru October 12, 2017. The Market operates on Thursday Afternoons from 12:00 p.m. to 5 p.m.
- The Market is held in the **South Center Avenue and Racine Street Municipal Parking Lot** in Downtown Jefferson.

Fee:

- The Seasonal rate for the Market is \$ 65.00 per vendor for a 10' x 10' stall if reserved before April 1.
- Vendors are required to retain regular attendance at the market. Excess absences will void this contract and vendor participation.
- Vendors shall make available for inspection the lands or areas where their crops and or products are grown.

Market Stall Assignments:

- Stalls are approximately 10' x 10'. Stalls will be located and marked off by the JFM committee. Vendors are to stay within the boundaries of their stall and or booth area.

Market Set Up Procedures:

- Vendors should arrive at 11 a.m. for setup. If you are unable to make the setup time of 11 a.m., contact the Cheryl Ann at 920-650-7841.
- Contact the Jefferson Farmers Market Committee (JFM) by email or phone by Wednesday prior to market day if you are unable to attend. Vendors should email the JFM Committee at FarmersMarket@jeffersonwis.com, or you may call the JFM Market Manager at 920-650-7841 for any questions.
- Should a conflict prevent you from being able to set up on time, or a disturbance occurs between a vendor and vendors, the JFM Committee reserves the right to have you removed as a vendor from the market, and you will lose your application fee. Vendors will be responsible for cleanup of their stall area. Failure to comply will result in a \$50.00 cleanup charge.

Parking

- This year, vendors may park in designated areas approved by the JFM Committee, to provide parking for Market Customers. **Please** do not park in the parking lot. These stalls are for the surrounding businesses and guests to the market.
- Vendors with special needs should make arrangements with the JFM Committee on an individual basis,

Stalls are not transferable.

Vendors are responsible for furnishing their own booth such as tent, tent weights, tables and chairs. The JFM committee asks that vendors do not extend beyond their stall.

All products sold at the market, must be displayed and sold in a manner which prevents contamination. Vendors may only sell products submitted on the JFM application. Additional items require approval by the JFM Committee prior to bringing it to the market. All vendors are encouraged to have liability insurance, along with the required county and state license permits. Permits must be on file with the JFM Committee prior to selling at the market. Vendors unsure of the type of license and or permit you may need you can contact the Jefferson Health Department at 920-262-8094. Scales manufactured prior to 1997 must be certified by the State of Wisconsin Weights and Measures Department. If you have any questions please feel free to contact Cheryl Ann JFM Manager, at FarmersMarket@jeffersonwis.com or at 920-650-7841, or Cyndi at 920-674-7720.

Thank you for your interest in vending at the Jefferson Farmers Market!