

**MINUTES  
CITY OF JEFFERSON COMMON COUNCIL  
TUESDAY, MARCH 6, 2018**

The Tuesday, March 6, 2018 meeting of the City of Jefferson Common Council was called to order at 7:00 p.m. by Mayor Oppermann. Members present were: Ald. Brandel, Ald. Peachey, Ald. Horn, Ald. Miller, Ald. Tully, Ald. Krause and Ald. Beyer. Absent: Ald. Lares. Also present were: City Administrator Freitag, City Engineer Pinnow, City Attorney Rogers and City Clerk/Deputy Treasurer Kuehl.

**PUBLIC PARTICIPATION**

None.

**RESOLUTION NO. 107 – CONSENT AGENDA**

Ald. Beyer introduced Resolution No. 107.

**CITY OF JEFFERSON  
RESOLUTION NO. 107**

**BE IT RESOLVED**, by the Common Council of the City of Jefferson, Wisconsin that the consent agenda for March 6, 2018 is hereby adopted.

- A. Vouchers Payable for March, 2018 in the amount of \$305,742.61. Payroll Summary for March 2, 2018 in the amount of \$159,301.59.
- B. Council Minutes from the February 20, 2018 Meetings of the Common Council.
- C. Licenses as Approved by the Regulatory Committee
  - 1. Operator's Licenses
  - 2. Special Class B Licenses

Ald. Beyer, seconded by Ald. Tully moved to approve Resolution No. 107. On call of the roll, motion carried unanimously.

**RESOLUTION NO. 108 – A RESOLUTION AUTHORIZING 2017 FINAL BUDGET**

**ADJUSTMENTS**

Ald. Peachey introduced Resolution No. 108.

**CITY OF JEFFERSON  
RESOLUTION NO. 108**

**BE IT RESOLVED** by the Common Council of the City of Jefferson, Wisconsin that the following 2017 budget adjustments are hereby authorized and shall be funded out of the General Fund fund balance:

<b>BUDGET ITEM</b>	<b>ACCOUNT #</b>	<b>CURRENT BUDGET</b>	<b>BUDGET ADJUSTMENT</b>	<b>REVISED AMOUNT</b>
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<i>General Misc.</i>				
Miscellaneous Exp	01-51910-70-717	\$25,000	<b>\$120,100</b>	\$145,100
<i>Fire Department</i>				
Operating & Program Supply	01-52310-30-342	\$14,000	<b>\$1,700</b>	\$15,700
<i>EMS</i>				
Wages – Part Time	01-55210-30-342	\$185,000	<b>\$65,300</b>	\$250,300
<i>VFW</i>				
Materials to Maint Bldg	01-55120-30-352	\$1,000	<b>\$2,000</b>	\$3,000
<i>Recreation</i>				
Operating & Program Supply	01-55210-30-342	\$11,000	<b>\$28,000</b>	\$39,000

BUDGET ITEM	ACCOUNT #	CURRENT BUDGET	BUDGET ADJUSTMENT	REVISED AMOUNT
Fund 16 – Recycling/Refuse	16-50000-10-113	\$26,000	<b>\$4,850</b>	\$30,850
Fund 35 – Civic Promotion	35-50000-30-395	\$0	<b>\$31,800</b>	\$31,800
Fund 43 – Park Devlpmnt	66-50000-40-443	\$0	<b>\$16,600</b>	\$16,600
Fund 47 – Land Acq Fund	47-50000-30-350	\$33,325	<b>\$4,150</b>	\$37,475
Fund 54 – Development Fund	54-50000-30-300	\$0	<b>\$200,000</b>	\$200,000
Fund 66 – Cap Prjct Fund	66-50000-40-441	\$0	<b>\$27,400</b>	\$27,400

**BE IT FURTHER RESOLVED** that the above budget adjustments are funded out of the respective fund balances.

Motion was made by Ald. Peachey, seconded by Ald. Horn to approve Resolution No. 108. Motion carried unanimously on call of the roll.

**RESOLUTION NO. 109 – A RESOLUTION CREATING FIRE DISTRICTS AND DESIGNATING FIRE HOUSE ALLEY AS A FIRE DISTRICT**

Ald. Tully introduced Resolution No. 109.

**CITY OF JEFFERSON  
RESOLUTION NO. 109**

**WHEREAS**, the Common Council for the City of Jefferson, pursuant to Wis. Stat. §§ 62.11(5), 196.58(1r), and 182.017(1r), has been granted the authority to determine the terms and conditions under which public utilities and any other “**Company**,” as defined in Wis. Stat. § 182.017(1g)(b), may occupy rights-of-way under the City’s jurisdiction.

**WHEREAS**, the City finds that it is in the best interests of public health, safety, and welfare to establish “**Fire Districts**” within the City of Jefferson.

**WHEREAS**, a Fire District is an area within the city limits that, due to the presence of narrow rights-of-ways, utility poles and aerial lines (collectively “**Aboveground Facilities**”), presents a threat to public health, safety, and welfare because the combination of narrow rights-of-ways and Aboveground Facilities can hinder fire- fighting efforts and result in more serious personal injuries and greater property damage.

**WHEREAS**, the Chief of the City of Jefferson Fire Department has opined (**Exhibit A**) that the Aboveground Facilities located in the highlighted area shown on **Exhibit B** (i.e., the block bordered by East Milwaukee Street, South Center Avenue, East Dodge Street, and South Main Street (collectively, “**Fire House Alley**”) create a significant challenge to safe aerial ladder operations of the Fire Department and, therefore, threaten public health, safety, and welfare.

**WHEREAS**, the replacement of the Aboveground Facilities in Fire House Alley with underground facilities will protect public health, safety, and welfare by reducing the risk to life and property in the event of a fire; and

**WHEREAS**, the City of Jefferson intends to provide for the orderly and timely overhead to underground conversion of its electric distribution facilities in Fire House Alley.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF JEFFERSON THAT:**

1. Fire House Alley is hereby declared to be a Fire District.
2. The public health, safety, and welfare require the removal of all existing Aboveground Facilities in Fire House Alley.
3. The City of Jefferson’s municipal electric utility (“**Jefferson Utilities**”) shall, at its own expense and as soon as reasonably practicable, remove all of its Aboveground Facilities within Fire House Alley and replace them, at its discretion, with appropriate underground facilities.
4. Any Company currently maintaining Aboveground Facilities within Fire House Alley shall, at the direction of Jefferson Utilities and at the Company’s sole expense, remove such facilities, and, if desired, relocate such facilities underground in cooperation with Jefferson Utilities.

Ald. Tully, seconded by Ald. Beyer moved to approve Resolution No. 109. On call of the roll, motion carried unanimously.

**RESOLUTION NO. 110 – A RESOLUTION APPROVING THE AWARD OF BIDS FOR THE 2018 STREETS RESURFACING PROJECT**

Ald. Brandel introduced Resolution No. 110.

**CITY OF JEFFERSON  
RESOLUTION NO. 110**

**WHEREAS**, the City of Jefferson received three bids from contractors interested in the “**2018 STREET RESURFACING**” project; and

**WHEREAS**, the values of the 3 lowest bidders are included in the following table:

Company	Base Bid (First, State, Hill, Dane, Park, Church,	Alternate Bid 1 (Oakwood Ct)	Alternate Bid 2a (E Milwaukee St)	Alternate Bid 2b (Firehouse Alley)	Alternate Bid 3 (E Linden Dr)	Total Base & Alternate Bids
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	<b>Copeland, Short)</b>					
Tri County Paving	\$213,190.95	\$26,337.04	\$28,041.36	\$13,573.15	\$30,988.11	\$312,130.61
Wolf Paving	\$205,752.85	\$29,674.05	\$30,637.74	\$16,453.40	\$31,102.30	\$313,620.34
Payne & Dolan	\$223,130.75	\$28,383.29	\$30,584.25	\$15,589.00	\$28,670.20	\$326,357.49

**WHEREAS**, a budget of \$329,000 has been allocated in the Capital Improvement fund; and

**WHEREAS**, the City Engineer reviewed the project bid results and recommends award of project to Tri-County Paving, Inc. from DeForest, WI which is the low qualified bidder; and

**WHEREAS**, the work on any individual street shall be completed within 35 calendar days after commencement and shall be completed no later than August 17, 2018; and

**WHEREAS**, the project scope involves resurfacing fourteen equivalent blocks of streets which include:

1. First Street (Hill Street to State Street)
2. Hill Street (Pinecrest Drive to Wisconsin Drive)
3. State Street (Wisconsin Drive to terminus)
4. Dane Street (S Center Avenue to S Whitewater Avenue)
5. N Park Avenue (E North Street to E Church Street)
6. E Church Street (N German Avenue to N Park Avenue)
7. N Copeland Avenue (W Short Street to W Racine Street)
8. W Short Street (N Pleasant Avenue to N Copeland Avenue)
9. Oakwood Court
10. E Milwaukee Street (S Main Street to S Center Avenue)
11. Old Firehouse Alley (S Main Street to S Center Avenue)
12. E Linden Drive (S Dewey Avenue to S Fischer Avenue)

**NOW, THEREFORE BE IT RESOLVED**, by the Common Council of the City of Jefferson, Wisconsin that it herein approves the Base and four Alternate Bids from Tri-County Paving for the **2018 STREET RESURFACING** in the amount of \$312,130.61;

**BE IT FURTHER RESOLVED**, by the Common Council that the City Administrator is herein authorized and directed to execute any contract or document associated with the above action on behalf of the City of Jefferson upon the review and consent of the City Attorney.

Ald. Brandel, seconded by Ald. Miller moved to approve Resolution No. 110. On call of the roll, motion carried unanimously.

**PRESENTATION AND DISCUSSION – PHASE I OF FORMER COUNTY HIGHWAY PROPERTY REDEVELOPMENT**

Administrator Freitag gave updates on the former Foremost property, the former EMS/Parks Building and the former Tyson facility.

Administrator Freitag, Engineer Pinnow and Parks, Recreation and Forestry Director Keller presented the redevelopment plan for the former County Highway property. Director Keller explained the Park

development plan and Engineer Pinnow went over the preliminary cost estimate for Phase I. Administrator Freitag explained the next steps including an intergovernmental agreement between the City Council and the County Board. He also gave a summary of the anticipated City, County and joint obligations. The consensus of the Council was to move forward with this project.

**Adjourn to Closed Session Pursuant to Section 19.85 (1)(c) of the Wisconsin State Statutes to Discuss the Appointment of a Chief Wastewater Operator**

Ald. Krause, seconded by Ald. Miller moved to adjourn to Closed Session. On call of the roll, motion carried unanimously.

Motion was made by Ald. Krause, seconded by Ald. Tully to reconvene to open session. Motion carried unanimously on call of the roll.

Ald. Peachey, seconded by Ald. Horn moved to adjourn the March 6, 2018 meeting of the Common Council at 8:03 p.m. On a voice vote, motion carried unanimously.

The minutes of the March 6, 2018 meeting of the Common Council are uncorrected. Any corrections made thereto will be noted in the proceedings at which time the minutes are approved and referenced above.