

**MINUTES
CITY OF JEFFERSON COMMON COUNCIL
TUESDAY, APRIL 17, 2018**

The Tuesday, April 17, 2018 meeting of the City of Jefferson Common Council was called to order at 7:00 p.m. by Mayor Oppermann. Members present were: Ald. Peachey, Ald. Miller, Ald. Tully, Ald. Beyer, Ald. Lares, Ald. Horn and Ald. Krause. Absent: Ald. Brandel. Also present were: City Administrator Freitag, City Engineer Pinnow, City Attorney Rogers and City Clerk/Deputy Treasurer Kuehl.

PUBLIC PARTICIPATION

Damon Schopen, 605 Parkwood Lane, was present and explained his business, FOCUS Coworking, and some of their upcoming events.

PROPOSED ORDINANCE # 4-18 – AN ORDINANCE TO REPEAL AND REPLACE SECTION 204-2 OF THE MUNICIPAL CODE CONCERNING ESTABLISHING HOURS FOR USE OF CITY PARKS

Ald. Peachey introduced Proposed Ordinance #4-18 for its second reading.

**CITY OF JEFFERSON
ORDINANCE # 4-18**

The Common Council of the City of Jefferson, Wisconsin hereby ordains as follows:

Section 1: 204-2 is hereby repealed in its entirety.

Section 2: 204-2 is hereby restated as follows:

(a) No person shall be present in any City park from 11:30 p.m. until 5:00 a.m. each day except City employees performing official duties or persons authorized by the City to perform maintenance or related duties.

(b) The Common Council, however, shall have the authority to alter park hours by means of a Resolution duly adopted and stating specifically what days are to be included.

Section 3: This ordinance shall take effect after passage, publication, and attestation as required by law.

Motion was made by Ald. Peachey, seconded by Ald. Krause to approve Ordinance #4-18. Motion carried unanimously on call of the roll.

RESOLUTION NO. 119 – CONSENT AGENDA

Ald. Beyer introduced Resolution No. 119.

**CITY OF JEFFERSON
RESOLUTION NO. 119**

BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that the consent agenda for April 17, 2018 is hereby adopted.

- A. Vouchers Payable for April, 2018 in the amount of \$192,685.04. Payroll Summary for April 13, 2018 in the amount of \$155,501.27.
- B. Council Minutes from the April 4, 2018 Meetings of the Common Council.
- C. 2018 Greenwood Cemetery Association Subsidy - \$15,000
- D. Licenses as Approved by the Regulatory Committee
 - 1. Operator's Licenses
 - 2. Special Class B Licenses

Ald. Beyer, seconded by Ald. Lares moved to approve Resolution No. 119. On call of the roll, motion carried unanimously.

RESOLUTION NO. 120 – A RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF JEFFERSON, WI AND THE COUNTY OF JEFFERSON, WI

Ald. Miller introduced Resolution No. 120.

**CITY OF JEFFERSON
RESOLUTION NO. 120**

WHEREAS, the City of Jefferson has identified the former Jefferson County Highway Department Property as a priority site for redevelopment. The size and location of the property make it highly desirable to identify all redevelopment opportunities based on the potential highest and best use of the property. The location is along the Rock River at the intersection of Puerner Street (the street leading to the Jefferson County Fair Grounds) and Business STY 26 (Main Street). This location has close proximity to the business center of the City. Further, the City has included this property within the Tax Incremental District #5; and

WHEREAS, the site includes 5.7 acres along the Rock River which has limited development values based on being located in the 100 and 500 year floodplain which would limit the ability to build on the site. Both the City and County have identified that strategic outdoor facilities are important to public recreation, tourism and quality of life. This site provides access to the national Rock River Trail and easy access to multiple other bike trails. Further, it has been determined that exploring a joint City-County Park will be mutually beneficial to both parties to include joint application for grant programs, public amenities to serve constituents and increased development viability for County property within the City; and

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that it herein approves and authorizes an Intergovernmental Agreement between the City of Jefferson and the County of Jefferson that specifies that the County and City will continue to work jointly for the long term development of an approximately 5.7 acre public purpose park located along Rock River on the former County Highway Department Grounds and sets forth the separate and joint obligations of the parties as they work on the project.

Motion was made by Ald. Miller, seconded by Ald. Horn to approve Resolution No. 120. Motion carried unanimously on call of the roll.

RESOLUTION NO. 121 – A RESOLUTION AUTHORIZING SUBMITTAL OF GRANT APPLICATIONS SUPPORTING DEVELOPMENT OF A PUBLIC PARK ON A PORTION OF THE FORMER COUNTY HIGHWAY MAINTENANCE FACILITY PROPERTY

Ald. Horn introduced Resolution No. 121.

**CITY OF JEFFERSON
RESOLUTION NO. 121**

WHEREAS, the City of Jefferson is interested in developing lands for public outdoor recreation purposes; and

WHEREAS, the Common Council has approved a plan for the redevelopment of the Former County Highway Maintenance Facility Site in Jefferson to create a public, waterfront park on April 17, 2018; and

WHEREAS, the City of Jefferson and County of Jefferson adopted an intergovernmental agreement for the ownership and maintenance of the site on April 17, 2018; and

WHEREAS, the County of Jefferson has adopted this plan in their Comprehensive Outdoor Recreation Plan Update and the City of Jefferson is in the process of updating its Comprehensive Outdoor Recreation Plan to include this plan; and

WHEREAS, the Wisconsin Department of Natural Resources administers the Knowles-Nelson Stewardship Fund Program, the Recreational Trails Program, Land and Water Conservation Fund Program, and Recreational Boating Facilities Program making grants available to local units of government and non-profit conservation organizations to help fund public space and recreational pathway development; and

WHEREAS, financial aid is required to carry out the project; and

THEREFORE, BE IT RESOLVED, that the City of Jefferson has budgeted a sum sufficient to complete the project and authorizes Timothy J. Freitag, City Administrator, to act on behalf of the City of Jefferson to:

- Submit an application to the State of Wisconsin Department of Natural Resources for any grants or financial aid that may be available from the above referenced sources or other sources that the City becomes aware of; and
- Submit reimbursement claims along with necessary supporting documentation within 6 months of the project completion date; and
- Submit signed documents; and

BE IT FURTHER RESOLVED, that the City of Jefferson will comply with state or federal rules for the programs for projects accessible to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural Resources or the National Park Service approval in writing before any change is made to the project site.

Ald. Horn, seconded by Ald. Beyer moved to approve Resolution No. 121. On call of the roll, motion carried unanimously.

RESOLUTION NO. 122 – A RESOLUTION ENDORSING THE JEFFERSON ECONOMIC RECOVERY PLAN TO BE INCLUDED IN THE JEFFERSON COMPREHENSIVE OUTDOOR RECREATION PLAN

Ald. Lares introduced Resolution No. 122.

**CITY OF JEFFERSON
RESOLUTION NO. 122**

WHEREAS the Jefferson Economic Recovery Plan (2017) and the Downtown Redevelopment Plan (2015) calls for a development area in the north portion of the city at the former County Highway shop. This development design includes a waterfront park area; and

WHEREAS, the City of Jefferson is in the process of updating their Comprehensive Outdoor Recreation Plan; and

WHEREAS, the Parks, Recreation and Forestry Commission has approved the park concept for the former county highway shop; and

WHEREAS, the City of Jefferson will be including this park concept into the updated Comprehensive Outdoor Recreation Plan; and

THEREFORE NOW BE IT RESOLVED that the City of Jefferson will include the development of a joint city county park in the location of the former highway shop in the updated Comprehensive Outdoor Recreation Plan.

Motion was made by Ald. Lares, seconded by Ald. Miller to approve Resolution No. 122. Motion carried unanimously on call of the roll.

RESOLUTION NO. 123 – A RESOLUTION AUTHORIZING THE AWARD OF BIDS FOR THE 2018 NORTH INDUSTRIAL PARK STORMWATER POND EXPANSION

Ald. Tully introduced Resolution No. 123.

**CITY OF JEFFERSON
RESOLUTION NO. 123**

WHEREAS, the City of Jefferson received bids for the “2018 NORTH INDUSTRIAL PARK STORMWATER POND EXPANSION” project; and

WHEREAS, nine bids were received but one was withdrawn by the contractor after bid opening; and

WHEREAS, the values of the 3 lowest qualified bidders are included in the following table:

Company	Base Bid
Gallitz Grading, Inc.	\$86,759.00
Wondra Construction, Inc.	\$92,058.40
Maddrell Excavating, LLC	\$114,789.00

WHEREAS, the engineering estimate for this project was \$120,000; and

WHEREAS, funds for this project have been allocated in the Stormwater Improvement fund;
and

WHEREAS, the City Engineer reviewed the project bid results and recommends award of project to Gallitz Grading, Inc. which is the low qualified bidder; and

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that it herein approves the Base Bid from Gallitz Grading, Inc. for the 2018 NORTH INDUSTRIAL PARK STORMWATER POND EXPANSION in the amount of \$86,759.00;

BE IT FURTHER RESOLVED, by the Common Council that the City Administrator is herein authorized and directed to execute any contract or document associated with the above action on behalf of the City of Jefferson upon the review and consent of the City Attorney.

Ald. Tully, seconded by Ald. Beyer moved to approve Resolution No. 123. On call of the roll, motion carried unanimously.

Ald. Peachey, seconded by Ald. Lares moved to adjourn the April 17, 2018 meeting of the Common Council at 7:19 p.m. On a voice vote, motion carried unanimously.

The minutes of the April 17, 2018 meeting of the Common Council are uncorrected. Any corrections made thereto will be noted in the proceedings at which time the minutes are approved and referenced above.