

**MINUTES  
CITY OF JEFFERSON COMMON COUNCIL  
TUESDAY, MAY 1, 2018**

The Tuesday, May 1, 2018 meeting of the City of Jefferson Common Council was called to order at 7:00 p.m. by Mayor Oppermann. Members present were: Ald. Peachey, Ald. Miller, Ald. Tully, Ald. Beyer, Ald. Lares, Ald. Horn and Ald. Krause. Absent: Ald. Brandel. Also present were: City Administrator Freitag, City Engineer Pinnow, City Attorney Rogers and City Clerk/Deputy Treasurer Kuehl.

**PUBLIC PARTICIPATION**

None.

**PRESENTATION – AREA DENTAL**

Dr. Jarrod Thomas with Area Dental introduced himself and his business. The Area Dental office in Jefferson opened on April 16, 2018.

**PRESENTATION – RODEWAY INN**

Vishal Patel with Rodeway Inn introduced himself and presented the future plans for the Rodeway Inn.

**RESOLUTION NO. 4 – CONSENT AGENDA**

Ald. Tully introduced Resolution No. 4.

**CITY OF JEFFERSON  
RESOLUTION NO. 4**

**BE IT RESOLVED**, by the Common Council of the City of Jefferson, Wisconsin that the consent agenda for May 1, 2018 is hereby adopted.

- A. Vouchers Payable for March, 2018 in the amount of \$16,532.41 and May, 2018 in the amount of \$97,796.48. Payroll Summary for April 27, 2018 in the amount of \$152,073.35.
- B. Council Minutes from the April 17, 2018 Meetings of the Common Council.
- C. Licenses as Approved by the Regulatory Committee
  1. Operator's Licenses
  2. Special Class B Licenses

Ald. Tully, seconded by Ald. Beyer moved to approve Resolution No. 4. On call of the roll, motion carried unanimously with Ald. Beyer abstaining from the approval of the Special Class B License for the CPA event.

**FINANCIAL STATEMENT PRESENTATION**

Vasvi Joshi of Baker Tilly discussed the 2017 General Purpose Financial Statements and Audit Report.

**RESOLUTION NO. 5 – A RESOLUTION TO ACCEPT THE 2017 GENERAL PURPOSE FINANCIAL STATEMENTS AND AUDIT REPORT**

Ald. Peachey introduced Resolution No. 5.

**CITY OF JEFFERSON  
RESOLUTION NO. 5**

**BE IT RESOLVED** by the Common Council of the City of Jefferson, Wisconsin that the 2017 General Purpose Financial Statements and Audit Report are hereby accepted.

Motion was made by Ald. Peachey, seconded by Ald. Krause to approve Resolution No. 5. Motion carried unanimously on call of the roll.

**RESOLUTION TO ACCEPT THE 2017 SEWER AND STORM UTILITY FINANCIAL STATEMENTS AND AUDIT REPORT**

Ald. Krause introduced Resolution No. 6.

**CITY OF JEFFERSON  
RESOLUTION NO. 6**

**BE IT RESOLVED** by the Common Council of the City of Jefferson that the 2017 Storm and Sanitary Sewer Utility Financial Statements and Audit Report are hereby accepted.

Ald. Krause, seconded by Ald. Horn moved to approve Resolution No. 6. On call of the roll, motion carried unanimously.

**RESOLUTION AUTHORIZING PRELIMINARY BREATH TESTING FEES**

Ald. Horn introduced Resolution No. 7.

**CITY OF JEFFERSON  
RESOLUTION NO. 7**

**WHEREAS**, by the Common Council of the City of Jefferson, Wisconsin that a monthly fee of \$15.00 for Preliminary Breath Testing (PBT) is to be added to the 2018 City of Jefferson Approved Fee Structure table;

**WHEREAS**, by the Common Council of the City of Jefferson, Wisconsin herein authorizes the Chief of Police to create proper administrative procedures for said Preliminary Breath Testing and fee collection by authorized Jefferson Police Department staff;

**NOW, THEREFORE BE IT RESOLVED**, by the Common Council of the City of Jefferson, Wisconsin that the monthly fee of \$15.00 for Preliminary Breath Testing (PBT) is to be added to the approved 2018 Fee Structure Table and that the Chief of Police is authorized to create proper administrative procedures to conduct said tests and collect said fees.

Motion was made by Ald. Horn, seconded by Ald. Beyer to approve Resolution No. 7. Motion carried unanimously on call of the roll.

**RESOLUTION AUTHORIZING EXECUTION OF THE DEPARTMENT OF NATURAL RESOURCES PRINCIPAL FORGIVEN FINANCIAL ASSISTANCE AGREEMENT**

Ald. Peachey introduced Resolution No. 8.

**CITY OF JEFFERSON  
RESOLUTION NO. 8**

**WHEREAS**, the City of Jefferson (the “Municipality“) wishes to undertake a project to replace private lead service lines at residences, pre-k thru 12 schools and licensed or certified day care centers, identified as DNR No. 5463-03 (the “Project”); and

**WHEREAS**, the Municipality has applied to the Safe Drinking Water Loan Program (the “SDWLP”) for financial assistance in the form of a loan made by the SDWLP to the Municipality of which all the principal will be forgiven at the time that loan disbursements are made to the Municipality, pursuant to the DNR Financial Assistance Agreement; and

**WHEREAS**, the SDWLP has determined that it can provide a loan with principal forgiveness in an amount up to \$150,000 that it has identified as being eligible for SDWLP funding;

**NOW, THEREFORE**, the City Mayor and City Clerk are authorized by and on behalf of the Municipality to execute the Principal Forgiven Financial Assistance Agreement that contains the terms and conditions of the SDWLP award for the Project. The Principal Forgiven Financial Assistance Agreement is incorporated herein by this reference.

Ald. Peachey seconded by Ald. Beyer moved to approve Resolution No. 8. On call of the roll, motion carried unanimously.

**RESOLUTION AUTHORIZING BUDGET ADJUSTMENT**

Ald. Krause introduced Resolution No. 9.

**CITY OF JEFFERSON  
RESOLUTION NO. 9**

**BE IT RESOLVED** by the Common Council of the City of Jefferson, Wisconsin that the following 2018 budget adjustments are hereby authorized and shall be funded out of the General Fund fund balance:

<b>BUDGET ITEM</b>	<b>ACCOUNT #</b>	<b>CURRENT BUDGET</b>	<b>BUDGET ADJUSTMENT</b>	<b>REVISED AMOUNT</b>
<i>Emergency Medical Serv.</i>				
<b>Travel, Training &amp; Mtgs</b>	01-52550-30-312	\$10,000	<b>\$8,743</b>	\$18,743
<b>Materials to Maint Vehicle</b>	01-52550-30-355	\$ 4,000	<b>\$324</b>	\$4,324
<b>Lab Expense</b>	01-52550-20-273	\$ 400	<b>\$1,011</b>	\$1,411

**BE IT FURTHER RESOLVED** that the above budget adjustments are funded out of the revenues received from Fort Health Care in 2017 and subsequently reserved in the 2017 General Purpose Financial Statements and Audit.

Motion was made by Ald. Krause, seconded by Ald. Tully to approve Resolution No. 9. Motion carried unanimously on call of the roll.

**RESOLUTION AUTHORIZING AMENDMENT OF THE CITY OF JEFFERSON WAGE AND SALARY SCHEDULE FOR NON-REPRESENTED EMPLOYEES**

Ald. Miller introduced Resolution No. 10.

**CITY OF JEFFERSON  
RESOLUTION NO. 10**

**WHEREAS**, the City of Jefferson Finance Committee has recommended that the hourly wage of the Senior Cable Television Station Camera Operator Position be increased to \$15 per hour with a three hour pay minimum per each filmed event; and

**WHEREAS**, the Finance Committee is recommending that the adjustment in hourly wage for the Senior Cable Television Station Camera Operator be made retroactive to January 1, 2018 as this increase was inadvertently omitted from the 2018 Wage and Salary Schedule adopted by the Common Council for Non-Represented City Employees; and

**NOW, THEREFORE BE IT RESOLVED**, by the Common Council of the City of Jefferson, Wisconsin that it herein authorizes an amendment to the City of Jefferson 2018 Non-Represented Employee Wage and Salary Schedule, increasing the hourly wage rate for the Senior Cable Television Station Camera Position to \$15 per hour with a three hour pay minimum per each filmed event; and

**BE IT FURTHER RESOLVED**, by the Common Council that this increase shall take effect retroactive to January 1, 2018.

Ald. Miller seconded by Ald. Horn moved to approve Resolution No. 10. On call of the roll, motion carried unanimously.

**RESOLUTION AUTHORIZING AN EXCEPTION TO SECTION 204-2 OF THE MUNICIPAL CODE RELATING TO PARK HOURS**

Ald. Lares introduced Resolution No. 11.

**CITY OF JEFFERSON  
RESOLUTION NO. 11**

**WHEREAS**, The Common Council of Jefferson approved Ordinance 4-18, repealing a portion of Section 204-2 of the Municipal Code relating to Park Hours; and

**WHEREAS**, Tomorrow's Hope has received approval from the City of Jefferson to hold its annual Hope Fest on July 21, 2018; and

**WHEREAS**, Tomorrow's Hope is requesting an exemption to Section 204-2 Park Hours, of the Municipal Code to allow activity in Rotary Waterfront Park until midnight; and

**NOW, THEREFORE BE IT RESOLVED**, by the Common Council of the City of Jefferson, Wisconsin that it herein approves an exemption to Section 204-2 of the Municipal Code as it relates to Park Hours and will allow Tomorrows Hope to be in Rotary Waterfront Park on July 21 until midnight.

Motion was made by Ald. Lares, seconded by Ald. Miller to approve Resolution No. 11. Motion carried unanimously on call of the roll.

**RESOLUTION AUTHORIZING TEMPORARY CLOSURE OF SOUTH GARDNER AVENUE**

Ald. Beyer introduced Resolution No. 12

**CITY OF JEFFERSON  
RESOLUTION NO. 12**

**BE IT RESOLVED** by the Common Council of the City of Jefferson, Wisconsin that the 300 block of South Gardner Avenue from W. Dodge Street to W. Linden Avenue is hereby temporarily closed on Friday, June 1<sup>st</sup> from 5:00 p.m. to 10:00 p.m. and Saturday June 2<sup>nd</sup> from 11:00 a.m. to 10:00 p.m. for the City's We're Going Outside celebration.

Ald. Beyer seconded by Ald. Tully moved to approve Resolution No. 12. On call of the roll, motion carried unanimously.

**RESOLUTION AUTHORIZING THE SALE OF FERMENTED MALT BEVERAGES IN CITY PARKS BY CITY EMPLOYEES AND OFFICERS**

Ald. Tully introduced Resolution No. 13.

**CITY OF JEFFERSON  
RESOLUTION NO. 13**

**WHEREAS**, the Parks, Recreation and Forestry Department sponsors programs and events in City parks at which the sale of fermented malt beverages is appropriate; and

**WHEREAS**, Wisconsin Statutes §125.06(6) provides that no license or permit for the sale of fermented malt beverages is required if the sales take place in a City park, the sales are conducted by employees or officers of the City, and the sales are authorized by an ordinance, resolution, rule or regulation enacted by the Common Council; and

**WHEREAS**, the Common Council wish to authorize such sales;

**NOW, THEREFORE BE IT RESOLVED**, by the Common Council of the City of Jefferson, Wisconsin that the sale of fermented malt beverages without permit or license in City parks by employees or officers of the City is authorized, pursuant to Wis. Stats. §125.06(6).

Motion was made by Ald. Tully, seconded by Ald. Krause to approve Resolution No. 13. Motion carried unanimously on call of the roll.

Ald. Peachey, seconded by Ald. Miller moved to adjourn the May 1, 2018 meeting of the Common Council at 7:47 p.m. On a voice vote, motion carried unanimously.

The minutes of the May 1, 2018 meeting of the Common Council are uncorrected. Any corrections made thereto will be noted in the proceedings at which time the minutes are approved and referenced above.