

**MINUTES
CITY OF JEFFERSON COMMON COUNCIL
TUESDAY, NOVEMBER 7, 2017**

The Tuesday, November 7, 2017 meeting of the City of Jefferson Common Council was called to order at 7:00 p.m. by Mayor Oppermann. Members present were: Ald. Peachey, Ald. Horn, Ald. Beyer, Ald. Miller, Ald. Krause and Ald. Brandel. Absent: Ald. Tully and Ald. Lares. Also present were: City Engineer Pinnow, City Attorney Rogers and City Clerk/Deputy Treasurer Kuehl.

PUBLIC PARTICIPATION

Scott Cramer on behalf of the Harry Potter Festival thanked everyone from the City and presented two checks to Mayor Oppermann. The first check was for \$10,000 to cover marketing costs and the second check was for \$25,000 to cover the cost of City expenses for the festival.

Leigh Price, Executive Director of the Jefferson Chamber of Commerce, read statements from Danielle Clark with River's Edge Meat Market in Jefferson and Carrie Chisholm, Executive Director of the Fort Atkinson Chamber of Commerce, with positive feedback about the Harry Potter Festival. Ms. Price then read a letter from an attendee at the festival that was very pleased with the festival and the City of Jefferson.

Peggy Bare, owner of Wine & Roses and Preferred Builders Systems, commented on the opportunities the Harry Potter Festival created for local businesses and civic groups.

Police Chief Kenneth Pileggi indicated that Scott and Rob Cramer wrote a check to the Jefferson County Emergency Communications for \$1,500 to cover the cost of the services they provided during the weekend of the Harry Potter Festival.

John Radtke with Bon Ton Bakery spoke positively about the Harry Potter Festival.

Robert Cramer with the Harry Potter Festival thanked the City Council, citizens and businesses for their support of the Harry Potter Festival.

Administrator Freitag indicated that there will be a final report on the Harry Potter Festival at the next Council meeting on November 21, 2017.

STRATEGIC PLANNING PRESENTATION

Dr. Mark Rollefson with the School District of Jefferson presented the School District's 2017-2022 Strategic Plan which included the mission, vision, beliefs & commitments and core strategies & strategic objectives.

FY 2018 BUDGET PRESENTATION

Finance Director/Treasurer Stewart gave a presentation explaining the FY 2018 Budget. She explained the process of preparing the budget and indicated that the Budget Hearing will occur at the November 21, 2017 Council meeting.

ORDINANCE #14-17 - AN ORDINANCE TO REPEAL AND REPLACE SECTION 68-2(A) OF THE MUNICIPAL CODE CONCERNING THE ELECTION AND TERM OF THE MAYOR AND ALDERPERSONS.

**CITY OF JEFFERSON
ORDINANCE #14-17**

The Common Council of the City of Jefferson, Wisconsin hereby ordains as follows:

Section 1. § 68-2 (A) in hereby repealed in its entirety.

Section 2. § 68-2 (A) Election and Term shall be replaced as follows:

The Mayor shall be elected in even-numbered years for a term of two (2) years. A total of eight alderpersons shall be elected for terms of two (2) years each. Four alderpersons shall be elected in even-numbered years. Four alderpersons shall be elected in odd-numbered years. Once the terms for alderpersons elected from aldermanic districts has expired, all alderpersons shall be elected at large. The term of all alderpersons shall commence as provided by law.

Section 3. § 68-2 (B) The annual salary paid to the Mayor shall be \$7,200 per year. The Mayor shall also submit his/her out-of-pocket monthly expenses which shall be paid after the Finance Committee's review and approval. The annual salary paid to the alderpersons shall be \$3,000 per year.

[Amended 10-18-2005 by Ord. No. 17-05; 1-7-2014 by Ord. No. 11-13]

Section 4. This ordinance shall take effect after passage, publication, and attestation as required by law.

Section 5. This is a first reading.

RESOLUTION NO. 63 – CONSENT AGENDA

Ald. Beyer introduced Resolution No. 63.

**CITY OF JEFFERSON
RESOLUTION NO. 63**

BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that the consent agenda for November 7, 2017 is hereby adopted.

- A. Vouchers Payable for October, 2017 in the amount of \$105.00 and November, 2017 in the amount of \$88,626.21. Payroll Summary for October 27, 2017 in the amount of \$153,498.11.
- B. Council Minutes from the October 17, 2017 Meetings of the Common Council.
- C. 911 Joint Powers Agreement with Jefferson County
- D. Licenses as Approved by the Regulatory Committee
 1. Operator's Licenses
 2. Special Class B Licenses

Ald. Beyer, seconded by Ald. Miller moved to approve Resolution No. 63. On call of the roll, motion carried unanimously.

RESOLUTION NO. 64 – RATIFYING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF JEFFERSON AND JEFFERSON PROFESSIONAL POLICE ASSOCIATION

Ald. Miller introduced Resolution No. 64.

**CITY OF JEFFERSON
RESOLUTION NO. 64**

WHEREAS; the current Collective Bargaining Agreement between the City of Jefferson and Wisconsin Professional Police Association (WPPA) covers the years 2017 and 2018; and

WHEREAS, the Collective Bargaining Agreement requires the parties to negotiate a general wage increase for the year 2018; and

WHEREAS, the parties have met and negotiated a Memorandum of Understanding (**MOU**) which provides for an wage increase of 1.5% effective January 1, 2018; and

WHEREAS, the membership of the WPPA approved the **MOU** and the Jefferson Finance Committee is recommending Common Council ratification of same; and

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that it herein ratifies and approves the Memorandum of Understanding between the City of Jefferson and Wisconsin Professional Police Association regarding a 2018 wage increase and authorizes the City Administrator to execute said **MOU** on behalf of the City of Jefferson.

Ald. Miller, seconded by Ald. Brandel moved to approve Resolution No. 64. Motion carried unanimously on call of the roll.

RESOLUTION NO. 65 – AUTHORIZING THE EXTENSION OF THE REFUSE/RECYCLING COLLECTION CONTRACT WITH JOHN’S DISPOSAL SERVICE, INC.

Ald. Brandel introduced Resolution No. 65.

**CITY OF JEFFERSON
RESOLUTION NO. 65**

BE IT RESOLVED by the Common Council of the City of Jefferson that the rates for refuse and recycling will remain the same for 2018 and 2019 as in 2017, and

BE IT FURTHER RESOLVED by the Common Council of the City of Jefferson that the Contract by and between John’s Disposal Service, Inc. and the City of Jefferson for refuse and recycling collection be extended six years to December 31, 2024.

Ald. Brandel, seconded by Ald. Krause moved to approve Resolution No. 65. On call of the roll, motion carried unanimously.

RESOLUTION NO. 66 – AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF JEFFERSON AND MAAS BROS. CONSTRUCTION COMPANY, INC. FOR CONSTRUCTION MANAGER AS CONSTRUCTOR SERVICES

Ald. Peachey introduced Resolution No. 66.

**CITY OF JEFFERSON
RESOLUTION NO. 66**

WHEREAS, the City of Jefferson intends to undertake a complex restoration of the joint use Jefferson Police Department and Jefferson Utilities Facility. The project will correct the presence of significant water and air infiltration from the outside weather into the wall cavity of the facility. These conditions in the wall cavity include:

- Mold on the exterior side of the finished interior wall;
- Material degradation of treated lumber, concrete masonry, sealants, sheathing and other components of the exterior walls; and
- Corrosion of metal wall components including steel studs, tracks and fasteners; and

WHEREAS, the City Council of the City of Jefferson has determined that the project would be facilitated and ultimately accomplished by retaining a construction manager to complete the project; and

WHEREAS, Maas Bros. Construction Company, Inc. has been selected as the Construction Manager as Constructor for the project. The duties and responsibilities of the Construction Manager as Constructor include:

- The delivery of the project at a contracted cost;
- Solicitation and obtaining bids from subcontractors and material suppliers for approval by the City Council; and
- The provision of construction administration, management, and supervision; and

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson that it herein approves an Agreement between the City and Maas Bros. Construction Company, Inc. of Watertown, Wisconsin to serve as Construction Manager as Constructor for the Police Department and Jefferson Utilities Project and authorizes the Mayor and City Administrator to execute said Agreement on behalf of the City of Jefferson upon the review and consent of the City Attorney; and

BE IT FURTHER RESOLVED, the Construction Management Fee Schedule attached as an Exhibit to the Agreement is hereby approved and made part of the said Agreement.

Ald. Peachey, seconded by Ald. Beyer moved to approve Resolution No. 66. Motion carried unanimously on call of the roll.

Adjourn to Closed Session Pursuant to Section 19.85(1)(e) of the Wisconsin State Statutes Regarding the Sale of City Owned Property.

Ald. Krause, seconded by Ald. Beyer moved to adjourn to Closed Session. On call of the roll, motion carried unanimously.

Motion was made by Ald. Brandel, seconded by Ald. Miller to reconvene to open session. Motion carried unanimously on call of the roll.

Ald. Peachey, seconded by Ald. Beyer moved to adjourn the November 7, 2017 meeting of the Common Council at 8:22 p.m. On a voice vote, motion carried unanimously.

The minutes of the November 7, 2017 meeting of the Common Council are uncorrected. Any corrections made thereto will be noted in the proceedings at which time the minutes are approved and referenced above.