

**CITY OF JEFFERSON**  
 317 SOUTH MAIN STREET  
 JEFFERSON, WI 53549  
 920/674-7700



**INSPECTION SERVICES**  
**Sign Permit Application**

Project Address

Permit No.

Owner's Name

Address

Phone No.

Contractor's Name

Address

Phone No.

Wisconsin Certification No.

Total Value of Project

Dept. Est. Cost

**SIGNS** Include colors and material type. Renderings are to be dimensioned and must show placement on building and height. A photograph of the building with sign location shown is recommended. A site plan is not required for wall signs. Lighting details should include type, location, number, supports, and wattage of fixtures.

**SIGN TYPE:**     Wall             Projecting             Awning, canopy             Ground             Portable/Temporary

**IS THE SIGN ILLUMINATED?**     Yes             No             Internally             Externally

**AGREEMENTS**

It is hereby agreed between the undersigned as owner, by himself or his agent, and the City of Jefferson that for and in consideration of the premises and of the permit to construct, erect, alter or install the building or alterations thereto as above described, to be issued by the City Building Inspector or his agent, that the work shall be done in accordance with the description set forth in this statement and the Building Code of Jefferson. It is further agreed that no building shall be occupied until a final inspection or Certificate of Occupancy has been completed and occupancy approved by the City Building Inspector or his agent. The owner also agrees to provide and maintain the required setbacks in the front, rear and side yards and to perform all work in accordance with the provisions of the Jefferson Zoning Code.

**CAUTIONARY STATEMENT TO OWNERS OBTAINING BUILDING PERMITS:** 101.65(lr) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that: If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s. 101.654(2)(a), the following consequences might occur: (a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence of the contractor that occurs in connection with the work performed under the building permit. (b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one and two family dwelling code or an ordinance enacted under sub (1)(a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

**COMMENTS**

**PERMIT FEE:**

**TOTAL FEE**

**\$75.00**

**IF WORK IS STARTED BEFORE PERMIT IS ISSUED, FEES ARE DOUBLE.**

Signature of Applicant

Date

Approved by: Director of Inspection Services

Date