

**MINUTES
CITY OF JEFFERSON COMMON COUNCIL
TUESDAY, DECEMBER 3, 2019**

The Tuesday, December 3, 2019 meeting of the City of Jefferson Common Council was called to order at 7:00 p.m. by Mayor Oppermann. Members present were: Ald. Beyer, Ald. Tully, Ald. Peachey, Ald. Horn, Ald. Krause, Ald. Brandel and Ald. Lares. Absent: Ald. Miller. Also present were: City Administrator Freitag, City Attorney Rogers, and City Clerk/ Deputy Treasurer Copsey.

PUBLIC PARTICIPATION

None.

PRESENTATION FROM THE FORMER TYSON FACILITY

Bill Jaehnert from the Rock River Food and Beverage Solutions, LLC, former Tyson facility informed the Council of his company buying the old Tysons, and will be using it as a cold storage facility for cheese products.

MAYORAL APPOINTMENTS OF ELECTION WORKERS

According to State Statutes, election workers are to be re-appointed every two years in December of the odd year. Therefore, to comply with State Statutes, I am requesting your approval.

I respectfully request approval of the following individuals:

Cris	Adams		Maryann	Gleisner		Philip	Ristow
Steve	Adams		Charlotte	Goers-Nevin		Laura	Rueth
Sheryl	Albrecht		Judy	Gruennert		Barb	Russell
Greg	Ashburn		Lana	Jilek		Vicki	Schicker
Marge	Ashburn		Marilyn	Keiser		Sue	Schmidt
Marcia	Bare		Les	Kloss		Lucy	Schultz
Judy	Bauer		Rev. Russel	Kobs		Jan	Simmons
Gretchen	Bayorgeon		Ruth	Kobs		Ashley	Smith
Rose	Behncke		Monica	Krause		Barb	Stephan
Don	Biwer		Gayle	Krek		Marion	Streich
Marilyn	Biwer		Marge	Krolikowski		Sue	Vogel
Mike	Bolger		John	LaDien		Janice	Wegner
Gary	Boyanovsky		Ginny	Lehman		Catherine	Zimmerman
Carol	Brandel		Patti	Lorbecki			
Bonnie	Bull		Joan	Lutz			
Ann	Copsey		Sue	Markwardt			
Sarah	Dobson		Judy	Mero			
Karin	Druhn		Ellin	Monogue			
Beth	Eilenfeldt		Carol	Morgan			

Barb	Endl		Katie	Morrill			
Carolyn	FiglesthlerVogel		Kathy	Piech			
Janet	Gaugert		Lois	Reindl			
Susan	Gerstner		Deb	Ristow			

Ald. Brandel moved, seconded by Ald. Tully to approve the Appointments of the Election Workers. On a voice call, Motion carried unanimously.

CONSENT AGENDA

(To be introduced by Ald. Tully.)

**CITY OF JEFFERSON
RESOLUTION NO. 57**

BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that the consent agenda for December 3, 2019 is hereby adopted.

- A. Vouchers Payable for December 2019 in the amounts of \$173,562.09. Payroll Summary for November 22, 2019 in the amount of \$163,741.04.
- B. Council Minutes from November 19, 2019 of the Common Council.
- C. Licenses as Approved by the Regulatory Committee.
 - 1. Operator’s Licenses
 - 2. Special Class B Licenses

Ald. Tully, seconded by Ald. Lares moved to approve Resolution No. 57. On call of the roll, Motion carried unanimously.

RESOLUTION APPROVING THE SHARED TAXI RIDE CONTRACT

(To be introduced by Ald. Krause.)

**CITY OF JEFFERSON
RESOLUTION NO. 58**

RESOLUTION FOR SHARED TAXI RIDE PROGRAM

THEREFORE BE IT RESOLVED by the Common Council of the City of Jefferson, Wisconsin that it herein affirms the recommendation of the Shared Taxi Ride Program Evaluation Committee to award a contract for Shared Taxi Ride Program Services with Brown Cab Service, Inc. commencing January 1, 2020. The contract is for the following period:

- Base Period (Contract Years 1 and 2)
Contractor’s Hourly Service Rate: \$28.97
- Option Year 1 (Contract Year 3)
Contractor’s Hourly Service Rate: \$29.26

- Option Year 2 (Contract Year 4)
Contractor's Hourly Service Rate: \$29.55
- Option Year 3 (Contract Year 5)
Contractor's Hourly Service Rate: \$29.85

BE IT FURTHER RESOLVED by the Common Council that the City Administrator and City Clerk/Deputy Treasurer are herein authorized to execute all contract documents on behalf of City of Jefferson with Brown Cab Service, Inc. subject to review by the City Attorney and all necessary approvals from the Wisconsin Department of Transportation.

Ald. Krause moved, seconded by Ald. Beyer to approve Resolution No. 58. On call of the roll, Motion carried unanimously.

RESOLUTION APPROVING THE 2020 SCHEDULE OF FEES

(To be introduced by Ald. Brandel.)

**CITY OF JEFFERSON
RESOLUTION NO. 59**

RESOLUTION TO SET THE 2020 SCHEDULE OF FEES

BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that the Council hereby adopts the 2020 Schedule of Fees (as attached).

BE IT FURTHER RESOLVED, that the Common Council may revise or otherwise alter the schedule by Resolution throughout the year as deemed necessary.

CITY OF JEFFERSON
2020 Schedule of Fees
GENERAL ADMINISTRATION

Category	FEE TYPE	PRICE	NOTES	MUNICIPAL CODE SECTION
ANIMAL LICENSES	Cat License	\$11/\$16	Altered/Unaltered	113
	Dog License	\$11/\$16	Altered/Unaltered	113
	Dog/Cat License for Pets 5 Months Old After July 1 st	\$5.50/\$8	Altered/Unaltered	113
	Late Fee	\$10	After March 31 st	113-12B/ 113-2
	Running At Large	\$50/\$100	1 st Offense/2 nd Offense	113-6(A)(3)
LIQUOR LICENSES	Beer License	\$100	Class "A" & "B"	160-3A/160-3B
	Class "B" Site License	\$500		160-3J
	Liquor License	\$500	Class "A" & "B"	160-3D/160-3E
	Cider License	\$0	Must have Class "A" Beer	
	Special Class "B" License	\$10		160-3B(2)
	Wine License	\$100		160-3F
LICENSES/PERMITS	Cigarette License	\$100		251-3(B)(2)
	Concerts/Amusement	\$20	Per Day	108-4(B)
	Circuses/Menageries	\$50		108-4(A)
	Pawn License	Varies	See Code for Cost	205
	Junk License	\$35		
	Lease of City Right of Way	\$50		240-8(A)
	Milk License	\$5		144-3
	Refuse Collection Fee	\$100		235
	Mobile Home License	\$100	50 Spaces/Year	185-4
	Sale of Goods in Right of Way	\$20		270-1
	Farmers Market	\$65/\$85	Before/After April 1 st	270-2
	Transient Merchant	\$50		270-3
	Taxi Cab	\$25		
MISCELLANEOUS	Copies	\$0.25	8 ½ X 11 – B&W	
		\$1	8 ½ x 11 – Color	
	Copies, Zoning Map	\$1	8 ½ X 11 – Color	
		\$5	8 ½ X 14 – Color	
		\$10	11 X 17 – Color	

Category	FEE TYPE	PRICE	NOTES	MUNICIPAL CODE SECTION
	DVDs-Not Cable	\$20		
	False Alarm	\$0	1 st & 2 nd Offense	103-1
		\$100	3 rd Offense	103-1
		\$300	4 th Offense	103-1
		\$500	5 th and Subsequent	103-1
	NSF Checks	\$50		
	Property Information Request – Over the Phone	\$10	More Than 1 Source	
	Room Tax	5%	5% Gross Receipts minus 5% Retained by Merchant	90-6
	Room Tax	5%	5% Gross Receipts minus 5% Retained by Merchant	90-6
	Special Assessment Letters	\$20		
OPERATOR'S LICENSES	Operator's License – New	\$32/\$42	1 yr/2yrs	160-3G
	Operator's License – Renewal	\$25/\$35		
	Provisional License	\$15	Valid for 60 Days	160-3H
	Temporary License	\$20	Valid for 2 Weeks	160-3I
RENTALS	Meeting Room Rental	\$40	Per Day	
	Meeting Room – Kitchen	\$10	With Room Rental	

CITY OF JEFFERSON
2020 Schedule of Fees
PARKS, RECREATION & FORESTRY

Category	FEE	PRICE	NOTES	MUNICIPAL CODE SECTION
FORESTRY	Violating Trees & Urban Forestry Ordinances	\$1,000	Per Day	256-1(L)
	Tribute Tree Program	\$325		
PARKS	Violating "Use of In Line Skates" Ordinances	\$10-\$20 \$25-\$50	1 st Offense 2 nd Offense	265-15(J)
	Park Improvement Fee	\$500		300-96(B)(1)
	Park Fee	\$500		300-96(A)(2)
	Ball Diamond Reservation	\$70		
	Ball Diamond Deposit	\$40		
	Ball Diamond Preparation/game	\$40 \$45	Fischer Field	Res. 98 2016
	Ball Diamond Preparation/game	\$25 \$30	Riverfront	
	Ball Diamond Preparation/game	\$20 \$25	Jefferson High School	
	Park Shelter Rental *\$100 Deposit Required	\$40 \$55	Weekday Weekend	
	Rotary Park Shelter *\$200 Deposit Required	\$100	Can be reserved up to two years in adv.	
	Rotary Park Shelter (Non-Profit) *\$100 Deposit Required	\$25	Can be reserved up to two years in adv.	
	Community Garden *\$50 Key Deposit	\$15		
	Dog Permit	\$10		
	Boat Launch Annual Permit	\$25/\$4	\$4 for second permit	204-6
	Boat Launch Daily Permit	\$5		204-6
	Boat Launch Violation	\$20		204-6
	RECREATION	Contracted Programs	70-30	
Swimming Lessons – Group		\$32 \$35 \$40	School District Res. Non-School Dist. Res	
Swimming Lessons – Private		\$40 \$45 \$50	School District Res. Non-School Dist. Res	
JFAC Passes – Individual	\$30 \$37.50	School District Res. Non-School Dist. Res		

	Additional passes per person	\$15 \$18.75	School District Res. Non-School Dist. Res	
	Swimming Passes – Punch Pass	\$25	Good for 10 Admissions	
AQUATIC CENTER	Aquatic Center Rentals	\$70	Per Hour: \$10 \$15/additional 20 people/ \$50 Aqua Gladiator	
STREET BANNER	Over the Street Banner	\$125/Wk. \$75/2 nd Wk. \$25/3 rd Wk.		
STREET BANNER	Over the Street Banner (Non-Profit)	\$50/Wk. \$25/2 nd		
VFW REC CENTER RENTAL	More than 4 hours	\$300	Per agreement with Lessee – City receives ½ of fee	Res 70 2015
	4 hours or less	\$200		
	Kitchen Use	\$100		

CITY OF JEFFERSON
2020 Schedule of Fees
ENGINEERING/PUBLIC WORKS

Category	FEE	PRICE	NOTES	MUNICIPAL CODE SECTION
FEES	Annexation	\$500		
	Erosion Control Plan Review	\$25 base fee + \$0.0025 per ft ² of disturbed area		
	Comp Plan Amendment Review	\$250	NEW	
	CSM Review (In Town)	\$250		
	CSM Review (Extraterritorial)	\$250		
	Stormwater – ERU	\$3.84	Per Month – Residential	
	Lateral Inspection	\$100	Each Additional trip is \$25	
	Reviewing Plats	\$100	Per Lot	
	Site Plan Review	\$200		
PERMITS	Conditional Use	\$250		
	Stormwater/Erosion Control – Erosion Control and Stormwater Management	\$50 base fee + \$0.0025 per ft ² of disturbed area + \$0.010 per ft ² of impervious area		
	Stormwater/Erosion – Erosion Control	\$25 base fee + \$0.0025 per ft ² of disturbed area		
	Excavation	FREE	With Approval of City Engineer	

	Rezoning	\$500		
RECYCLING/GARBAGE	Recycling/Refuse Fee	\$14.56 \$16 .31	Per Month - Residential	
	Recycling/Refuse Fee	\$189.40 \$207.40	Commercial Customers (must meet Ord. Req.)	

CITY OF JEFFERSON
2020 Schedule of Fees
POLICE DEPARTMENT

Category	FEE	PRICE	NOTES	MUNICIPAL CODE SECTION
FEES	New Vehicle Registration	\$19.50	PD Keeps \$11.50	
	Renew Vehicle Plates	\$10.00	PD Keeps \$5.50	
	Towing	\$100		265-16.1.
	Photocopy in Person	\$.25	Per Page	
	Photocopy by Mail	\$1.00	Per Page	
	Photocopy by Fax	\$1.00	Per Page	
	Photographs on CD	\$10.00	1-9 Photos	
	Photographs on CD	\$20.00	10-19 Photos	
	Photographs on CD	\$30.00	20-30 Photos	
	Emailed Copy	\$1.00	Per Page	
	Video/Audio Recordings	\$20.00	Each Copy	
	Towed Vehicle Storage Fee	\$5.00	Daily	
	Warrant Pickup Fee	\$45.00		
LICENSES	Bike License	\$1.00		265-14

CITY OF JEFFERSON
2020 Schedule of Fees
BUILDING INSPECTION/HOUSING

Category	FEE TYPE	PRICE	NOTES	MUNICIPAL CODE SECTION
PERMITS	Building- Commercial/Industrial	\$6/per \$1000 of Project Cost	+Base Fee of \$40	
	Building-Projects >\$5M Commercial/Industrial	\$2 per \$1000 after 1 st \$5M		
	Building-Residential	.15/sq/ft	+Base Fee of \$40	
	Additions/Remodel	\$6/per \$1000	+Base Fee of \$40	
	Occupancy	\$75		
	Sprinkler System Review	\$150/area <5000 sq/ft		
	Sprinkler System Review	\$300/area >5000 sq/ft		
	Sign Permit Fee(Commercial/Industrial	\$75		
	Fence Permit	\$50		
	Electrical	Varies	+Base Fee of \$30	
	HVAC	Varies	+Base Fee of \$30	
	Plumbing	Varies	+Base Fee of \$30	

CITY OF JEFFERSON
2020 Schedule of Fees
WASTEWATER TREATMENT PLANT

Category	FEE	PRICE	NOTES	MUNICIPAL CODE SECTION
HOLDING TANK & SEPTAGE TANK DISCHARGES	Holding Tank Discharges			
	Total Strength Charge	\$8.49		230-5(4)(a)
	Dumping Charge	\$5.00		230-5(4)(a)
	Surcharge of 25%	\$2.12		230-5(4)(a)
	Total Charge per 1000 Gallons	\$15.61		230-5(4)(a)
	Septage Tank Discharges			
	Total Strength Charge	\$44.31		230-5(4)(a)
	Dumping Charge	\$7.50		230-5(4)(a)
	Surcharge of 25%	\$11.08		230-5(4)(a)
	Total Charge per 1000 Gallons	\$62.89		230-5(4)(a)
SEWAGE	Normal Domestic Sewage	\$4.29	Per 1000 Gallons	230-5(C)(2)
		\$3.20	Per 100 Cubic feet	230-5(C)(2)
	Sewage of Greater Than Normal Strength			
	Parameter: BOD 5	\$0.538	Per Pound	230-5(C)(3)(a)
	SS	\$0.275	Per Pound	230-5(C)(3)(a)
	N (Ammonia)	\$1.699	Per Pound	230-5(C)(3)(a)
	P (Phosphorus)	\$7.730	Per Pound	230-5(C)(3)(a)
SEWER CONNECTION FEES	Meter Size: 5/8"	\$1,100	2006-2021	230-6 (C)
	3/4"	\$1,650	2006-2021	230-6 (C)
	1"	\$2,750	2006-2021	230-6 (C)
	1 1/2"	\$5,500	2006-2021	230-6 (C)
	2"	\$8,800	2006-2021	230-6 (C)
	3"	\$16,500	2006-2021	230-6 (C)

	4"	\$27,500	2006-2021	230-6 (C)
	6"	\$55,000	2006-2021	230-6 (C)
SEWER USER CHARGES	Meter Size: 5/8"	\$16.30	Per Month	230-5(B)(2)
	3/4"	\$24.00	Per Month	230-5(B)(2)
	1"	\$40.00	Per Month	230-5(B)(2)
	1 1/2"	\$81.00	Per Month	230-5(B)(2)
	2"	\$129.00	Per Month	230-5(B)(2)
	3"	\$242.00	Per Month	230-5(B)(2)
	4"	\$403.00	Per Month	230-5(B)(2)
	6"	\$806.00	Per Month	230-5(B)(2)
	6" contract	\$468.00	Per Month	230-5(B)(2)
	Rural Customer Surcharge	25%		230-5(B)(2)
	RESIDENTIAL CLASS CUSTOMER CHARGES	0-300 cubic ft	\$21.00	Tier 1
300-700 cubic ft		\$30.00	Tier 2	230-5(B)(3)
700-up cubic ft		\$43.00	Tier 3	230-5(B)(3)
MISC. FEES	Septage Hauling Permit	\$50.00		230-14(A)

CITY OF JEFFERSON
2020 Schedule of Fees
EMERGENCY MEDICAL SERVICES

Category	FEE	PRICE	NOTES	MUNICIPAL CODE SECTION
FEES	BILLING:			
	ALS1	\$1,250		
	ALS2	\$1,570		
	BLS	\$1,030		
	Mileage	\$26		
	BLS- On Scene Care	\$515		
	ALS- On Scene Care	\$950		
	Oxygen	\$150		
	Spinal Immobilization	\$170		
	Standby	\$150/hour		
FEES	Extra Personnel	\$120		
FEES	No Transportation	\$130**	First Occurrence	
FEES	No Transportation	\$210**	Second Occurrence	
	No Transportation	\$300**	Third Occurrence	
	Helicopter Transportation	\$1000**		

****Any No Transport with more than 15 minutes on scene care will be charged at these rates**

**CITY OF JEFFERSON
2020 Schedule of Fees**

Fire Department

Category	FEE	PRICE	NOTES	MUNICIPAL CODE SECTION
FEES	Fire Inspection Fee	VARIES SEE BELOW	Charges put on the tax roll yearly	139-10

(1). Residential Multi-family:

3 - 35 units	\$6.00 per unit
36 - 60 units	\$250
61 - 100 units	\$275
100 or more	\$300

(2). The fee for hotels and motels shall be the same as for residential property, except that the fee shall be calculated on a per room basis.

(3). The fee for mobile homes shall be the same as for residential property, except that the fee shall be calculated on a per mobile unit basis.

(4). High life safety facilities (hospital, nursing homes, and community-based residential facilities) square footage refers to the floor area of any building or structure:

Under 5,000 square feet	\$75
5,000 - 25,000 square feet	\$150
25,000 - 100,000 square feet	\$225
100,000 - 300,000 square feet	\$450
Over 300,000 square feet	\$450, plus \$100 per additional 25,000 square feet over 300,000 square feet

(5). All other buildings subject to the Wisconsin Commercial Building Code. Square footage refers to the total floor area of any building or structure:

Under 5,000 square feet	\$50
5,000 - 25,000 square feet	\$100
25,000 - 100,000 square feet	\$150
100,00 - 300,000 square feet	\$300
300,000 - 1,000,000 square feet	\$600
Over 1,000,000 square feet	\$1,000

* Premises located within the City shall be inspected, pursuant to Wisconsin Statutes

* All buildings, structures and premises owned by the City of Jefferson, other government body, or public school district shall be exempt from the annual fire prevention inspection fee.

**CITY OF JEFFERSON
2020 Schedule of Fees**

Fire Department

Hazardous Materials Emergency Response

Category	FEE	PRICE	NOTES	MUNICIPAL CODE SECTION
FEES	BILLING:			
	COMMAND AND SUPPORT VEHICLES			
	Mobile Command Post	\$100/hr.		
	Fire Department Command Car	\$85/hr.		
	OPERATIONS VEHICLES			
	Ambulance	\$150/hr.		
	Fire Engine	\$225/hr.		
	Fire Tender	\$175/hr.		
	Fire Truck Aerial	\$275/hr.		
	Squad/Rescue	\$225/hr.		
	Specialty Equipment(crane, excavator)	<i>Actual Cost</i>		
	EQUIPMENT AND MATERIALS			
	Self Contained Breathing Apparatus	\$100/use		
	Personal Protective Equipment	Replacement Value or Cleaning Charge		
	Containment and Spill Control Equipment	Replacement value		
	Monitoring and Detection Equipment	\$100/use		
	Miscellaneous Incidentals	<i>Actual Cost</i>		
	PERSONNEL CHARGES			
	Support Personnel	\$35/hr.		
	Operations Personnel	\$45/hr.		
Command Personnel	\$55/hr.			
Specialty Technician(chemist, industry specialist)	<i>Actual Cost</i>			

Ald. Brandel, seconded by Ald. Beyer moved to approve Resolution No. 59 with changes to the Garbage/Recycling Charges. On call of the roll, Motion carried unanimously.

RESOLUTION AUTHORIZING THE FY 2020 NON-REPRESENTED EMPLOYEE WAGE AND SALARY RATES

(Ald. Peachey to introduced Resolution No. 60.)

**CITY OF JEFFERSON
RESOLUTION NO. 60**

BE IT RESOLVED, that the following wage and salary adjustments for non-represented (non-union) employees covered by the City Compensation Plan are herein authorized:

- Employees positioned on the step portion of the Compensation Plan shall be kept at the same step and transitioned to the newly adopted Compensation Plan pending the successful outcome of an annual performance evaluation. All employees in steps will be given their performance increase on January 1; and
- Employees that have or will advance out of the Step portion of the Compensation Plan shall receive a 2 1/2% percent base wage or salary increase on their 2019 base wage or salary pending the successful outcome of an annual performance evaluation;

BE IT RESOLVED, by the Common Council that the above referenced Step increases and the base wage and salary increases shall be implemented the first regular pay period of 2020.

BE IT RESOLVED, that summer part-time help in the Parks Department be hired in accordance with the following schedule:

Year	Wage
Start	\$9.00 \$10.00
2 nd Year	9.75 10.75
3 rd Year	10.50 11.50
4 th Year*	11.25 12.25

BE IT RESOLVED, that summer interns in the Public Works / Engineering Department be hired in accordance with the following schedule:

Year	Wage
Start	\$9.50
2 nd Year	\$9.75

BE IT RESOLVED, that the following part-time Police Dept. staff be hired in accordance with the following schedule:

	Year	Wage

Part-time Officers	Start	\$20.00
	Subsequent Years	\$20.00
Part-Time Dispatcher	Start	\$12.97
Civilian Reserve Officer	Start	\$12.00

BE IT RESOLVED, that the crossing guards be hired in accordance with the following schedule:

Year	Wage
Start	\$10.00
Subsequent Years	\$10.00

BE IT RESOLVED, that election personnel be hired in accordance with the following schedule:

Chief Election Worker	\$7.50
Election Worker	\$7.25

BE IT RESOLVED, the following cable positions shall be paid in accordance with the following schedule:

Station Manager	\$17.00	650 hours
Asst. Station Manager/Editor	\$12.00	325 hours
Camera Operator-Experienced	\$15.00	150 hours
Camera Operator-Entry Level	\$8.35	250 hours
Part-time Cable Assistants-Start Rate	\$8.00	--
Broadcasting Announcers	\$25.00	Per game

BE IT RESOLVED, that the Fire Chief annual compensation shall be \$12,000. (Paid quarterly)

BE IT RESOLVED, that the auxiliary emergency medical technicians and drivers be paid in accordance with the following schedule:

EMT Basic	\$7.50/hr	On call rate
	\$16.00/hr	Run time rate
AEMT	\$7.50/hr	On call rate
	\$18.00/hr	Run time rate
Standby	\$18.00/hr	
Special Events	\$18.00/hr	

BE IT FURTHER RESOLVED, that the part-time recreational wages are hereby adopted.

WAGE STRUCTURE FOR PART-TIME SEASONAL EMPLOYEES

Adult Sport Umpire/Referee	1st Year	2nd Year	3rd Year	4th Year
Volleyball Official	\$8.00	\$8.25	\$8.50	\$8.75
Kickball Umpire	\$13.00	\$13.50	\$14.00	\$14.50
Adult Softball (1 Umpire System)	\$17.50	\$18.00	\$18.50	\$19.00
Youth Activity - Instructors & Umpires	1st Year	2nd Year	3rd Year	4th Year
Youth Sports Assistants	\$8.00	\$8.25	\$8.75	\$9.00
Youth Sports Official/Referee	\$9.00	\$9.25	\$9.50	\$9.75
One Day Programs & Day Off Instructors	\$9.00 \$9.50	\$9.25 \$9.75	\$9.50 \$10.00	\$9.75 \$10.25
Baseball & Softball (Infield Only)	\$16.00	\$16.25	\$16.50	\$16.75
Baseball & Softball (Home Plate)	\$18.00	\$18.50	\$19.00	\$19.50
Scorekeepers & Supervisors	1st Year	2nd Year	3rd Year	4th Year
Scorekeeper - Baseball, Softball, Pony	\$7.50	\$7.75	\$8.00	\$8.25
Scorekeeper - Basketball & Volleyball	\$7.50	\$7.75	\$8.00	\$8.25
Open Gym Supervisor	\$8.00	\$8.25	\$8.50	\$8.75
Minor League & Riverfront Supervisor	\$9.00	\$9.25	\$9.50	\$10.00
Basketball Supervisor	\$10.00	\$10.25	\$10.50	\$10.75
Tensfeldt - Soccer Supervisor	\$10.50	\$10.75	\$11.25	\$11.50
Aquatics/Lesson Instructor	1st Year	2nd Year	3rd Year	4th Year
Concession Stand	\$7.25	\$7.50	\$7.75	\$8.00
Water Exercise	\$8.00 \$9.50	\$8.25 \$9.75	\$8.50 \$10.00	\$8.75 \$10.25
Swim Lesson Instructor	\$8.00	\$8.50	\$9.00	\$9.50
Lifeguard	\$8.00 \$11.00	\$8.25 \$11.25	\$8.50 \$11.50	\$8.75 \$11.75
Head Lifeguard	\$8.50 \$11.50	\$8.75 \$11.75	\$9.00 \$12.00	\$9.25 \$12.25
Swim Lesson Coordinator	\$9.00	\$9.25	\$9.50	\$10.00
Aquatics Center Manager	\$10.00 \$14.00	\$10.50 \$14.25	\$11.00 \$14.50	\$11.50 \$14.75

*After the 4th year of employment, the rate of increase will be equal to the percentage of increase as determined by the Common Council for non-union hourly and salaried employees.

**These activities may be more or less than one hour in duration. The rates reflect game/match amount paid rather than hourly rates.

***If an employee is making minimum wage during the year and the minimum wage changes, the rate will be changed to comply with State and/or Federal regulations. If substantial changes to the schedule above are required, Personnel Committee approval will be requested.

****If an employee switches job responsibilities and the switch causes him/her to move to a different wage category, the individual will be paid at a level equal to, or above their current rate at former category.

Ald. Peachey, seconded by Ald. Brandel moved to approve Resolution No. 60. On call of the roll, Motion carried unanimously.

RESOLUTION AUTHORIZING AN AGREEMENT FOR FULL-VALUE MAINTENANCE ASSESSMENT SERVICES WITH ACCURATE APPRAISAL, LLC.

(Ald. Horn to introduced Resolution No. 61.)

**CITY OF JEFFERSON
RESOLUTION NO. 61**

**AUTHORIZING AN AGREEMENT FOR FULL-VALUE MAINTENANCE ASSESSMENT
SERVICES WITH
ACCURATE APPRAISAL, LLC**

WHEREAS, the City of Jefferson's current Agreement for full-value maintenance assessment related services covering approximately 2,800 properties with Accurate Appraisal, LLC expires at the conclusion of 2019; and

WHEREAS, a new, successor Agreement for assessment services has been negotiated with Accurate Appraisal for the years 2020-2023; and

WHEREAS, the Finance Committee has reviewed the proposed successor Agreement and recommends approval to the Jefferson Common Council; and

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that it herein approves the successor Agreement for full-value maintenance assessment related services with Accurate Appraisal, LLC for the period 2020-2023 at a per year cost of \$26,500. Said per year cost is unchanged from the current cost of service; and

BE IT FURTHER RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that it authorizes the City Administrator to execute said successor Agreement on behalf of the City of Jefferson subject to the review and approval of the City Attorney.

Ald. Horn, seconded by Ald. Krause moved to approve Resolution No. 61. On call of the roll, Motion carried unanimously.

Ald. Lares, seconded by Ald. Tully moved to adjourn to Closed Session. On call of the roll, Motion carried unanimously.

Adjourn to Closed Session Pursuant to Section 19.85(1)(c) of the Wisconsin State Statutes to Discuss the Performance Evaluation of the City Administrator.

Ald. Brandel, seconded by Ald. Beyer moved to adjourn to Open Session. On call of the roll, Motion carried unanimously.

RESOLUTION AUTHORIZING MERIT PAY OF CITY ADMINISTRATOR

(Ald. Lares to introduced Resolution No. 62.)

**CITY OF JEFFERSON
RESOLUTION NO. 62**

AUTHORIZING PERFORMANCE/BONUS BASED COMPENSATION

WHEREAS, the City of Jefferson has adopted a Compensation Plan (the Plan) covering many of its non-represented municipal employees; and

WHEREAS, a central component of the Compensation Plan is merit pay based upon the performance of those employees covered by the Plan; and

WHEREAS, the Personnel Committee has recently reviewed the performance of the City Administrator and discussed the results of the performance evaluation with the Common Council; and

NOW, THEREFORE, be it resolved by the Common Council of the City of Jefferson that it herein authorizes performance or bonus compensation equal to 3% of the base salary for the City Administrator for Year 2018. Said performance or merit compensation is to be paid as a one-time only payment and shall not be added to the employee's base salary.

Ald. Lares, seconded by Ald. Brandel moved to approve Resolution 62. On call of the roll, Motion carried unanimously.

Ald. Peachey, seconded by Ald. Beyer moved to adjourn the December 3, 2019 meeting of the Common Council at 7:24 p.m. On a voice vote, motion carried unanimously.