

**MINUTES  
CITY OF JEFFERSON COMMON COUNCIL  
CITY HALL COUNCIL CHAMBERS  
TUESDAY, OCTOBER 5, 2021**

The Tuesday, October 5, 2021 meeting of the City of Jefferson Common Council was called to order at 7:00 p.m. by Mayor Oppermann. Member's present were: Ald. Neils, Ald. Brandel, Ald. Young, Ald. Miller, Ald. Teeter, Ald. Beyer and Ald. Tully. Absent: Ald. Lares. Also present were: City Attorney Rogers, City Engineer Pinnow, City Clerk/Deputy Treasurer Copsey, and Police Chief Pileggi.

**PUBLIC PARTICIPATION**

James Kuehn from 315 Brickyard Court would like to make some comments about the pond behind of Brickyard. The pond is full, and he is concerned about the upcoming rain this week. He is also concerned about the pond by the Golf Course.

Mayor Oppermann shared a letter from a citizen that is happy with the conservancy path by Meadow Springs.

**CONSENT AGENDA**

(To be introduced by Ald. Beyer.)

**CITY OF JEFFERSON  
RESOLUTION NO. 54**

**BE IT RESOLVED**, by the Common Council of the City of Jefferson, Wisconsin that the consent agenda for October 5, 2021, is hereby adopted.

- A. Vouchers Payable for October 2021 in the amount of \$878,963.52. Payroll Summary for September 24, 2021, in the amount of \$181,589.07.
- B. Council Minutes from September 21, 2021, of the Common Council.
- C. Licenses as Approved by the Regulatory Committee.
  - 1. Operator's Licenses.

Ald. Beyer, seconded by Ald. Young moved to approve Resolution No. 54. On call of the roll, Motion carried unanimously.

**RESOLUTION AUTHORIZING GUIDELINES FOR A CITY OF JEFFERSON REVOLVING  
LOAN FUND PROGRAM**

(To be introduced by Ald. Teeter.)

**CITY OF JEFFERSON  
RESOLUTION NO. 55**

**WHEREAS**, the State of Wisconsin Department of Administration directed Wisconsin municipal governments to terminate their Revolving Loan Fund Programs funded with Community Development Block Grant monies; and

**WHEREAS**, the City of Jefferson terminated its Revolving Loan Fund Program in a manner consistent with the Department of Administration directive; and

**WHEREAS**, the City of Jefferson desires to create a new Jefferson Revolving Loan Fund Program (JRLF) with funding to be provided from its own revenue sources; and

**WHEREAS**, the City of Jefferson intends to make JRLF loans available to the business community with the intent that they be used in conjunction with conventional private financing to fill in financing needs and gaps to serve as an economic development tool to encourage business expansion, employment opportunities, and investment in the community, while encouraging development, principal and interest payments on the loans will provide for the recapitalization and growth of the JRLF; and

**WHEREAS**, City staff has developed guidelines to serve as the basis for the JRLF, with said guidelines being reviewed and approved by the Finance Committee; and

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of the City of Jefferson, Wisconsin herein approves creation of a Jefferson Revolving Loan Fund Program and its proposed guidelines which establish policies and procedures for said Program.

Ald. Teeter, seconded by Ald. Beyer moved to approve Resolution No. 55. On call of the roll, Motion carried unanimously.

**RESOLUTION AUTHORIZING THE LEASE OF PROPERTY BETWEEN THE CITY OF JEFFERSON AND SCOTT OBERNBERGER OWNER OF TWICE BAKED POTTERY**

(To be introduced by Ald. Brandel.)

**CITY OF JEFFERSON  
RESOLUTION NO. 56**

**WHEREAS**, Scott Obernberger, owner of Twice Baked Pottery, intends to acquire and renovate property located at 233-235 South Main Street. Mr. Obernberger intends to open a pottery making studio at the location and operate the business on a live-work basis. It is anticipated that Mr. Obernberger will acquire the property prior to the end of October 2021; and

**WHEREAS**, the 233-235 South Main Street Property is not served by off street parking and Mr. Obernberger's business requires two parking spaces. It was subsequently determined that the City could provide space to install two parking spaces with Riverfront Alley access on the northern most 20 feet of the parcel of property owned by the City located on the south side of Riverfront Alley at its intersection with Dodge Street. The City acquired this property from JDP HVAC several years prior; and

**WHEREAS**, City staff is recommending that the area for the two-parking spaced be leased to Mr. Obernberger per the terms of a written lease agreement that would run for a period of 10 years; and

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of the City of Jefferson, Wisconsin that it herein approves the proposed Lease Agreement between the City and Scott Obernberger, owner of Twice Baked Pottery. Said Lease Agreement would be for a term of ten years provided that Mr. Obernberger's business continues to operate at the 233-235 South Main Street Property.

**BE IT FURTHER RESOLVED**, by the City Council that the City Administrator is authorized to execute said Lease Agreement on behalf of the City of Jefferson.

Ald. Brandel, seconded by Ald. Neils moved to approve Resolution No. 56. On call of the roll, Motion carried unanimously.

**RESOLUTION AUTHORIZING THE PURCHASE OF VACANT LAND**

(To be introduced by Ald. Young.)

**CITY OF JEFFERSON  
RESOLUTION NO. 57**

**WHEREAS**, the City of Jefferson has constructed an asphalt path as part of the Meadow Springs Conservancy project and said path crosses through an easement on property currently owned by the Carolyn Burow Trust; and

**WHEREAS**, the City of Jefferson intends to purchase approximately 0.028 acres of land (part of parcel 241-0614-1114-005) from the Carolyn Burow Trust on which the asphalt patch is located for the cost of \$1,200;

**NOW, THEREFORE BE IT RESOLVED**, by the Common Council of the City of Jefferson, Wisconsin that the City Administrator is herein authorized to execute the offer to purchase drafted by the City Attorney between the City of Jefferson and the Carolyn Burow Trust based on the conditions outlined on the document WB-13Vacant Land Offer to Purchase.

Ald. Young, seconded by Ald. Brandel moved to approved Resolution 57. On call of the roll, Motion carried unanimously.

**RESOLUTION TO APPROVE THE REDISTRICTING OF WARDS IN ACCORDANCE WITH SECTION 5.15 OF THE WISCONSIN STATE STATUES**

(To be introduced by Ald. Neils.)

**CITY OF JEFFERSON  
RESOLUTION NO. 58**

**WHEREAS**, the City of Jefferson is required to establish wards in accordance with Section 5.15 of the Wisconsin Statutes, and

**NOW, THEREFORE, BE IT RESOLVED** that the Common Council does hereby create ten wards as follows:

Ward 1, 2, and 10 – which shall be a portion of Supervisory District 19

Ward 3, 4, and 5- which shall be a portion of Supervisory District 18

Ward 6, 7, 8, and 9- which shall be a portion of Supervisory District 17

**BE IT FURTHER RESOLVED** that the above ward boundary is outlined and identified on the attached map (Attachment No. 1), which is incorporated and made a part hereof, and that the map is generated using WISE-LR software in order to incorporate the underlying census block numbers within each ward (Attachment No. 2), which is incorporated and made a part hereof.

**AND BE IT FURTHER RESOLVED** that for all voting purposes, the above wards will be combined, using one common polling place, which will be the City Hall Meeting Rooms, 317 S. Main Street, Jefferson, WI 53549.

Ald. Neils, seconded by Ald. Tully moved to approve Resolution No. 58. On call of the roll, Motion carried unanimously.

Ald. Beyer, seconded by Ald. Miller moved to adjourn the Jefferson Common Council Meeting at 7:24 p.m., carried unanimously on a voice vote.