

**MINUTES  
CITY OF JEFFERSON COMMON COUNCIL  
CITY HALL COUNCIL CHAMBERS  
TUESDAY, DECEMBER 21, 2021**

The Tuesday, December 21, 2021 meeting of the City of Jefferson Common Council was called to order at 7:00 p.m. by Mayor Oppermann. Member's present were: Ald. Neils, Ald. Brandel, Ald. Young, Ald. Lares, Ald. Beyer, and Ald. Tully. Absent: Ald. Miller and Ald. Teeter. Also present were: City Attorney Rogers, City Engineer Pinnow, City Clerk/Deputy Treasurer Copsey, Park and Recreation Director Keller, Finance Director Stewart and Police Chief Pileggi.

**PUBLIC PARTICIPATION**

None.

**MAYORAL APPOINTMENT OF ELECTION WORKERS FOR 2022-2023**

According to State Statutes, election workers are to be re-appointed every two years in December of the odd year. Therefore, to comply with State Statutes, I am requesting your approval.

I respectfully request approval of the following individuals:

Cris	Adams		Sue	Markwardt			
Steve	Adams		Judy	Mero			
Sheryl	Albrecht		Ellin	Monogue			
Marge	Ashburn		Carol	Morgan			
Andy	Bare		Katie	Morrill			
Gretchen	Bayorgeon		Kathy	Piech			
Mike	Bolger		Lois	Reindl			
Carol	Brandel		Debra	Ristow			
Bonnie	Bull		Philip	Ristow			
Ann	Copsey		Laura	Rueth			
Sarah	Dobson		Barb	Russell			
Karin	Druhn		Vicki	Schicker			
Beth	Eilenfeldt		Sue	Schmidt			
Dick	Emmerich		Lucy	Schultz			
Barb	Endl		Jan	Simmons			
Janet	Gaugert		Barbara	Stephan			
Susan	Gerstner		Sue	Vogel			
Maryann	Gleisner		Janice	Wegner			
Judy	Gruennert		Catherine	Zimmerman			
Lana	Jilek						
Marge	Krolikowski						
John	LaDien						

Patti	Lorbecki						
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Ald. Brandel, seconded by Ald. Lares moved to approve the Mayoral Appointments of Election Workers for 2022-2023. On voice vote, Motion carried unanimously.

**CONSENT AGENDA**

(To be introduced by Ald. Beyer.)

**CITY OF JEFFERSON  
RESOLUTION NO. 76**

**BE IT RESOLVED**, by the Common Council of the City of Jefferson, Wisconsin that the consent agenda for December 21, 2021, is hereby adopted.

- A. Vouchers Payable for December 2021 in the amount of \$597,880.71, Payroll Summary for December 3, 2021, in the amount of \$165,278.21, and December 17, 2021 Payroll in the amount of \$181,401.70.
- B. Council Minutes from December 7, 2021, of the Common Council.
- C. Licenses as Approved by the Regulatory Committee.
  - 1. Operator’s Licenses.
  - 2. Class B Liquor License- Playa Vallarta Mexican Grill, LLC.
  - 3. Junk License- Aumann’s Service Inc.

Ald. Beyer, seconded by Ald. Neils moved to approve Resolution No. 76. On call of the roll, Motion carried unanimously, with Ald. Lares abstaining the minutes.

**RESOLUTION AUTHORIZING A CONTRACT FOR ADVANCED WATER METERING INFRASTRUCTURE TECHNOLOGY AND AMERICAN RESCUE PLAN ACT FUNDING FOR WATER METER SYSTEM IMPROVEMENTS**

(To be introduced by Ald. Neils.)

**CITY OF JEFFERSON  
RESOLUTION NO. 77**

**WHEREAS** the Jefferson Water & Wastewater Utility seeks to make an investment in the upgrade of the water metering system to Advanced Metering Infrastructure (AMI) technology; and

**WHEREAS**, the City of Jefferson has identified this project as eligible for the use of American Rescue Plan Act (ARPA) Recovery Funds that the City has received or anticipates receiving in the future; and

**WHEREAS**, the Project is keeping with the Department of the Treasury’s ARPA Interim Final Rule goal of making necessary investments in water and sewer infrastructure which produce high quality infrastructure, avert disruptive and costly delays, and promote efficiency; and

**WHEREAS**, the Jefferson Water and Wastewater Utility has obtained pricing from Midwest Meter, Inc., the City's water meter supplier for this system upgrade; and

**NOW, THEREFORE BE IT RESOLVED**, by the Common Council of the City of Jefferson, Wisconsin that it herein authorizes and approves a contract with Midwest Metering, Inc., in an amount not exceeding \$773,320, including all system hardware and software required to install and operate the system, as well as training Water and Wastewater Utility personnel on its use. The City Administrator is authorized and directed to execute any contract or document associated with this transaction on behalf of the City of Jefferson upon the review and consent of the City Attorney; and

**BE IT FURTHER RESOLVED** that the Common Council authorizes the expenditure of up to \$400,000 in ARPA Recovery Funds to offset the cost of the Project. Funding for the remaining Project cost is to be split evenly between the Water Utility and Wastewater Utility.

Ald. Neils, seconded by Ald. Brandel moved to approve Resolution No. 77. On call of the roll, motion carried unanimously.

**RESOLUTION AUTHORIZING THE DOWNTOWN STREET SCAPE PROJECT**

(To be introduced by Ald. Brandel.)

**CITY OF JEFFERSON  
RESOLUTION NO. 78**

**WHEREAS** the City of Jefferson intends to reconstruct Riverside Alley in conjunction with Jefferson Utilities and replace the streetscape in the community's historic downtown in 2022; and

**WHEREAS** the Vandewalle and Associates has been retained to assist to assist the City in developing and preparing conceptual plans to implement and complete these projects; and

**WHEREAS**, the City Council has reviewed the concept plans for these projects and the City has scheduled and provided for an extended public comment period to gather information from the downtown business community and public; and

**WHEREAS**, both projects must now progress to the design engineering phase and preparation of bidding specifications to keep to the 2022 construction schedule; and

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of the City of Jefferson, Wisconsin that it herein authorizes City staff to take steps necessary to move both projects into the design engineering phase with the goal of preparing detailed construction specifications for bidding. Design engineering shall incorporate the Downtown Streetscape concepts included in the Vandewalle and Associates Report and Power Point dated November 2021 which is considered the final streetscape concept. The authorized budget for each Project subject to final design engineering follows:

- Riverside Alley Resurfacing and Streetscape Project - \$300,000; and
- Downtown Streetscape Replacement Project - \$1,250,000

**BE IT FURTHER RESOLVED**, by the City Council that it intends to finance both Projects with the proceeds from a General Obligation Bond sale and to use these proceeds to reimburse the City's General Fund and/or Capital Improvement Project Fund for expenses incurred prior to the General Obligation Bond sale, including planning, design engineering, and project bidding expenses.

Ald. Brandel, seconded by Ald. Young moved to approve Resolution No. 78. On call of the roll, motion carried unanimously.

**RESOLUTION DEDICATION CITY OF JEFFERSON OWNED LANDS TO PUBLIC ROAD RIGHT-OF-WAY IN THE CITY OF JEFFERSON**

(To be introduced by Ald. Tully.)

**CITY OF JEFFERSON  
RESOLUTION NO. 79**

**WHEREAS**, the Common Council of the City of Jefferson declares that in the interest of the public the City of Jefferson owned lands described below shall be dedicated as public road right-of-way and shall be known as Eagle Drive.

Lands described in Certified Survey Map No. 3024, Volume 12, Page 176 Jefferson County Land Records, being described as follows: Commencing at an iron pipe marking the North ¼ corner of Section 10, Town 6 North, Range 14 East; thence S8643'32"E, along the North line of said Section 10, 361.34 feet; thence S238'30"W, a distance of 38.37 feet to the South right-of-way line of West Racine Street and point of beginning; thence S8721'30"E along said south right-of-way line, a distance of 66 feet to a point; thence S0238'30"W, a distance of 257.29 feet to a point on the north right-of-way line of West Milwaukee Street; thence N8721'30"W along said north right-of-way line a distance of 66 feet to a point; thence N0238'30"E a distance of 257.29 feet to the point of beginning, said land containing 0.390 acres.

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Jefferson, Wisconsin that it herein declares the 0.390 acres of land described above be dedicated public right-of-way and shall be called Eagle Drive.

Ald. Tully, seconded by Ald. Young moved to approve Resolution No. 79. On call of the roll, motion carried unanimously.

**RESOLUTION AUTHORIZING A DEED OF LAND TO THE JEFFERSON CHARITABLE GOLF FOUNDATION**

(To be introduced by Ald. Young.)

**CITY OF JEFFERSON  
RESOLUTION NO. 80**

**WHEREAS**, the Jefferson Charitable Golf Foundation (the Foundation) has requested that the City of Jefferson deed a small sliver of land to the Foundation. The sliver of land is located on the eastern side of

South Dewey Avenue, just to the south of E. Springs Street. This property is part of Tax Parcel 241-0614-114-000; and

**WHEREAS** the Foundation is contemplating relocating its temporary club house operation to this area and on a longer-term basis building a permanent club house facility; and

**WHEREAS**, the City of Jefferson has determined that this portion of the subject Tax Parcel has no practical municipal use or purpose, with the vast majority of said parcel being located on the east side of S. Dewey Avenue; and

**WHEREAS**, this matter has been considered by the Jefferson Streets Committee which recommends that the property be deeded to the Foundation; and

**NOW, THEREFORE BE IT RESOLVED**, by the City of Jefferson, Wisconsin Common Council that it herein approves the deeding of a small sliver of property located on the east side of Dewey Avenue that is part of Tax Parcel 241-0614-114-000 to the Jefferson Charitable Golf Foundation subject to the following:

- All closing costs associated with this transaction shall be borne by the Foundation.
- If required as a condition of closing, the cost of title insurance shall be borne by the Foundation; and
- It is envisioned that title to this property shall pass by quit claim deed from the City of Jefferson to the Jefferson Charitable Golf Foundation.

Ald. Young, seconded by Ald. Lares moved to approve Resolution No. 80. On call of the roll, motion carried unanimously, with Ald. Beyer abstaining.

**RESOLUTION ACKNOWLEDGING THE 2021 WATER UTILITY EMERGENCY RESPONSE PLAN**

(To be introduced by Ald. Lares.)

**CITY OF JEFFERSON  
RESOLUTION NO. 81**

**WHEREAS**, it is a requirement by the U.S. EPA as required under Section 13 of America's Water Infrastructure Act, that the City of Jefferson complete a Risk and Resiliency Assessment and Emergency Response Plan for the water system; and

**WHEREAS**, it is necessary to acknowledge that the governing body has reviewed the Emergency Response Plan; and

**NOW, THEREFORE BE IT RESOLVED**, by the Common Council of the City of Jefferson, Wisconsin that the Common Council hereby acknowledges that they have reviewed the City of Jefferson Water Utility's Emergency Response Plan.

Ald. Lares, seconded by Ald. Beyer moved to approve Resolution No. 81. On call of the roll, motion carried unanimously.

Ald. Lares, seconded by Ald. Beyer moved to adjourn the Jefferson Common Council Meeting at 7:32 p.m., carried unanimously on a voice vote.