



City of Jefferson
317 South Main Street
Jefferson, WI 53549

**CITY OF JEFERSON
COST RECOVERY AGREEMENT**

The City of Jefferson may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, recreation specialists, and/or other experts) to assist in the City's review of a development proposal that may be scheduled for review and action by the Plan Commission and/or City Council. The submittal of a development proposal or land use application by an Applicant shall be construed as an agreement to pay for such professional services applicable to the proposal or application. The City may apply reasonable fees for these services to the Applicant through invoices. Said fees shall bear a reasonable relationship to the service for which the fee is imposed. The City may delay acceptance of the proposal or application as complete, or may delay final approval of the proposal, until the Applicant pays such fees. In the event invoices become delinquent, finance charges will accrue at 1% per month, 30 days after the due date. Review fees invoiced to the Applicant, which are not paid in a timely manner, may be assigned by the City as a special assessment to the subject property. The Applicant hereby waives any notice and hearing requirements provided in Wis. Stats. § 66.0628 or any additions or amendments to this section. The City will provide notice to the applicant of the need to hire a professional consultant.

The Applicant is required to provide the City with an executed copy of this Cost Recovery Agreement as part of the land use application process. Applications are not considered complete and will not be considered by the Plan Commission without this executed Agreement.

Applicant Name: _____ Project Name: _____

Project Address: _____ Parcel Number: _____

Dated this _____ day of _____, 20____.

Agreement signed and entered into by:

The City of Jefferson

City Administrator

Property Owner Information:

Applicant Information (if different):

Owner Name: _____

Applicant Name: _____

Owner Signature: _____

Applicant Signature: _____

Address: _____

Address: _____

Phone Number: _____

Phone Number: _____

Email Address: _____

Email Address: _____