

**MINUTES
CITY OF JEFFERSON COMMON COUNCIL
CITY HALL COUNCIL CHAMBERS
TUESDAY, AUGUST 2, 2022**

The Tuesday, August 2, 2022 meeting of the City of Jefferson Common Council was called to order at 7:00 p.m. by Mayor Oppermann. Member's present were: Ald. Brandel, Ald. Mattke, Ald. Tully, Ald. Schroeder, Ald. Beyer, Ald. Lares, Ald. Neils and Ald. Teeter. Absent: None. Also present were: City Administrator Freitag, City Engineer Pinnow, City Attorney Rogers, City Clerk/Deputy Treasurer Copsey, and Police Chief Richter.

UPDATE: RIVERSIDE ALLEY AND DOWNTOWN STREET SCAPE PROJECT

City Engineer Pinnow gave an update on the Riverside Alley and the Downtown Street Scape Project.

PUBLIC PARTICIPATION

Micheal Stone from 115 S. Main St. had concerns of the crosswalks downtown.

DISCUSSION: ATV/UTV ROUTES IN THE CITY

Chief Richter gave an update how the ATV/UTV Routes have been going so far. He stated there has been minimal impact of having the routes in the city limits. John Drake, the President of the High Mile ATV Club would like to see all the streets open, in the city, in the future. The concerns of the Council is that they would entertain future discussion on this topic.

APPOINTMENTS BY MAYOR AND CONFIRMED BY CITY COUNCIL:

Joint Review Board Ald. Toby Tully, Jr.

Ald. Brandel, seconded by Ald. Lares moved to approve the appointment to the Joint Review Board. On call of the roll, motioned carried 7-1 with Ald. Tully abstaining.

CONSENT AGENDA

(To be introduced by Ald. Schroeder.)

**CITY OF JEFFERSON
RESOLUTION NO. 31**

BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that the consent agenda for August 2, 2022, is hereby adopted.

- A. Vouchers Payable for August 2022 in the amount of \$176,858.38. Payroll Summary for July 29, 2022 in the amount of \$196,702.81.
- B. Council Minutes from July 19, 2022 of the Common Council.
- C. Licenses as Approved by the Regulatory Committee:
 - 1. Operator's Licenses.
 - 2. Temporary Closure of City Right-of-Way: Thrivent Food Donations.

Ald. Schroeder, seconded by Ald. Mattke moved to approve Resolution No. 31. On call of the roll, Motion carried unanimously.

RESOLUTION AUTHORIZING EXECUTION OF THE DEPARTMENT OF NATURAL RESOURCES PRINCIPAL FORGIVEN FINANCIAL ASSISTANCE AGREEMENT

(To be introduced by Ald. Neils.)

**CITY OF JEFFERSON
RESOLUTION NO. 32**

WHEREAS, the City of Jefferson (the “Municipality”) wishes to undertake a project to replace private lead service lines at residences, pre k-12 schools and licensed and/or certified daycare centers, identified as DNR No. 5463-05 (the “Project”); and

WHEREAS, the Municipality has applied to the Safe Drinking Water Loan Program (the “SDWLP”) for financial assistance in the form of a loan made by the SDWLP to the Municipality of which all the principal will be forgiven at the time that loan disbursements are made to the Municipality, pursuant to the DNR Financial Assistance Agreement; and

WHEREAS, the Municipality has applied to the Safe Drinking Water Loan Program (the “SDWLP”) for financial assistance in the form of a loan made by the SDWLP to the Municipality of which all the principal will be forgiven at the time that loan disbursements are made to the Municipality, pursuant to the DNR Financial Assistance Agreement; and

WHEREAS, the SDWLP has determined that it can provide a loan with principal forgiveness in an amount up to \$285,000 that it has identified as being eligible for SDWLP funding;

NOW, THEREFORE, the City Mayor and City Clerk are authorized by and on behalf of the Municipality to execute the Principal Forgiven Financial Assistance Agreement that contains the terms and conditions of the SDWLP award for the Project. The Principal Forgiven Financial Assistance Agreement is incorporated herein by the reference.

Ald. Neils, seconded by Ald. Tully moved to approve Resolution No. 31. On call of the roll, Motion carried unanimously.

RESOLUTION REJECTING THE SANITARY SEWER BIDS

(To be introduced by Ald. Lares.)

**CITY OF JEFFERSON
RESOLUTION NO. 33**

WHEREAS, the Jefferson Water & Wastewater Utility obtained two bids from contractors for extending the sanitary sewer system on South Jackson Avenue, with RR Walton being the low bidder; and

WHEREAS, the sewer extension was to serve new lot development along First Street; and

WHEREAS, the developer has determined the cost of the project to not be financially practical at this time; and

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that it herein rejects the South Jackson Ave Sewer Extension from RR Walton.

Ald. Lares, seconded by Ald. Beyer moved to approve Resolution No. 33. On call of the roll, Motion carried unanimously.

ADJOURN TO CLOSED SESSION PURSUANT TO SECTION 19.85(1)(C) OF THE WISCONSIN STATE STATUTES TO CONSIDER EMPLOYMENT, PROMOTION, COMPENSATION PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHAT THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY TO CONSIDER PROMOTION OF POLICE CAPTAIN AND TO HIRE TWO FULL-TIME PATROL OFFICERS.

Ald. Lares, seconded by Ald. Mattke moved to go into closed session. On call of the roll, motion carried unanimously.

Ald. Schroeder, seconded by Ald. Mattke moved to go into open session. On call of the roll, motion carried unanimously.

RESOLUTION AUTHORIZING PROMOTION OF POLICE CAPTAIN

(To be introduced by Ald. Teeter.)

**CITY OF JEFFERSON
RESOLUTION NO. 34**

WHEREAS, by the Common Council of the City of Jefferson, Wisconsin that the Chief of Police is herein authorized to promote Joseph Szwec from the rank of Lieutenant to the rank of Captain. The rate of pay shall be consistent with the pay practices currently employed by the City of Jefferson Wage Compensation/Promotion Plan. The Captain's initial rate of pay is \$84,469.80 annually;

WHEREAS, by the Common Council of the City of Jefferson, Wisconsin that pursuant to the City of Jefferson Fire and Police Commission meeting held on August 1st, 2022, the Chief of Police was herein authorized to promote Joseph Szwec from the rank of Lieutenant to the rank of Captain;

WHEREAS, by the Common Council of the City of Jefferson, Wisconsin that this Captains position is a replacement for the vacancy left by the promotion of Chief Richter, who was appointed Chief of Police on May 24th, 2022, and that this position is currently funded in the Police Department 2022 operating budget;

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that the Chief of Police is herein authorized to promote Joseph Szwec from his current rank of Lieutenant to the rank of Captain of Police effective August 2nd, 2022. The rate of pay shall be consistent

with the pay practices currently employed by the City of Jefferson Wage Compensation/Promotion Plan. The Captain's initial rate of pay is \$84,469.80 annually and is currently funded in the Police Department 2022 operating budget.

Ald. Teeter, seconded by Ald. Brandel moved to approve Resolution No. 34. On call of the roll, Motion carried unanimously.

RESOLUTION AUTHORIZING THE HIRE OF TWO FULL TIME PATROL OFFICERS

(To be introduced by Ald. Tully.)

CITY OF JEFFERSON RESOLUTION NO. 35

WHEREAS, Police Chief Richter has to fill two vacant positions in the Police Department for two full-time Patrol Officer vacancies; and

WHEREAS, the open full-time Patrol Officer positions were recently vacated by two resignations the last of which occurred on July 19th, 2022; and

WHEREAS, the open positions were publicly advertised and interviews were conducted with six potentially qualified candidates of 12 total applications; and

WHEREAS, interviews with the City of Jefferson Police and Fire Commission were conducted on June 24th and July 13th, 2022 and both candidates were approved for hire as full-time Patrol Officers by the Jefferson Police and Fire Commission;

WHEREAS, Police Chief Richter is recommending that Aaron Haring-Spoerl and Matthew Kowalski be hired by the City of Jefferson to fill the vacant Patrol Officer positions; and

WHEREAS, the Personnel Committee having reviewed the qualifications of Aaron Haring-Spoerl and Matthew Kowalski and pursuant to Chief Richter recommending, and the Jefferson Police and Fire Commission approving the hire of Aaron Haring-Spoerl and Matthew Kowalski as full-time Patrol Officers for the City of Jefferson Police Department to the Common Council conditional upon their successful completion of basic law enforcement training; and

WHEREAS, the Chief of Police has full-time funds allocated in his 2021 approved operating budget and that these full-time Patrol Officers are to replace current vacancies in the full-time Patrol Officer staff;

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that the Chief of Police is authorized to hire Aaron Haring-Spoerl and Matthew Kowalski as full-time Patrol Officers, with an effective start day of no later than Monday, August 8th, 2022 as full-time Patrol Officers for the City of Jefferson Police Department. The initial rate of pay shall be pursuant to the entry level pay as identified in the current 2021-2022 City of Jefferson Collective Bargaining Agreement with the Jefferson Professional Police Association.

Ald. Tully, seconded by Ald. Schroeder moved to approve Resolution No. 35. On call of the roll, Motion carried unanimously.

Administration of the Oath of Office to the New Police Captain and Full Time Patrol Officers by City Clerk/Deputy Treasurer Copsey.

Ald. Lares, seconded by Ald. Beyer moved to adjourn the Jefferson Common Council Meeting at 7:48 p.m., carried unanimously on a voice vote.