

MINUTES
CITY OF JEFFERSON COMMON COUNCIL
CITY HALL COUNCIL CHAMBERS
TUESDAY, SEPTEMBER 6, 2022

The Tuesday, September 6, 2022 meeting of the City of Jefferson Common Council was called to order at 7:00 p.m. by Mayor Oppermann. Member's present were: Ald. Brandel, Ald. Mattke, Ald. Tully, Ald. Schroeder, Ald. Beyer, and Ald. Teeter. Absent: Ald. Neils and Ald. Lares. Also present were: City Administrator Freitag, City Attorney Rogers, City Engineer Pinnow, City Clerk/Deputy Treasurer Copsey, and Police Chief Richter.

PUBLIC PARTICIPATION

City Engineer Bill Pinnow, 518 Crestwood Ct, Jefferson gave an update on the downtown streetscape project that at this time it should be open for the Gemuetlichit Day Parade. He also noted that Riverside Alley was completed two weeks ago, with just some minimal painting that needs to be done. Pinnow also gave an update on the conservancy, Dewey Ave, and the pond in that area. Gallitz Grading was working on the pond today and should be completed this week. Sanborn Ave. project has lots of problems with the contractors, but they were on site today and should be tomorrow also. The South Main Street Bridge project is still set to start October 1st.

STATUS UPDATE: BRIDGE LIGHTING PROJECT

City Administrator Freitag gave an update on the bridge lightning project. The lights are in, Current Electric will be started the installation process today and will know after starting how long the project will take to install. They are thinking about a month to complete this project.

PRESENTATION: TID #10

Administrator Freitag gave an update on the TID #10 process, he would like the council to look at the TID #10 plan. On the next council agenda will be the approval for council, then the Joint Review Board will meet at the beginning of October for final approval.

PRESENTATION: RESIGNATION OF THE CITY ENGINEER AND THE PROCEDURE FOR REPLACEMENT OF POSITION

Administrator Freitag read City Engineer's resignation letter. He also stated that the Personnel Committee has met and agreed to hire Public Administration Association to help fill the position. He will also be working with Town & Country Engineering if needed as back up in the position until it is filled.

Ald. Tully, seconded by Ald. Mattke moved to accept City Engineer William Pinnow's resignation letter. On call of the roll, motion carried unanimously.

MAYORAL PROCLAMATION:

Proclamation
Of The
City of Jefferson

WHEREAS, in October of 1962, elections were held, and the first forefathers of the Jefferson Historical Society were selected; and

WHEREAS, the Historical Society Museum’s vision was to preserve Jefferson’s history; and

WHEREAS, in November of 1964, Bakertown School was moved to Ogden Street to become the Jefferson Historical Museum. The lower level of the school served as a warming house for the ice rink in the winter and as a youth center; and

WHEREAS, in June of 1967, the museum was dedicated, the Museum saw over 400 visitors in the first weekend; and

WHEREAS, throughout the years, the Jefferson Historical Society Museum, has been a wealth of knowledge to city residents and strives to give back to the community holding fashion shows, benefit concerts, open houses, and other events for the public to enjoy; and

NOW, THEREFORE BE IT RESOLVED: that City of Jefferson offers gratitude and appreciation to the Jefferson Historical Society Museum and would like to thank the Jefferson Historical Society Museum for their 60 years of dedication to the city.

Dale W. Oppermann
MAYOR

Timothy Freitag
CITY ADMINISTRATOR

Council Members

Toby Tully, Jr.	Joseph Mattke
Peg Beyer	Laurie Teeter
Jim Schroeder	Richard Lares
Chick Neils	Beth Brandel

APPOINTMENTS BY MAYOR AND CONFIRMED BY CITY COUNCIL

Library Board.....Rebecca Condon

Ald. Schroeder, seconded by Ald. Beyer moved to approve the appointment to the Library Board. On call of the roll, motion carried unanimously.

ADJOURN TO PUBLIC HEARING TO DISCUSS AN ORDINANCE TO AMEND SECTION 300-19 B. OF THE MUNICIPAL CODE OF THE CITY OF JEFFERSON RELATED TO REZONING IS AMENDED TO CHANGE DISTRICT BOUNDARIES OF 709 & 725 MASONIC BLVD WITH A PUD OVERLAY OVER MRM-12 MULTIFAMILY RESIDENTIAL

Ald. Schroeder, seconded by Ald. Mattke moved to adjourn to public hearing. On call of the roll, motion carried unanimously.

- A. Call to Order.
- B. Reading of Notice of Public Hearing by the City Administrator.

- C. Explanation of the PUD Overlay over MRM-12 Multifamily Residential Rezone.
- D. Person wishing to be heard; please state your name, address and reason for appearing.
- E. Close of Hearing.

ORDINANCE TO AMEND § 300-19(B) OF THE JEFFERSON MUNICIPAL CODE OF THE CITY OF JEFFERSON RELATED TO REZONING IS AMENDED TO CHANGE DISTRICT BOUNDARIES OF 709 & 725 MASONIC BLVD WITH A PUD OVERLAY OVER MRM-12 MULTIFAMILY RESIDENTIAL

(To be introduced for its second reading by Ald. Tully.)

**CITY OF JEFFERSON
ORDINANCE NO. 5-22**

The Common Council of the City of Jefferson, Wisconsin, do ordain as follows:

Section 1. Section 300-19 B. of the Zoning map, City of Jefferson, Wisconsin, which is herein made a part, is amended to change district boundaries of 709 & 725 Masonic Blvd to add a Planned Unit Development Overlay District to the existing zoning designation of MRM-12 Multi-Family Residential District.

Description:

LOT 1, MEADOWS ESTATES, DOC 1446297.

Parcel #: 241-0614-0344-043

Address: 709 & 725 Masonic Blvd.

Proposed Permanent Zoning Designation: PUD Overlay District and MRM-12 Multi-Family Residential District.

Section 2. This ordinance shall take effect and be in full force after passage and publication as provided by law and notification and attestation of the district boundary changes incorporated herein the zoning map, City of Jefferson.

Ald. Tully motioned, seconded by Ald. Schroeder to approve Ordinance No. 5-22 with the address being noted as 709 & 725 Masonic Blvd. On call of the roll, motion carried unanimously.

CONSENT AGENDA

(To be introduced by Ald. Schroeder.)

**CITY OF JEFFERSON
RESOLUTION NO. 38**

BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that the consent agenda for September 6, 2022, is hereby adopted.

- A. Vouchers Payable for September 2022 in the amount of \$520,681.21. Payroll Summary for August 26, 2022 in the amount of \$171,964.30.
- B. Council and Committee of the Whole Minutes from August 16, 2022 of the Common Council.
- C. Licenses as Approved by the Regulatory Committee:
 - 1. Operator's Licenses.
 - 2. Temporary Class B Beer – Masonic Lodge #9, September 23-25, 2022 and April 27-29, 2023- Jefferson Fair Park.

Ald. Schroeder, seconded by Ald. Teeter moved to approve Resolution No. 38. On call of the roll, Motion carried unanimously.

RESOLUTION AUTHORIZING THE HIRE OF TOWN & COUNTRY HOMES FOR THE VFW REC CENTER KITCHEN REMODEL

(To be introduced by Ald. Mattke.)

**CITY OF JEFFERSON
RESOLUTION NO. 39**

BE IT RESOLVED by the Common Council of the City of Jefferson, Wisconsin that the City of Jefferson obtained one bid from a contractor to remodel the kitchen at the VFW Rec Center. This remodeling project will replace the current kitchen with a commercial kitchen;

WHEREAS, there will be additional expenses that the City will be direct purchasing;

WHEREAS, the City of Jefferson allocated monies for this project;

WHEREAS, the lowest qualified bidder was Town & Country Homes in the amount of \$29,895;

NOW, THEREFORE BE IT RESOLVED that the City of Jefferson authorizes the City Administrator to enter into an agreement with Town & Country Homes to remodel the kitchen at the VFW Rec Center in the amount of \$29,895.

Ald. Mattke, seconded by Ald. Brandel moved to approve Resolution No. 39. On call of the roll, Motion carried unanimously.

RESOLUTION AUTHORIZING PUBLIC ARE MURAL FOR THE NORTH FACE OF THE JEFFERSON CITY HALL BUILDING

(To be introduced by Ald. Beyer.)

**CITY OF JEFFERSON
RESOLUTION NO. 40**

WHEREAS, the City of Jefferson solicited proposals from experienced artists for the installation of a mural on an exterior wall of the Jefferson City Hall Facility located within the community’s historic downtown business district; and

WHEREAS, the project is part of the Downtown Streetscape Plan, a master plan for downtown Jefferson with streetscape improvements. The project entails painting a mural of the City’s copyrighted brand logo on the north façade of the Jefferson City Hall; and

WHEREAS, the purpose of the mural is to promote City branding efforts, including furthering efforts to create a sense of place. The mural should create a visual expression of a friendly, small town committed to growing and preserving Wisconsin’s great outdoors and encouraging a healthy, active lifestyle through outdoor recreation activities; and

WHEREAS, the City received one proposal for installation of the mural from a local professional artist, who was interviewed by a panel of members of the local art community, business community, Chamber of Commerce, and City of Jefferson staff; and

WHEREAS, upon completion of the interview the panel is recommending to the City Council that local artist James Richter (Janesville) be retained to install the mural contemplated for the exterior City Hall wall. Mr. Richter has completed a number of both interior and exterior murals in southern Wisconsin, including “the Janesville Circuit” Mural for Bob Clapper Automotive, “the Boys and Girls Club” Mural for the Janesville Boys and Girls Club, and the “the Janesville Postcard” Mural for a Janesville civic group; and

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Jefferson, Wisconsin that artist James Richter of Janesville, Wisconsin be retained by the City to install the contemplated mural on the north face of the City Hall building at a cost not to exceed \$14,500. Said proposal is to include the cost of all materials and supplies, insurance, and aerial work platform (scissors lift).

Ald. Beyer, seconded by Ald. Mattke moved to approve Resolution No. 40. On call of the roll, Motion carried unanimously.

ADJOURN TO CLOSED SESSION PURSUANT TO SECTION 19.85(1)(C) OF THE WISCONSIN STATE STATUTES TO CONSIDER EMPLOYMENT, PROMOTION, COMPENSATION PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHAT THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY TO CONSIDER HIRING A FULL-TIME PUBLIC WORKS CREWPERSON AND CONSIDER REQUEST OF IAFF LOCAL 580 TO VOLUNTARILY RECOGNIZE SAID LOCAL AS THE EXCLUSIVE REPRESENTATIVE OF FULL- TIME FIREFIGHTERS/EMS

Ald. Tully, seconded by Ald. Mattke moved to adjourn to closed session. On call of the roll, motion carried unanimously.

Ald. Mattke, seconded by Ald. Teeter moved to go into open session. On call of the roll, motion carried unanimously.

**RESOLUTION AUTHORIZING THE HIRE OF A FULL-TIME PUBLIC WORKS
CREWPERSON**

(To be introduced by Ald. Teeter.)

**CITY OF JEFFERSON
RESOLUTION NO. 41**

WHEREAS, the Public Works Department has an opening for a Crewperson position; and

WHEREAS, Public Works Director Pinnow is recommending that Blake Meske be hired by the City of Jefferson to fill the vacant position; and

WHEREAS, the Personnel Committee has reviewed the recommendation of Public Works Director Pinnow and also recommends the hiring of Blake Meske to the Common Council; and

WHEREAS, the City of Jefferson requires all Public Works employees to obtain a Class B Commercial Drivers License within six months of being hired and based on recently enacted federal guidelines the City of Jefferson will pay for the enrollment of Blake Meske in a Commercial Drivers License course and said payback of this course by said employee will be per City of Jefferson policy;

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that it herein authorizes the Public Works Director to hire Blake Meske at a starting wage rate of \$21.50 per hour, placed in Grade 4 between Step 6 and the maximum on the City of Jefferson Compensation Plan and be given 9 days (72 hours) of PTO, placed on Year 1 of Service of the City of Jefferson PTO schedule, upon passing the required DOT physical and drug screenings. Employment shall commence no later than September 26, 2022.

Ald. Teeter, seconded by Ald. Tully moved to approve Resolution #41. On call of the roll, motion carried unanimously.

Ald. Brandel, seconded by Ald. Mattke moved to adjourn the Jefferson Common Council Meeting at 8:05 p.m., carried unanimously on a voice vote.