

**MINUTES  
CITY OF JEFFERSON COMMON COUNCIL  
CITY HALL COUNCIL CHAMBERS  
TUESDAY, DECEMBER 20, 2022**

The Tuesday, December 20, 2022 meeting of the City of Jefferson Common Council was called to order at 7:00 p.m. by Mayor Oppermann. Member's present were: Ald. Neils, Ald. Mattke, Ald. Tully, Ald. Schroeder, Ald. Beyer, Ald. Lares, Ald. Brandel and Ald. Teeter. Absent: None. Also present were: City Administrator Freitag, City Attorney Rogers, City Clerk/Deputy Treasurer Copsey, and Police Chief Richter.

**PUBLIC PARTICIPATION**

None.

**MAYORAL PROCLAMATION: HONORING LAVERN MENG FOR 50 YEARS OF SERVICE TO THE JEFFERSON VOLUNTEER FIRE DEPARTMENT**



*We're going outside.*

**Proclamation**  
*Of The*  
*City of Jefferson*

**LaVern Meng, No. 15**  
**50 years of service to the Jefferson Volunteer Fire Department**

**WHEREAS**, LaVern Meng joined the Jefferson Volunteer Fire Department as a Firefighter on October 2<sup>nd</sup>, 1972.

**WHEREAS**, during his 50 years of service, LaVern has supported the mission of the department by serving in the positions of Head Driver of the #6 American LaFrance Engine, Head Driver of the #13 "Yellow Bird" Rescue Squad, Head Driver of the #5 Grass Truck, Department Trustee, and Custodian.

**WHEREAS**, to fully appreciate LaVern's experience and leadership, one must recognize that since 1972 many things have changed in the department, new facilities, new trucks, new equipment, and firefighting technologies, such as the transition into aggressive interior fire attack through the use of self-contained breathing apparatus, the use of firefighting foam and positive pressure ventilation fans and thermal imaging cameras.

**WHEREAS**, some things never change in a volunteer fire department over time, mutual trust, hearty fellowship and selfless dedication to one another and the citizens of the City of Jefferson and surrounding Townships.

**WHEREAS**, it is a tribute to LaVern Meng’s 50 years of involvement and leadership that the City of Jefferson Volunteer Fire Department today benefits from modern facilities, equipment, and other advanced technology and enjoys an exceptional relationship with the citizens of Jefferson and surrounding communities for which the department provides protection.

**NOW, THEREFORE, BE IT RESOLVED** that the Common Council of the City of Jefferson expresses its deepest gratitude on behalf of our citizens, on this day, December 20, 2022.

Dale Opperman  
**Mayor**

Timothy Freitag  
**City Administrator**

**Council Members**

Toby Tully Jr.	Peggy M. Beyer
Rich Lares	Jim Schroeder
Beth Brandel	Joe Mattke
Laurie Teeter	Debbie “Chick” Neils

**ORDINANCE CREATING CHAPTER 265-28 OPERATION OF GOLF CARTS ON PUBLIC ROADS AND SIDEWALKS**

(To be introduced for its first reading by Ald. Lares.)

**CITY OF JEFFERSON  
ORDINANCE NO. 7-22**

The Common Council of the City of Jefferson (the City), Wisconsin, do ordain as follows:

**SECTION 1.** Jefferson Municipal Code Chapter 265-28 is hereby created to read as follows:

265-28 – Operation of Golf Carts on Public Roads

(a) **Definitions**

1. Golf Cart – The term “golf cart” means a vehicle designed and manufactured with limited speed capabilities that does not exceed 20 miles per hour on a paved, level surface that is designed and intended to convey one or more persons. Modifications to allow extra seating in the area originally designed to carry equipment are allowed.
2. Public Roads – The term “public roads” is defined as any City road, street, or highway located within the City boundaries designed to accommodate motor vehicles. State and County public roads, streets and highways are excluded.

(b) **Operation and Use**

1. Golf Carts may be operated upon City public roads as follows:

All City of Jefferson public roads (except Main Street and Racine Street) with a speed limit of 25 miles per hour or less. Golf carts may cross Main Street and Racine Street at intersections.

(c) **Registration**

1. No golf cart may be operated on any public street within the City unless the golf cart has first been registered with the City Clerk as required herein. The registration shall be valid for three (3) years and renewed thereafter in accordance with the provisions of this section. To evidence the registration, the owner shall be issued a permit which shall be displayed in a prominent, visible place on the rear fender of the golf cart. The permit may contain a registration number assigned for the particular golf cart and may contain an expiration date.
2. An application for registration shall be made to the City Clerk, or his or her designee, on forms provided by the City. The application may, among other things, require the owner's name, street address, mailing address, a phone number, the make, model, and identification or serial number of the golf cart, proof of insurance and any such other information as may be reasonably required. The City shall assess a fee (as determined by the Common Council) to compensate the City for processing the application. The Registration shall be renewed on a periodic basis as determined by the City.

(d) **Restrictions**

1. No persons shall operate a golf cart on the designated public roads within the City of Jefferson without a valid driver's license issued in his or her state.
2. All golf carts operating under this Ordinance must be equipped with adequate functioning brakes, reliable and accurate steering apparatus, safe and proper tires, rearview mirror, red reflectors/or tape on front and rear bumpers.
3. Golf carts may only be operated on designated public roads during the hours between sunrise and sunset (the hours ½ hour after sunrise to ½ hour before sunset).
4. All passengers must be seated.
5. Children are not allowed on a golf cart that is operated on public roads if by age/size they are required by state or federal regulations to be seated in child restraint equipment.
6. Golf carts must be operated in single file and as close to the right-hand side of the street as possible.
7. The operator of a golf cart shall use hand signals when turning a golf cart on City public roads. A hand signal for a left turn shall be fully extending the arm straight out. A hand signal for a right turn shall be extending the arm out at a 90° angle upwards.
8. Golf carts shall not be allowed to operate on any sidewalks, except as required to cross them to enter or exit public roads. Golf carts shall not be operated in areas not designated for motor vehicle use. This shall include, but not be limited to, public parks, public grassy areas, and public walkways.
9. No unattended golf cart is permitted on any public roadway while the motor is running or a key in the ignition.

10. Golf carts must display a slow-moving vehicle emblem. See Wis. Stat. § 347.245 for the standards and specifications for the design of the emblem.
11. Golf cart operators are subject to all Wisconsin Statutes Chapter 346 “Rules of the Road” as applicable to automobiles (including and in particular operating under the influence of alcohol or controlled substances and/or traveling with open alcohol containers).
12. Golf carts may only be operated on roads where the speed limit is 25 miles per hour or less.

(e) **Disclaimer and Liability**

1. Disclaimer – Golf carts are not designed for nor manufactured to be operated on public streets and the City neither advocates nor endorses the golf cart as a safe means to travel on public streets, roads, highways, and sidewalks. The City shall not be liable for accidents, injuries, or death involving the operation of a golf cart on public roads.
2. Assumption of Risk – Any person who owns, operates, or rides upon a golf cart on a public road or sidewalk within the City does so at his or her own risk and peril and assumes all liability resulting from the operation of the golf cart.

(f) **Violations**

1. Violations of this ordinance shall constitute a non-criminal violation enforceable by all duly authorized law enforcement officers of the City of Jefferson.
2. Violation penalties shall be not less than \$75.00 nor more than \$200.00 plus statutory penalty assessment, jail assessment, court costs, and crime lab assessment.

(g) **Adoption**

1. This ordinance shall take effect after the passage, publication, and attestation as required by law. This ordinance shall be reviewed by the Common Council on or before November 30, 2023 to determine if the use of golf carts imperils the safety of the public in any way.

**AN ORDINANCE TO REPEAL/RECREATE A PORTION OF SECTION 90-16 B. OF THE MUNICIPAL CODE OF THE CITY OF JEFFERSON RELATED TO A ROOM TAX**

(To be introduced by Ald. Brandel for a first reading.)

**CITY OF JEFFERSON  
ORDINANCE #08-22**

An ordinance to repeal/recreate a portion of Section 90-16 B. of the Municipal Code of the City of Jefferson related to a room tax.

The Common Council of the City of Jefferson, Wisconsin, do ordain as follows:

**Section 1.**

- B. Seventy (70%) percent of the tax collected by the City under this chapter shall be forwarded to the ~~Jefferson Chamber of Commerce~~ **Jefferson Tourism Commission (c/o Jefferson Chamber of Commerce)** to be used for promoting tourism **in accordance with State Statutes**. Twenty-five (25%) percent of the tax shall be used by the City for civic promotion. Five (5%) percent of the tax shall remain with the hotel owner.

**Section 2.** This ordinance shall take effect and be in full force after passage and publication as provided by law.

**CONSENT AGENDA**

(To be introduced by Ald. Schroeder.)

**CITY OF JEFFERSON  
RESOLUTION NO. 65**

**BE IT RESOLVED**, by the Common Council of the City of Jefferson, Wisconsin that the consent agenda for December 20, 2022, is hereby adopted.

- A. Vouchers Payable for December 2022 in the amount of \$406,634.84. Payroll Summary for December 16, 2022 in the amount of \$242,771.11.
- B. 2022 Extension of Fischer Field Agreement with the School District of Jefferson.
- C. 2023 Joint Powers Agreement with Jefferson County 911 Emergency System.
- D. Council Minutes from December 6 and December 14, 2022 of the Common Council.
- E. Licenses as Approved by the Regulatory Committee:
  1. Operator's Licenses.
  2. Premise Location Change- Playa Vallarta Bar & Grill, LLC- 216 Golf Drive.

Ald. Schroeder, seconded by Ald. Brandel moved to approve Resolution No. 65. On call of the roll, Motion carried unanimously, with Ald. Lares abstaining the minutes.

**RESOLUTION TO ADOPTING THE 50<sup>TH</sup>/75<sup>TH</sup> PLAN DESIGN AS PRESENTED BY CARLSON DETTMANN AND ESTABLISHING COMPENSATION FOR NON-UNION AND CERTAIN PART-TIME EMPLOYEES**

(To be introduced by Ald. Mattke.)

**CITY OF JEFFERSON  
RESOLUTION NO. 66**

**BE IT RESOLVED**, by the Common Council of the City of Jefferson, Wisconsin that the Common Council hereby authorizes a 3% adjustment to the 2023 part-time non-union employees whose rates were not specifically adopted in Resolution No 64 (12/6/22).

**BE IT FURTHER RESOLVED** that the Council hereby adopts the 50<sup>th</sup>/75<sup>th</sup> compensation plan design as presented by Carlson Dettmann:

- Employees shall be placed on the compensation plan in a manner which generates a minimum of 3% increase from their 2022 base salary.
- Employees whose “in grade” employment exceeds five years shall be placed no lower than Step 3 on the 50<sup>th</sup>/75<sup>th</sup> Compensation Plan.
- Employees whose “in grade” employment is less than five years shall be placed on the plan in a manner which generates a minimum increase of 3% from the 2022 base salary.

Ald. Mattke, seconded by Ald. Tully moved to approve Resolution No. 66. On call of the roll, Motion carried unanimously.

Ald. Lares, seconded by Ald. Mattke moved to adjourn the Jefferson Common Council Meeting at 7:12 p.m., carried unanimously on a voice vote.