

**MINUTES
CITY OF JEFFERSON COMMON COUNCIL
CITY HALL COUNCIL CHAMBERS
TUESDAY, FEBRUARY 21, 2023**

The Tuesday, February 21, 2023 meeting of the City of Jefferson Common Council was called to order at 7:00 p.m. by Mayor Oppermann. Member's present were: Ald. Neils, Ald. Tully, Ald. Schroeder, Ald. Beyer, Ald. Schroeder, Ald. Lares and Ald, Brandel. Absent: Ald. Mattke. Also present were: City Administrator Freitag, City Attorney Rogers, and Police Chief Richter.

PUBLIC PARTICIPATION

None.

UPDATE: DPW DIRECTOR INTERVIEW SCHEDULE

Administrator Freitag gave an update on the schedule for the DPW Director Interview Schedule. The interviews will be on February 24th and 25th.

UPDATE: JEFFERSON FIRE DEPARTMENT REFERENDUM

Administrator Freitag gave an update on the Fire Department Referendum that will be on the April Election. There will be information sessions held at the Fire Department on Thursday, February 23rd at 6: p.m., Thursday, March 9th at 12:00 p.m., and Thursday, March 23rd at 6:00 p.m. All public is welcome to attend.

ADJOURN TO PUBLIC HEARING TO DISCUSS AN ORDINANCE AMENDING SECTION 300.02.70 (RA-35) RURAL HOLDING ZONING DISTRICT OF THE CITY OF JEFFERSON CODE OF ORDINANCES

- A. Call to Order.
- B. Reading of Notice of Public Hearing by the City Administrator.
- C. Explanation of the Ordinance Change.
- D. Person wishing to be heard; please state your name, address and reason for appearing.
- E. Close of Hearing.

AN ORDINANCE AMENDING SECTION 300.02.70 (RA-35) RURAL HOLDING ZONING DISTRICT OF THE CITY OF JEFFERSON CODE OF ORDIANCES

(To be introduced by Ald. Beyer for a second reading.)

**CITY OF JEFFERSON
ORDINANCE # 1-23**

The Common Council of the City of Jefferson (the City), Wisconsin, hereby ordains as follows:

Section 1. §300.02.70 is hereby amended to include the following as a permitted use in a Rural Holding Zone:

(2)

(p) Golf Course and related activities.

§300.02.70 is hereby further amended to include the following as a conditional use in a Rural Holding Zone:

(3)

(x) Golf Course Maintenance, Food Snack Shed, and Pro Shop.

All other provisions of §300.02.70 are hereby reaffirmed.

Section 2. This ordinance shall take effect after the passage, publication, and attestation as required by law.

Ald. Beyer, seconded Ald. Neils moved to approve Ordinance No. 1-23. On call of the roll, motion carried unanimously.

CONSENT AGENDA

(To be introduced by Ald. Schroeder.)

CITY OF JEFFERSON RESOLUTION NO. 79

BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that the consent agenda for February 21, 2023, is hereby adopted.

- A. Vouchers Payable for December 2022 in the amount of \$8,519.59, January 2023 Manuals in the amount of \$23,727.96 and February Payables in the amount of \$263,403.28. Payroll Summary for February 10, 2023 in the amount of \$204,951.94.
- B. Council Minutes from February 7, 2023 of the Common Council.
- C. Licenses as Approved by the Regulatory Committee:
 1. Operator's Licenses.

Ald. Schroeder, seconded by Ald. Lares moved to approve Resolution No. 79. On call of the roll, Motion carried unanimously with Ald. Lares and Ald. Schroeder abstaining the minutes.

RESOLUTION AUTHORIZING COMPENSATION FOR THE CITY ADMINISTRATOR

(To be introduced by Ald. Teeter.)

CITY OF JEFFERSON RESOLUTION NO. 80

WHEREAS, the City of Jefferson has adopted a Compensation Plan (the Plan) covering many of its non-represented municipal employees; and

WHEREAS, the City Administrator position is not a classified position on the adopted Plan.

WHEREAS, the Personnel Committee requested that Carlson Dettmann conduct a labor analysis for the Administrator position and subsequently have reviewed the compensation analysis with the Finance Committee; and

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson that it herein sets the 2023 compensation at \$135,500 for the City Administrator position. Said pay should be retroactive to January 1, 2023.

Ald. Teeter, seconded by Ald. Brandel moved to approve Resolution No. 80. On call of the roll, Motion carried unanimously.

RESOLUTION AUTHORIZING AMENDMENT OF CONTRACT BETWEEN CITY OF JEFFERSON AND MUNICIPAL ZONING AND INSPECTION SERVICES

(To be introduced by Ald. Tully.)

**CITY OF JEFFERSON
RESOLUTION NO. 81**

WHEREAS, the City of Jefferson contracts with the Municipal Zoning and Inspection Services (MZIS) for zoning and inspection services; and

WHEREAS, the scope of services performed by (MZIS) for the City of Jefferson includes providing inspection of construction, energy, heating, venting and air conditioning, electrical, and plumbing improvements, as well as zoning administration related services; and

WHEREAS, the contract currently in place between the parties was last updated in 2016 and established annual compensation for MZIS at \$70,000. MZIS has requested that the annual compensation be increased to offset its operating cost increases since 2016; and

WHEREAS, the parties have negotiated an increase in annual compensation that would provide for an increase of 15% (\$10,500) which would increase the MZIS annual compensation to \$80,500; and

WHEREAS, the Finance Committee has reviewed this matter and is recommending that the annual MZIS compensation for services provided be increased to \$80,500; and

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Jefferson, Wisconsin that it herein approves an amendment to the City's existing contract with MZIS that would adjust its annual compensation for services provided to \$80,500.

Ald. Tully, seconded by Ald. Beyer moved to approve Resolution No. 81. On call of the roll, Motion carried unanimously.

Ald. Lares, seconded by Ald. Neils moved to adjourn the Jefferson Common Council Meeting at 7:24 p.m., carried unanimously on a voice vote.