

**MINUTES  
CITY OF JEFFERSON COMMON COUNCIL  
CITY HALL COUNCIL CHAMBERS  
TUESDAY, MARCH 21, 2023**

The Tuesday, February 21, 2023 meeting of the City of Jefferson Common Council was called to order at 7:00 p.m. by Mayor Oppermann. Member's present were: Ald. Neils, Ald. Tully, Ald. Schroeder, Ald. Beyer, Ald. Schroeder, Ald. Lares, Ald. Mattke and Ald. Brandel. Absent: None. Also present were: City Administrator Freitag, City Attorney Rogers, City Clerk/Deputy Treasurer Copsey and Police Chief Richter.

**PUBLIC PARTICIPATION**

None.

**AN ORDINANCE MODIFYING SECTION 265-19 OF THE MUNICIPAL CODE OF THE CITY OF JEFFERSON THAT WAS ADOPTED ON JANUARY 18, 2022 AND OCTOBER 4, 2022**

(To be introduced by Ald. Lares for a first reading.)

**CITY OF JEFFERSON  
PROPOSED ORDINANCE #2-23**

**WHEREAS**, the City of Jefferson (the City) has previously adopted several ordinances regulating the use and operation of all-terrain vehicles (ATVs) and utility-terrain vehicles (UTVs), the latest version of which was adopted on January 18, 2022 and October 4, 2022; and

**WHEREAS**, the City finds that the use of ATVs and UTVs have not been problematic for the safety and well-being of the citizens of the City and, therefore, the use of these vehicles can be expanded as set forth below.

**NOW THEREFORE**, the Common Council of the City of Jefferson does hereby ordain as follows:

Section 4 – ATV/UTV Routes

A. ATV/UTV usage shall be authorized on all City streets except as follows:

1. No usage on Business State Highway 26 North on Main Street from Puerner Street to North Watertown Avenue/Junction Road.

Section 6 – Speed Limits. All ATV/UTV operators shall observe the posted speed limits on City streets.

Section 8(J) – Groups of 25 or more ATV/UTV operators shall notify the Jefferson Police Department before entering the legal boundaries of the City.

Section 12 – Sunset Provision. Ordinance 265-19 as modified herein shall terminate six months at 11:59 PM after adoption unless extended by the Common Council of the City of Jefferson.

Section 14 – Effective Date. This ordinance shall take effect after passage, publication, and attestation as required by law.

Section 15 – Legal Effect. All provisions of the existing 265-19 that are not in conformity herein are hereby repealed. All other provisions are reaffirmed.

### **CONSENT AGENDA**

(To be introduced by Ald. Schroeder.)

#### **CITY OF JEFFERSON RESOLUTION NO. 85**

**BE IT RESOLVED**, by the Common Council of the City of Jefferson, Wisconsin that the consent agenda for March 21, 2023, is hereby adopted.

- A. Vouchers Payable for March Payables in the amount of \$351,779.67. Payroll Summary for March 10, 2023 in the amount of \$202,055.13.
- B. Council Minutes from March 7, 2023 of the Common Council.
- C. 2023 American Legion Subsidy.
- D. Licenses as Approved by the Regulatory Committee:
  1. Operator’s Licenses.
  2. Dairy License-Kraemer Cheese.

Ald. Schroeder, seconded by Ald. Lares moved to approve Resolution No. 85. On call of the roll, Motion carried unanimously.

### **RESOLUTION AUTHORIZING THE APPOINTMENT OF A DIRECTOR OF PUBLIC WORKS**

(To be introduced by Ald. Teeter.)

#### **CITY OF JEFFERSON RESOLUTION NO. 86**

**WHEREAS**, the Jefferson Personnel Committee recently completed interviews for the vacant Director of Public Works Position. The Committee interviewed three (3) finalist candidates for the Position; and

**WHEREAS**, the Personnel Committee is recommending the appointment of current Director of the Water and Sewer Utilities Todd Clark to serve as Director of Public Works; and

**WHEREAS**, the Committee is also recommending that the Department of Public Works and Water and Sewer Utilities be reorganized to function under the daily direction of Mr. Clark. Mr. Clark's direct line of reporting is to the City Administrator and the Jefferson Streets Committee; and

**NOW, THEREFORE BE IT RESOLVED**, by the Common Council of the City of Jefferson, Wisconsin that it herein authorizes and approves the appointment of Director of the Water and Sewer Utilities Todd Clark to the Position of Director of Public Works per the organization arrangement recommended by the Personnel Committee. Mr. Clark’s appointment is to become effective on or before April 1, 2023. Effective

upon his appointment Mr. Clark's salary shall be \$119,000. His existing non-salary benefits will remain unchanged.

Ald. Teeter, seconded by Ald. Brandel moved to approve Resolution No. 86. On call of the roll, Motion carried unanimously.

**ADJOURN TO CLOSED SESSION PURSUANT TO SECTION 19.85(1)(C) OF THE WISCONSIN STATE STATUTES TO CONSIDER EMPLOYMENT, PROMOTION, COMPENSATION PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHAT THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY TO HIRE ONE FULL-TIME DPW LABORER**

Ald. Neils, seconded by Ald. Tully moved to go into Closed Session. On call of the roll, Motion carried unanimously.

Ald. Lares, seconded by Ald. Teeter moved to go into Open Session. On call of the roll, Motion carried unanimously.

**RESOLUTION AUTHORIZING THE HIRE OF A FULL-TIME DPW LABORER**

(To be introduced by Ald. Tully.)

**CITY OF JEFFERSON  
RESOLUTION NO. 87**

**WHEREAS**, the Department of Public Works currently has a position vacancy for a laborer. This Position has been vacant for several months and has remained open; and

**WHEREAS**, Department of Public Works staff has interviewed several candidates for the Position and is recommending the appointment of Connor Salerno to the Position. Mr. Salerno is a graduate of the Jefferson School System and is currently a resident of the community; and

**WHEREAS**, the Personnel Committee has reviewed the matter is recommending the hire of Mr. Salerno to the City Council; and

**NOW, THEREFORE BE IT RESOLVED**, by the Common Council of the City of Jefferson, Wisconsin that in herein approves and authorizes the appointment of Mr. Salerno to the Position of Department of Public Works Laborer per the successful completion of a WDOT physical and drug and alcohol screening. His starting base pay will be \$22.16 per hour which is consistent with Step 1 of Grade 4 of the City of Jefferson Compensation Plan. He will be placed on the City of Jefferson Paid-Time-Off Schedule at year 1 of service affording 9 days (72) hours of paid-time-off. Mr. Salerno's start date will be no later than April 10, 2023.

Ald. Tully, seconded by Ald. Mattke moved to approve to approve Resolution No. 87. On call of the roll, Motion carried unanimously.

Ald. Lares, seconded by Ald. Brandel moved to adjourn the Jefferson Common Council Meeting at 7:17 p.m., carried unanimously on a voice vote.