



ALL APPLICATIONS TAKE ONE WEEK TO PROCESS.  
THERE ARE NO EXCEPTIONS!

## LICENSE APPLICATION

*Peddlers, Canvassers and Transient Merchants*

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
(First, Middle Initial, Last)

Permanent Address: \_\_\_\_\_  
(Street, City, State & Zip)

Telephone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Temporary Address: \_\_\_\_\_  
(Street, City, State & Zip)

Vehicle: \_\_\_\_\_  
(Make) (Model) (License Plate #)

Age: \_\_\_\_\_ Height: \_\_\_\_\_ Weight: \_\_\_\_\_

Eye Color: \_\_\_\_\_ Hair Color: \_\_\_\_\_ Race: \_\_\_\_\_

Sex:  Male  Female

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*Person, Firm, Association or Corporation that you are representing or are employed by, or whose merchandise is being sold.*

Name: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

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*Temporary address and telephone number from which business will be conducted: (if applicable)*

Address: \_\_\_\_\_

Telephone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

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Nature of business to be conducted: \_\_\_\_\_  
\_\_\_\_\_

Description of merchandise or service offered: \_\_\_\_\_  
\_\_\_\_\_

How will merchandise be delivered: \_\_\_\_\_

\_\_\_\_\_

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List the three most recent cities, villages, or towns where you have last conducted business:

\_\_\_\_\_

\_\_\_\_\_

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Address and phone number at which you can be reached at for, at least seven days after you have left the City:

Address: \_\_\_\_\_

Telephone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

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List any convictions for statute or ordinance violations; both civil and criminal within the last five (5) years except non-moving vehicle violations.

<u>Date of Offense</u>	<u>Location</u>	<u>Court</u>	<u>Nature</u>	<u>Disposition</u>
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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The above information is true and complete to the best of my knowledge.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**\$50.00 Fee Paid**

*License Effective from Date of Approval through December 31<sup>st</sup> of Current Year.*

**\$15.00 Fee Paid (3 – Day Events Only - Days Must be Consecutive – Only 1 per Year Allowed)**

**Photocopy of Photo Identification (Color)**

**Staff:** After submission of application, a background check must be completed in-office and application approval must be received from either the City Clerk or the Police Department.

Approved by: \_\_\_\_\_  
Signature, Title

Date: \_\_\_\_\_