

**MINUTES
CITY OF JEFFERSON COMMON COUNCIL
CITY HALL COUNCIL CHAMBERS
THURSDAY, NOVEMBER 7, 2024**

The Tuesday, November 19, 2024 meeting of the City of Jefferson Common Council was called to order at 7:00 p.m. by Mayor Oppermann. Members' present were: Ald. Schroeder, Ald. Obernberger, Ald. Teeter, Ald. Tully, Ald. Mattke, Ald. Beyer, and Ald. Neils. Absent: Ald. Larson. Also present were: City Administrator Freitag, City Attorney Rogers, Lieutenant Schmidt, Utility Director Clark and City Clerk/Deputy Treasurer Copsey.

PUBLIC PARTICIPATION

Utility Director Clark went over the roads that were recently completed by resurfacing.

PRESENTATION: FY 2025 BUDGET

Finance Director/Treasurer Stewart.

**PUBLIC HEARING ON THE 2025 GENERAL, SPECIAL FUNDS, WATER, STORM SEWER
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UTILITY AND WASTEWATER UTILITY BUDGETS AND ADOPTION OF THE 2024 GENERAL,
SPECIAL FUNDS, WATER, STORM SEWER AND WASTEWATER UTILITY LEVY**

Adjourn to Public Hearing to Discuss the 2025 General, Special Funds, Public Library, Refuse/Recycling, Capital Project & Equipment, Storm Sewer Utility, Wastewater Utility Budgets and Adoption of the 2024 General, Special Funds, Public Library, Refuse/Recycling, Capital Project & Equipment, Storm and Wastewater Utility Budgets.

- A. Call to Order.
- B. Reading of Notice of Public Hearing by the City Administrator.
- C. Explanation of the 2025 Budget by the City Administrator/Finance Director.
- D. Person wishing to be heard; please state your name, address and reason for appearing.
- E. Close of Hearing.

RESOLUTION APPROVING THE 2025 BUDGETS FOR SPECIAL FUNDS, PUBLIC LIBRARY, RECYCLING/REFUSE, CAPITAL PROJECT AND EQUIPMENT, WATER UTILITY, STORM SEWER UTILITY AND THE WASTEWATER TREATMENT UTILITY

This resolution approves the General, Special Fund, Public Library, Capital Project & Equipment Fund, Refuse and Recycling Fund, Storm Sewer Utility, Water Utility, TIF and Wastewater Utility budgets.

(To be introduced by Ald. Tully.)

**CITY OF JEFFERSON
RESOLUTION NO. 75**

BE IT RESOLVED by the Common Council of the City of Jefferson that the 2025 General Fund Budget attached hereto and the 2025 budgets for Special Funds, Public Library, Recycling/Refuse, Capital Project and Equipment, Storm Sewer Utility and the Wastewater Treatment Utility are hereby adopted, and

BE IT FURTHER RESOLVED that any budgetary figures stipulated in the Municipal Code shall be amended to reflect changes authorized in the Municipal budget.

Ald. Tully, seconded by Ald. Mattke, moved to approve Resolution No. 75. On call of the roll, Motion carried unanimously.

RESOLUTION APPROVING 2024 TAX RATE AND 2025 LEVY

(To be introduced by Ald. Beyer.)

**CITY OF JEFFERSON
RESOLUTION NO. 76**

BE IT RESOLVED by the Common Council of the City of Jefferson that the 2024 General Fund Property Tax Levy for Municipal Services in 2025 in the amount of \$3,715,850, the 2024 Public Library Fund Levy for 2025 Service in the amount of \$532,575 and the 2024 Capital Project and Equipment Fund Levy for 2025 in the amount of \$516,050 is hereby approved; and

BE IT RESOLVED that the Public Safety Referendum as approved by the voters in the amount of \$500,000 is included in the proposed levy for 2025 to offset Fire and EMS expenses.

BE IT FURTHER RESOLVED that the following tax rate is hereby adopted:

CITY OF JEFFERSON \$7.034059939

Ald. Beyer, seconded by Ald. Mattke, moved to approve Resolution No. 76. On call of the roll, Motion carried unanimously.

AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP FOR SECTION 300-10.31 OF THE MUNICIPAL CODE OF THE CITY OF JEFFERSON RELATED TO THE REZONING.

(To be introduced for its second reading by Ald. Obernberger.)

**CITY OF JEFFERSON
ORDINANCE # 12-24**

The Common Council of the City of Jefferson, Wisconsin, do ordain as follows:

Section 1. Section 300-10.31 of the Zoning map, City of Jefferson, Wisconsin, which is herein made a part, is amended to change district boundaries of parcel number 241-0714-3513-004, South Junction Road and East of STH 26 from Suburban Mixed Use (SMU) to the zoning designation of Urban Mixed Use (UMU).

Description:

LOT 1, CSM 5915-34-123, DOC 1402162. EX CSM 6008-35-050, DOC 1412561. SUBJ TO ESMT IN DOC 1432009. SUBJ TO ESMT IN DOC 1436569.



Parcel #: 241-0714-3513-004

Address: South of Junction Road and East of STH 26.

Proposed Permanent Zoning Designation: Urban Mixed Use (UMU).

Section 2. This ordinance shall take effect and be in full force after passage and publication as provided by law and notification and attestation of the district boundary changes incorporated herein the zoning map, City of Jefferson.

Ald. Obernberger, seconded by Ald. Teeter, moved to approve Ordinance No. 12-24. On call of the roll, Motion carried unanimously.

CONSENT AGENDA

(To be introduced by Ald. Teeter.)

CITY OF JEFFERSON RESOLUTION NO. 77

BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that the consent agenda for November 19, 2024, is hereby adopted.

- A. Vouchers Payable for November Payables in the amount of \$2,316,133.56. Payroll Summary for November 1, 2024, in the amount of \$247,782.42.
- B. Council Minutes from November 7, 2024, of the Common Council.
- C. Licenses as Approved by the Regulatory Committee:
 1. Operator's Licenses.
 2. Combination Class B- Beer and Liquor License- TGI Landmark Saloon, LLC.

Ald. Teeter, seconded by Ald. Beyer, moved to approve Resolution No. 77. On call of the roll, Motion carried unanimously.

RESOLUTION AUTHORIZING THE UPDATED CITY OF JEFFERSON PURCHASING POLICY AND CITY OF JEFFERSON INVESTMENT POLICY CHANGES

(To be introduced by Ald. Mattke.)

**CITY OF JEFFERSON
RESOLUTION NO. 78**

BE IT RESOLVED by the Common Council of the City of Jefferson, Wisconsin that the updated City of Jefferson Purchasing Policy changes, related to purchase orders, are hereby adopted.

Ald. Mattke, seconded by Ald. Tully moved to approve Resolution No. 78. On call of the roll, Motion carried unanimously.

ADJOURN TO CLOSED SESSION PURSUANT TO SECTION 19.85(1)(C) OF THE WISCONSIN STATE STATUTES TO CONSIDER EMPLOYMENT, PROMOTION, COMPENSATION PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHAT THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY CONSIDER HIRE OF TWO FULL-TIME WASTEWATER/WATER OPERATOR

Ald. Schroeder, seconded by Ald. Mattke moved to approve to move to Closed Session. On call of the roll, Motion carried unanimously.

Ald. Neils, seconded by Ald. Neils moved to approve to move to Open Session. On call of the roll, Motion carried unanimously.

RESOLUTION AUTHORIZING THE HIRE OF A FULL-TIME WASTEWATER/WATER OPERATOR

(To be introduced by Ald. Schroeder.)

**CITY OF JEFFERSON
RESOLUTION NO. 79**

WHEREAS, the Position of Water Wastewater Operator has been vacant since Spring of 2024 and it has been determined to be in the best interest of the Water Wastewater Utility that the Position be filled when a qualified applicant has been identified; and

WHEREAS, the Personnel Committee has reviewed his candidacy and is recommending that Anthony Riedl meets the requirements of the Position. The recommendation of the Personnel Committee is to hire Anthony Riedl to fill the vacant Position of Water Wastewater Operator; and

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that it herein approves and authorizes the hire of Anthony Riedl to fill the vacant Position of Wastewater Plant Operator, subject to the following parameters:

- He shall successfully pass a pre-employment physical and drug and alcohol screening;
- His starting salary shall be \$26.92 per hour and be placed at Classification Seven, Step 1 on the City of Jefferson Compensation Plan;

- He will receive 5 days of PTO.

Ald. Schroeder, seconded by Ald. Teeter moved to approve Resolution No. 79. On call of the roll, Motion carried unanimously.

RESOLUTION AUTHORIZING THE HIRE OF A FULL-TIME WASTEWATER/WATER OPERATOR

(To be introduced by Ald. Neils.)

**CITY OF JEFFERSON
RESOLUTION NO. 80**

WHEREAS, the Position of Water Wastewater Operator has been vacant since October of 2024 and it has been determined to be in the best interest of the Water Wastewater Utility that the Position be filled when a qualified applicant has been identified; and

WHEREAS, the Personnel Committee has reviewed his candidacy and is recommending that Matthew Zenoni meets the requirements of the Position. The recommendation of the Personnel Committee is to hire Matthew Zenoni to fill the vacant Position of Water Wastewater Operator; and

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that it herein approves and authorizes the hire of Matthew Zenoni to fill the vacant Position of Wastewater Plant Operator, subject to the following parameters:

- He shall successfully pass a pre-employment physical and drug and alcohol screening;
- His starting salary shall be \$26.92 per hour and be placed at Classification Seven, Step 1 on the City of Jefferson Compensation Plan;
- He will receive 5 days of PTO.

Ald. Neils, seconded by Ald. Mattke moved to approve Resolution No. 80. On call of the roll, Motion carried unanimously.

Ald. Mattke, seconded by Ald. Beyer moved to adjourn the Jefferson Common Council Meeting at 7:49 p.m., carried unanimously on a voice vote.