

**MINUTES  
CITY OF JEFFERSON COMMON COUNCIL  
CITY HALL COUNCIL CHAMBERS  
TUESDAY, JANUARY 21, 2025**

The Tuesday, January 21, 2025 meeting of the City of Jefferson Common Council was called to order at 7:00 p.m. by Mayor Oppermann. Members' present were: Ald. Obernberger, Ald. Tully, Ald. Beyer, Ald. Larson, Ald. Mattke, Ald. Obernberger and Ald. Neils. Absent: Ald. Teeter. Also present were: City Administrator Freitag, City Attorney Rogers, Chief Richter and City Clerk/Deputy Treasurer Copsey.

**PUBLIC PARTICIPATION**

None.

**AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP FOR SECTION 300-10.31 OF THE MUNICIPAL CODE OF THE CITY OF JEFFERSON RELATED TO THE REZONING OF PARCEL NUMBER 241-0614-1221-046 GOLF DRIVE AND 241-0614-1224-003 GOLF DRIVE**

(To be introduced for its first reading by Ald. Schroeder.)

**CITY OF JEFFERSON  
ORDINANCE NO. 01-25**

The Common Council of the City of Jefferson, Wisconsin, do ordain as follows:

Section 1. Section 300-10 of the Zoning map, City of Jefferson, Wisconsin, which is herein made a part, is amended to zoning change district boundaries of parcel number 241-0614-1221-046 on Golf Drive to district change from (RH-35) Rural Holdings to the zoning designation of (DR-8) Duplex Residential and parcel number 241-0614-1224-003 on Golf Drive to district change from (DR-8) Duplex Residential to the zoning designation of (SR-7) Single Family Residential.

**Description:**

<b>241-0614-1221-046; LOT 3, CSM 6441, DOC 1481089 AND 241-0614-1224-003; LOT 2, CSM 6441, DOC 1481089</b>
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**Parcel #:** 241-0614-1221-046 and 241-0614-1224-003

**Address:** Golf Drive

Proposed **Permanent Zoning** Designation: 241-0614-1221-046 (DR-8) Duplex Residential and 241-0614-1224-003 (SR-7) Single Family Residential.

Section 2. This ordinance shall take effect and be in full force after passage and publication as provided by law and notification and attestation of the district boundary changes incorporated herein the zoning map, City of Jefferson.

**CONSENT AGENDA**

(To be introduced by Ald. Beyer.)

**CITY OF JEFFERSON  
RESOLUTION NO. 101**

**BE IT RESOLVED**, by the Common Council of the City of Jefferson, Wisconsin that the consent agenda for January 21, 2024, is hereby adopted.

- A. Vouchers Payable for January Payables in the amount of \$809,623.00. Payroll Summary for January 10, 2025, in the amount of \$223,019.66.
- B. Council Minutes from January 7, 2025, of the Common Council.
- C. 2025 Greenwood Cemetery Subsidy- \$19,000.00.
- D. Licenses as Approved by the Regulatory Committee:
  - 1. Operator’s Licenses.
  - 2. Refuse/Recycling License- John’s Disposal Service, Inc.
  - 3. Temporary Class B Picnic License- Jefferson Chamber of Commerce Annual Dinner, February 6<sup>th</sup>, 2025- County Fair Park.

4. Temporary Class B Picnic License- Jefferson Rotary Club Beer and Wine Tasting, February 8<sup>th</sup>, 2025- County Fair Park.
5. Temporary Class B Picnic License- Fort Atkinson Wisconsin Club Banquet, March 17, 2025- County Fair Park.
6. Temporary Class B Picnic License- Jefferson County Tavern League, February 1<sup>st</sup>, 2025- County Fair Park.
7. Sales of Goods in the ROW- Audrey Schlicht, Wood and Flora, September 14, 2025- Rotary Park during G-Days Celebration.

Ald. Beyer, seconded by Ald. Mattke, moved to approve Resolution No. 101. On call of the roll, Motion carried unanimously.

Ald. Mattke, seconded by Ald. Beyer moved to approve to move to Closed Session. On call of the roll, Motion carried unanimously.

Ald. Mattke, seconded by Ald. Tully moved to approve to move to Open Session. On call of the roll, Motion carried unanimously.

**ADJOURN TO CLOSED SESSION PURSUANT TO SECTION 19.85(1)(C) OF THE WISCONSIN STATE STATUTES TO CONSIDER EMPLOYMENT, PROMOTION, COMPENSATION PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHAT THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY TO CONSIDER AND RECOMMENDATION OF THE PROMOTION OF A CAPTAIN OF POLICE AND THE HIRE OF A FULL-TIME ADMINISTRATIVE ASSISTANT**

**RESOLUTION AUTHORIZING THE PROMOTION OF CAPTAIN OF POLICE**

(To be introduced by Ald. Neils.)

**CITY OF JEFFERSON  
RESOLUTION NO. 102**

**WHEREAS**, by the Common Council of the City of Jefferson, Wisconsin that the Chief of Police is herein authorized to promote Austin Schmidt from the rank of Lieutenant to the rank of Captain effective January 24<sup>th</sup>, 2025. The rate of pay shall be consistent with the pay practices currently employed by the 2025 City of Jefferson Wage Compensation Plan. The Captain's initial rate of pay shall be pursuant to Grade 14, Step 5, or \$93,000.00 annually;

**WHEREAS**, by the Common Council of the City of Jefferson, Wisconsin that pursuant to the City of Jefferson Fire and Police Commission meeting held on December 11<sup>th</sup>, 2024, the Chief of Police was herein authorized to promote Austin Schmidt from the rank of Lieutenant to the rank of Captain.

**WHEREAS**, by the Common Council of the City of Jefferson, Wisconsin that this Captains position is to fill a staffing vacancy; as Captain Joe Szwec will be retiring on January 24<sup>th</sup>, 2025, and that this position is currently funded in the Police Department 2025 operating budget;

**NOW, THEREFORE BE IT RESOLVED**, by the Common Council of the City of Jefferson, Wisconsin that the Chief of Police is herein authorized to promote Lieutenant Austin Schmidt from his current rank of Lieutenant of Police to the rank of Captain of Police effective January 24th, 2025. The rate of pay shall be consistent with the pay practices currently employed by the 2025 City of Jefferson Wage Compensation Plan. The Captain's initial rate of pay shall be pursuant to Grade 14, Step 5, or \$93,000.00 annually.

Ald. Neils, seconded by Ald. Mattke moved to approve Resolution No. 102. On call of the roll, Motion carried unanimously.

**RESOLUTION AUTHORIZING THE HIRE OF A FULL-TIME ADMINISTRATIVE ASSISTANT**

(To be introduced by Ald. Tully.)

**CITY OF JEFFERSON  
RESOLUTION NO. 103**

**BE IT RESOLVED**, by the Common Council of the City of Jefferson, Wisconsin that the Council hereby authorizes the hire of Susan Schmidt as a Full-Time Administrative Assistant at an hourly rate of Step 3, Grade 3 of the 2025 City of Jefferson Compensation Plan.

**BE IT FURTHER RESOLVED** that she will be placed at 5 years of service on the Jefferson Paid-Time-Off (PTO) schedule.

**BE IT FURTHER RESOLVED** employment with Ms. Schmidt shall start no later than January 27, 2025.

Ald. Tully, seconded by Ald. Schroeder moved to approve Resolution No. 103. On call of the roll, Motion carried unanimously.

City Clerk/Deputy Treasurer Copsey swore in Captain Austin Schmidt.

Ald. Mattke, seconded by Ald. Beyer moved to adjourn the Jefferson Common Council Meeting at 7:19 p.m., carried unanimously on a voice vote.