

**MINUTES  
CITY OF JEFFERSON COMMON COUNCIL  
CITY HALL COUNCIL CHAMBERS  
TUESDAY, FEBRUARY 18, 2025**

The Tuesday, February 18, 2025 meeting of the City of Jefferson Common Council was called to order at 7:00 p.m. by Mayor Oppermann. Members' present were: Ald. Teeter, Ald. Tully, Ald. Beyer, Ald. Larson, Ald. Mattke and Ald. Neils. Absent: Ald. Obernberger. Also present were: City Administrator Freitag, City Attorney Rogers, Chief Richter and City Clerk/Deputy Treasurer Copsey.

**PUBLIC PARTICIPATION**

None.

**AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP FOR SECTION 300-10.31 OF THE MUNICIPAL CODE OF THE CITY OF JEFFERSON RELATED TO THE REZONING OF PARCEL NUMBER 241-0614-1221-046 GOLF DRIVE AND 241-0614-1224-003 GOLF DRIVE**

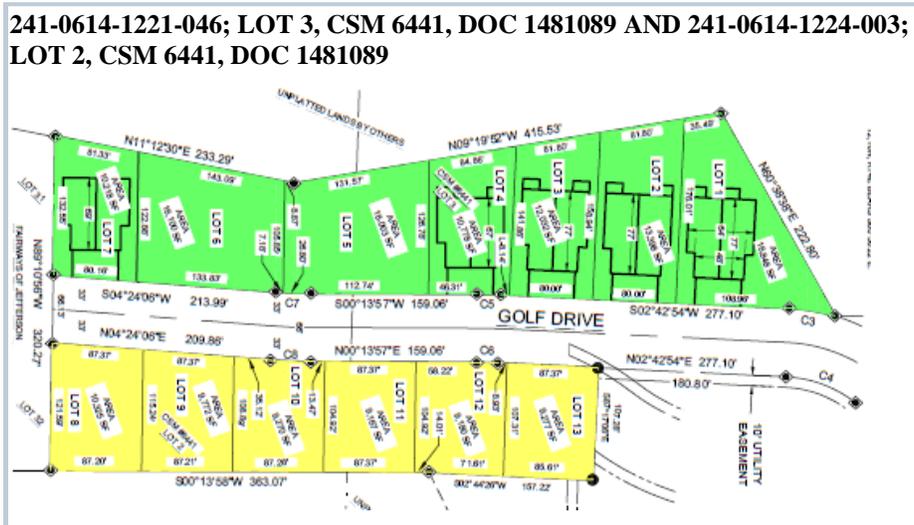
(To be introduced for its second reading by Ald. Schroeder.)

**CITY OF JEFFERSON  
ORDINANCE NO. 01-25**

The Common Council of the City of Jefferson, Wisconsin, do ordain as follows:

Section 1. Section 300-10 of the Zoning map, City of Jefferson, Wisconsin, which is herein made a part, is amended to zoning change district boundaries of parcel number 241-0614-1221-046 on Golf Drive to district change from (RH-35) Rural Holdings to the zoning designation of (DR-8) Duplex Residential and parcel number 241-0614-1224-003 on Golf Drive to district change from (DR-8) Duplex Residential to the zoning designation of (SR-7) Single Family Residential.

**Description:**



**Parcel #:** 241-0614-1221-046 and 241-0614-1224-003

**Address:** Golf Drive

Proposed **Permanent Zoning** Designation: 241-0614-1221-046 (DR-8) Duplex Residential and 241-0614-1224-003 (SR-7) Single Family Residential.

Section 2. This ordinance shall take effect and be in full force after passage and publication as provided by law and notification and attestation of the district boundary changes incorporated herein the zoning map, City of Jefferson.

Ald. Schroeder, seconded by Ald. Teeter, moved to approve Ordinance # 1-25. On the call of the roll, Motion carried unanimously.

**AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP FOR SECTION 300-10.31 OF THE MUNICIPAL CODE OF THE CITY OF JEFFERSON RELATED TO THE REZONING MAP AMENDMENT FOR THE GENERAL DEVELOPMENT PLAN (GDP)**

(To be introduced for its second reading by Ald. Tully.)

**CITY OF JEFFERSON  
ORDINANCE # 2-25**

The Common Council of the City of Jefferson, Wisconsin, do ordain as follows:

Section 1. Section 300-10.31 of the Zoning map, City of Jefferson, Wisconsin, which is herein made a part, is amended to change district boundaries of parcel number 241-0614-0344-049, 700 Masonic Blvd. from MRL-8 Multifamily Residential District to the zoning designation of MRL-8 PUD Overlay District over MRL-8 Multifamily Residential District.

Description:

LOT 7, MEADOWS ESTATES, DOC 1446297.



Parcel #: 241-0614-0344-049

Address: 700 Masonic Blvd.

Proposed Permanent Zoning Designation: MRL-8 Multifamily Residential with a PUD Overlay District.

Section 2. This ordinance shall take effect and be in full force after passage and publication as provided by law and notification and attestation of the district boundary changes incorporated herein the zoning map, City of Jefferson.

Ald. Tully, seconded by Ald. Mattke, moved to approve Ordinance # 2-25. On the call of the roll, Motion carried unanimously.

**AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP FOR SECTION 300-10.31 OF THE MUNICIPAL CODE OF THE CITY OF JEFFERSON RELATED TO REZONING OF PARCEL #241-0614-1122-012 420/422 W. RACINE STREET**

(To be introduced for second reading by Ald. Neils.)

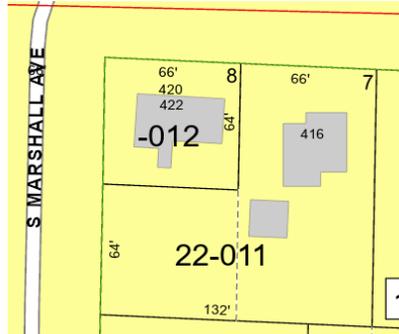
**CITY OF JEFFERSON  
PROPOSED ORDINANCE # 3-25**

The Common Council of the City of Jefferson, Wisconsin, do ordain as follows:

Section 1. Section 300-10.31 of the Zoning map, City of Jefferson, Wisconsin, which is herein made a part, is amended to change district boundaries of parcel number 241-0614-1122-012, 420/422 W. Racine Street from SR-7 Single Family Residential District to the zoning designation of NMH Neighborhood Mixed Use.

Description:

N1/2 OF LOT 8, BLK 15, WEST JEFFERSON.  
SUBJ TO ESMT IN DOC 1374461.



Parcel #: 241-0614-1122-012

Address: 420/422 W. Racine Street.

Proposed Permanent Zoning Designation: NMH Neighborhood Mixed Use.

Section 2. This ordinance shall take effect and be in full force after passage and publication as provided by law and notification and attestation of the district boundary changes incorporated herein the zoning map, City of Jefferson.

Ald. Neils, seconded by Ald. Teeter, moved to approve Ordinance # 3-25. On the call of the roll, Motion carried unanimously.

**AN ORDINANCE AMENDING SECTION 300-10.31 OF THE JEFFERSON MUNICIPAL CODE OF THE CITY OF JEFFERSON RELATED TO THE ZONING MAP AMENDMENT FOR THE SPECIFIC IMPLEMENTATION PLAN (SIP).**

(To be introduced for its first reading by Ald. Tully.)

**CITY OF JEFFERSON  
ORDINANCE # 4-25**

The Common Council of the City of Jefferson, Wisconsin, do ordain as follows:

Section 1. Section 300-10.31 of the Zoning map, City of Jefferson, Wisconsin, which is herein made a part, is amended to change district boundaries of parcel number 241-0614-0344-049, 700 Masonic Blvd. from MRL-8 Multifamily Residential District to the zoning designation of MRL-8 PUD Overlay District over MRL-8 Multifamily Residential District.

Description:

LOT 7, MEADOWS ESTATES, DOC 1446297.



Parcel: 241-0614-0344-049

Address: 700 Masonic Blvd.

Proposed Permanent Zoning Designation: MRL-8 Multifamily Residential with a PUD Overlay District.

Section 2. This ordinance shall take effect and be in full force after passage and publication as provided by law and notification and attestation of the district boundary changes incorporated herein the zoning map, City of Jefferson.

Ald Schroeder motioned, and Ald Tully seconded to suspend the rules of having two readings. On call of the call of the roll, motion carried unanimously.

Ald. Tully, seconded by Ald. Neils, moved to approve Ordinance #4-25. On the call of the roll, Motion carried unanimously.

**AN ORDINANCE AMENDING CHAPTER 251 OF THE JEFFERSON MUNICIPAL CODE.**

Tabled.

**CONSENT AGENDA**

(To be introduced by Ald. Teeter.)

**CITY OF JEFFERSON  
RESOLUTION NO. 108**

**BE IT RESOLVED**, by the Common Council of the City of Jefferson, Wisconsin that the consent agenda for February 18, 2025, is hereby adopted.

- A. Vouchers Payable for February Payables in the amount of \$587,743.90, December Payables in the amount of \$4,818.65. Payroll Summary for February 7, 2025, in the amount of \$205,744.44.
- B. Council Minutes from February 4, 2025, of the Common Council.
- C. Licenses as Approved by the Regulatory Committee:
  - 1. Operator's Licenses.
  - 2. Tobacco License- Purple Haze.
  - 3. Junk License- Aumann's Service, Inc.
  - 4. Milk License- Engelhardt Dairy of WI, LLC.

Ald. Teeter, seconded by Ald. Beyer, moved to approve Resolution No. 108. On call of the roll, Motion carried unanimously.

Ald. Larson, seconded by Ald. Mattke moved to approve to move to Closed Session. On call of the roll, Motion carried unanimously.

Ald. Mattke, seconded by Ald. Larson moved to approve to move to Open Session. On call of the roll, Motion carried unanimously.

**ADJOURN TO CLOSED SESSION PURSUANT TO SECTION 19.85(1)(C) OF THE WISCONSIN STATE STATUTES TO CONSIDER EMPLOYMENT, PROMOTION, COMPENSATION PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHAT THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY TO CONSIDER AND RECOMMENDATION OF THE PROMOTION OF A POLICE LIEUTENANT AND THE HIRE OF A CIVILIAN RESERVE OFFICER**

**RESOLUTION AUTHORIZING THE PROMOTION OF A POLICE LIEUTENANT**

(To be introduced by Ald. Beyer.)

**CITY OF JEFFERSON  
RESOLUTION NO. 109**

**WHEREAS**, by the Common Council of the City of Jefferson, Wisconsin that the Chief of Police is herein authorized to promote Neil Taylor from the rank of Patrol Officer to the rank of Lieutenant effective immediately. The rate of pay shall be consistent with the pay practices currently employed by the 2025 City of Jefferson Wage Compensation Plan. The Lieutenant's initial rate of pay shall be pursuant to Grade 12, Step 4, or \$82,000.00 annually.

**WHEREAS**, by the Common Council of the City of Jefferson, Wisconsin that pursuant to the City of Jefferson Fire and Police Commission meeting held on February 3rd, 2025, the Chief of Police was herein authorized to promote Neil Taylor from the rank of Patrol Officer to the rank of Lieutenant.

**WHEREAS**, by the Common Council of the City of Jefferson, Wisconsin that this Lieutenant position is to fill a staffing vacancy created by a retirement on January 24th, 2025, and that this position is currently funded in the Police Department 2025 operating budget.

**NOW, THEREFORE BE IT RESOLVED**, by the Common Council of the City of Jefferson, Wisconsin that the Chief of Police is herein authorized to promote Neil Taylor from his current rank of Patrol Officer to the rank of Lieutenant of Police effective immediately. The rate of pay shall be consistent with the pay practices currently employed by the 2025 City of Jefferson Wage Compensation Plan. The Lieutenant's initial rate of pay shall be pursuant to Grade 12, Step 4, or \$82,000.00 annually.

Ald. Beyer, seconded by Ald. Mattke moved to approve Resolution No. 109. On call of the roll, Motion carried unanimously.

**RESOLUTION AUTHORIZING THE HIRE OF A CIVILIAN RESERVE OFFICER**

(To be introduced by Ald. Mattke.)

**CITY OF JEFFERSON  
RESOLUTION NO. 110**

**WHEREAS**, Police Chief Richter has taken steps to fill vacant positions in the Police Department for part-time civilian reserve officers; and

**WHEREAS**, the open positions were publicly advertised and interviews were conducted with potential candidates; and

**WHEREAS**, Police Chief Richter is recommending Peter Martinez be hired by the City of Jefferson to fill the vacant positions; and

**WHEREAS**, the Personnel Committee having reviewed the qualifications of Peter Martinez, the Police and Fire Commission approving the hire, along with Chief Richter recommending Peter Martinez to the Common Council; and

**WHEREAS**, the Chief of Police has part-time funds allocated in his 2025 approved operating budget; and that these part-time civilian reserve officers are to replace current vacancies in the part-time civilian reserve officer staff.

**NOW, THEREFORE BE IT RESOLVED**, by the Common Council of the City of Jefferson, Wisconsin that the Chief of Police is authorized to hire Peter Martinez effective immediately, as a part-time civilian reserve officers for the City of Jefferson Police Department. The initial rate of pay shall be \$15.00 per hour pursuant to the 2025 City of Jefferson non-represented pay resolution.

Ald. Mattke, seconded by Ald. Schroeder moved to approve Resolution No. 110. On call of the roll, Motion carried unanimously.

Ald. Mattke, seconded by Ald. Beyer moved to adjourn the Jefferson Common Council Meeting at 7:42 p.m., carried unanimously on a voice vote.