

NEW SERVICE APPLICATION - WATER

For new construction or upgrade of service; please also use form(s) noted "Water Service Application."

____ Own

____ Renting – If renting, please have the landlord complete the Landlord Section below.



We're going outside.

Start Date of Service ____ / ____ / ____

Address where Service is to be provided _____

Mailing Address (If different than above) _____

Applicant #1 (FIRST) _____ (MI) _____ (LAST) _____

Date of Birth ____ / ____ / ____ Cell Phone Number () - ____ - ____

Driver's License/State ID Number _____ OR Social Security Number _____

EIN (For Business Applicants) _____

Applicant #1 (FIRST) _____ (MI) _____ (LAST) _____

Date of Birth ____ / ____ / ____ Cell Phone Number () - ____ - ____

Driver's License/State ID Number _____ OR Social Security Number _____

EIN (For Business Applicants) _____

Per the Customer Privacy Law, we can only release account information to the individuals named on the account. If you wish for someone else to have access to your account you will need to fill out the "Release of Customer Information Authorization Form." Note: By law, landlords have access to tenant's accounts.

Do you currently have service with Jefferson Utilities at a different address? Yes No

If yes, do you need a final reading at that location? Yes No

Final Reading Date: ____ / ____ / ____ Address: _____

Please note that we need **at least three business days advance notice** to schedule a final reading.

Applicant #1 Signature _____ Date ____ / ____ / ____

Applicant #2 Signature _____ Date ____ / ____ / ____

The Federal Trade Commission (FTC) requires Municipal Utilities to have in place an "Identity Theft Prevention Program." In accordance with the FTC requirement, as well as for your protection. Failure to provide acceptable proof of identification may be construed as a red flag as set by the FTC and may be reported to the proper authorities. City of Jefferson reserves the right to require a signed application for utility service. Customer will be subject to current rates, rules, and regulations as approved by the Public Service Commission (PSC) of Wisconsin. You must notify the City of Jefferson when you vacate and end service at the address you are vacating. Otherwise you could be liable for any charges incurred after you have moved. Application for service shall be made in the legal name of the party obligated to pay for service. All information provided will be confidential. False information can be cause for disconnection per the Public Service Commission of Wisconsin Service rules PSC 113.0301. Residential service may be disconnected or refused for: Failure of an applicant for utility service to provide adequate verification of identity and residency.

LANDLORD SECTION

Date ____ / ____ / ____

Landlord's Name or Apartment Manager _____

Landlord's Address _____

Landlord's Phone Number () - ____ - ____ Landlord's Signature _____

OFFICE USE ONLY: Date Processed _____ Staff Initials _____ Customer # _____ Account # _____