

**MINUTES
CITY OF JEFFERSON COMMON COUNCIL
CITY HALL COUNCIL CHAMBERS
TUESDAY, JUNE 3, 2025**

The Tuesday, June 3, 2025 meeting of the City of Jefferson Common Council was called to order at 7:00 p.m. by Mayor Oppermann. Members' present were: Ald. Schroeder, Ald. Teeter, Ald. Larson, Ald. Obernberger, Ald. Tully, and Ald. Mattke and Ald. Neils. Absent: Ald. Beyer. Also present were: City Administrator Freitag, City Attorney Rogers, Public Works Director Clark and Deputy Clerk/Treasurer Maahs.

PUBLIC PARTICIPATION

Jason Marin N4750 Popp Rd – Offered addition information on the street closure FOGI requested.

Mike Soleska 140 S Dewy Ave – Spoke about thistles being in the Conservancy which are on the Cities nuisance list. He has noticed different size garbage toters around town, but everyone is getting charged the same amount for refuse and recycling. He also referenced action taken by the Council in regards to having the Utility Commission brought under the City Council.

MAYORAL PROCLAMATION: MCDERMOTT TOP SHOP, LLC



We're going outside.

Proclamation
*Of The
City of Jefferson*

WHEREAS, it is fitting and proper that the City of Jefferson recognizes those exemplary businesses that, through their commitment to excellence, have contributed significantly to the Jefferson community for many years; and

WHEREAS, McDermott Top Shop, with its corporate headquarters in the City of Jefferson, is one such outstanding business, which will celebrate its thirtieth anniversary on June 5, 2025; and

WHEREAS, founded by Ron McDermott, a Jefferson County native, the company started production of natural and engineered surfacing materials used in the construction and home remodeling industries in a 1,500 square foot airplane hangar in 1995; and

WHEREAS, today, McDermott Top Shop is owned and operated by CEO Ron McDermott, along with his wife Sherri and son, Travis, who serves as President; and

WHEREAS, McDermott Top Shop has experienced robust growth and economic vitality throughout its thirty-year history; since its inception, the business has undergone multiple expansions culminating in the construction of its current 65,000 sq ft headquarters and production facility in Jefferson, Wisconsin; today the company employs over 105 team members producing 1,200 sq ft of laminate and stone product per day across a five-state service area; its annual sales are in the multi-million of dollars; and

WHEREAS, the company today has evidenced the highest level of dedication and commitment to the City of Jefferson and surrounding communities, contributing to charitable giving and providing generous community support; and

WHEREAS, the McDermott family has operated with the highest business acumen and integrity for thirty years, and the members of the City of Jefferson City Council find it appropriate to acknowledge and applaud this outstanding business for its commitment to quality and excellence;

NOW, THEREFORE, I, Dale Oppermann, Mayor of the City of Jefferson, Wisconsin, do hereby proclaim that we honor and congratulate McDermott Top Shop on the celebration of the company’s thirtieth anniversary, applaud its three decades of commitment to craftsmanship, innovation, and growth, and wish it much continued success in the future. Proclaimed in Jefferson, Wisconsin, on this 3rd day of June, 2025.

Dale Oppermann
MAYOR

Timothy Freitag
CITY ADMINISTRATOR

Council Members

Toby Tully, Jr.

Joseph Mattke

Peg Beyer

Laurie Teeter

Jim Schroeder

Chick Neils

Scott Obernberger

Josh Larson

REVIEW AND RECOMMENDATION: STREET CLOSURE OF MAIN STREET FOR GOAT FEST

Ald. Schroeder, seconded by Ald. Mattke Moved to deny the street closure of Main Street for Goat Fest. On call of the roll, motion passed 6-1.

AN ORDINANCE TO AMEND SECTION 300-19 B. OF THE MUNICIPAL CODE OF THE CITY OF JEFFERSON RELATED TO REZONING

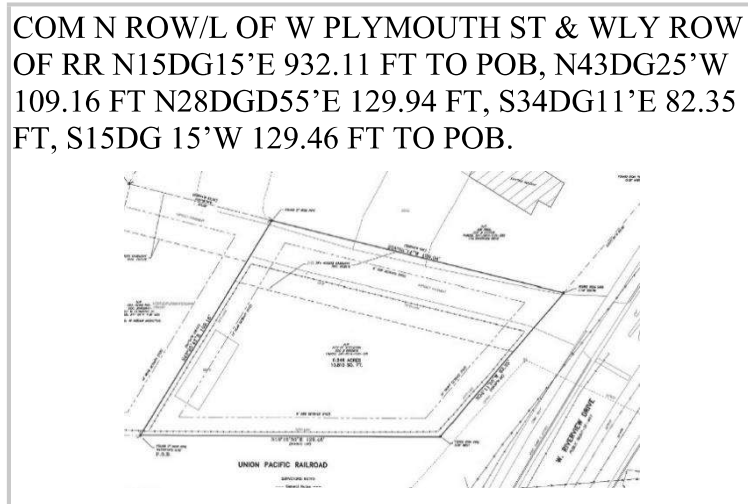
(To be introduced for the first reading by Ald. Schroeder.)

**CITY OF JEFFERSON
ORDINANCE NO. 7-25**

The Common Council of the City of Jefferson, Wisconsin, do ordain as follows:

Section 1. Section 300-19 B. of the Zoning map, City of Jefferson, Wisconsin, which is herein made a part, is amended to change district boundaries of Tax Parcel 241-0614-1131-021 from I Institutional to the zoning designation of MI Medium Industrial.

Description:



Parcel #: 241-0614-1131-0214

Proposed Permanent Zoning Designation: MI Medium Industrial.

Section 2. This ordinance shall take effect and be in full force after passage and publication as provided by law and notification and attestation of the district boundary changes incorporated herein the zoning map, City of Jefferson.

CONSENT AGENDA

(To be introduced by Ald. Teeter.)

CITY OF JEFFERSON RESOLUTION NO. 15

BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that the consent agenda for June 3, 2025, is hereby adopted.

- a. Vouchers Payable for June Payables in the amount of \$403,255.81. Payroll Summary for May 30, 2025, amount of \$202,592.79.
- b. Council Minutes from May 20, 2025, of the Common Council.
- c. Licenses as Approved by the Regulatory Committee:
 1. Operator's Licenses.
 2. Liquor Licenses.
 3. Cigarette Licenses.

Ald. Teeter, seconded by Ald. Beyer, moved to approve Resolution No. 15. On call of the roll, Motion carried unanimously.

RESOLUTION AUTHORIZING AMENDMENT OF THE CITY OF JEFFERSON PERSONNEL MANUAL

(To be introduced by Ald. Tully.)

**CITY OF JEFFERSON
RESOLUTION NO. 16**

WHEREAS, the Personnel Committee has reviewed and is recommending an amendment to the City of Jefferson Personnel Policy and Procedure Manual; and

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that it herein approves and authorizes the following Personnel Policy and Procedure Manual amendment:

CHAPTER 5: ABSENCE FROM WORK

HOLIDAYS

The following days are designated as paid holidays for all regular full-time employees and regular part-time employees:

- | | |
|--------------------|--|
| 1. New Year's Day | 7. Veteran's Day |
| 2. President's Day | 8. Thanksgiving Day |
| 3. Good Friday | 9. Day After Thanksgiving |
| 4. Memorial Day | 10. December 24th |
| 5. July 4th | 11. Christmas Day |
| 6. Labor Day | 12. Floating Holiday (Birthday) |
| | 13. New Year's Eve- Close at 3:00 p.m. |

CHAPTER 6 - BENEFITS

WORK SCHEDULE

Hours of operation for City Hall Offices are 8:00 a.m. to 4:30 p.m., Monday through Thursday, 8:00 a.m. to 3:00 p.m. on Friday's. Hours of operation for other City Departments may vary depending upon the Department and job assignments. City employees generally work a forty (40) hour work week. Each employee will be allowed a lunch period whenever feasible. The lunch period will be designated by the Department Manager. A fifteen (15) minute break period for each four-hour work period will be allowed when feasible and will be scheduled by the employee's immediate supervisor. The break period commences when the employee stops working and ends when the employee recommences work. Employees are not entitled to additional compensation for missed break periods.

Ald. Tully, seconded by Ald. Teeter moved to approve Resolution No. 16. On call of the roll, Motion carried unanimously.

Ald. Mattke, seconded by Ald. Larson moved to adjourn the Jefferson Common Council Meeting at 8: p.m., carried unanimously on a voice vote.