

**MINUTES
CITY OF JEFFERSON COMMON COUNCIL
CITY HALL COUNCIL CHAMBERS
TUESDAY, JUNE 17, 2025**

The Tuesday, June 17, 2025 meeting of the City of Jefferson Common Council was called to order at 7:00 p.m. by Mayor Oppermann. Members' present were: Ald. Schroeder, Ald. Teeter, Ald. Larson, Ald. Tully, and Ald. Mattke, Ald. Beyer and Ald. Neils. Absent: Ald. Obernberger. Also present were: City Administrator Freitag, City Attorney Rogers, Public Works Director Clark and City Clerk/Deputy Treasurer Copsey.

PUBLIC PARTICIPATION

Julia Chady, 214 E. Woodcock Street. - Would like an update on the parking under the Main Street bridge and more overnight parking downtown.

Guinevere Harvey, 105 S. Main Street- Would like more overnight parking under the Main Street bridge.

AN ORDINANCE TO AMEND SECTION 300-19 B. OF THE MUNICIPAL CODE OF THE CITY OF JEFFERSON RELATED TO REZONING

(To be introduced for the second reading by Ald. Schroeder.)

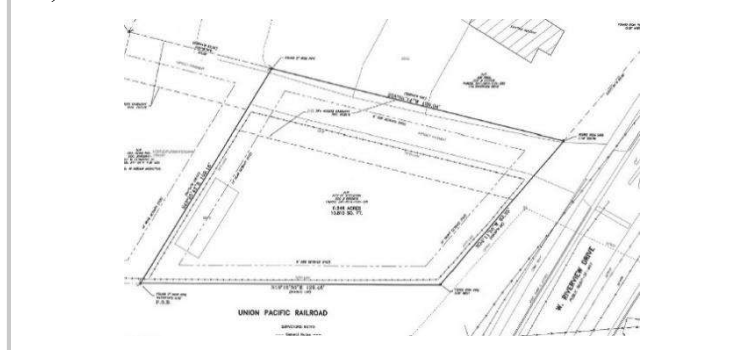
**CITY OF JEFFERSON
ORDINANCE NO. 7-25**

The Common Council of the City of Jefferson, Wisconsin, do ordain as follows:

Section 1. Section 300-19 B. of the Zoning map, City of Jefferson, Wisconsin, which is herein made a part, is amended to change district boundaries of Tax Parcel 241-0614-1131-021 from I Institutional to the zoning designation of MI Medium Industrial.

Description:

COM N ROW/L OF W PLYMOUTH ST & WLY ROW OF RR N15DG15'E 932.11 FT TO POB, N43DG25'W 109.16 FT N28DGD55'E 129.94 FT, S34DG11'E 82.35 FT, S15DG 15'W 129.46 FT TO POB.



Parcel #: 241-0614-1131-0214

Proposed Permanent Zoning Designation: MI Medium Industrial.

Section 2. This ordinance shall take effect and be in full force after passage and publication as provided by law and notification and attestation of the district boundary changes incorporated herein the zoning map, City of Jefferson.

Ald. Schroeder, seconded by Ald. Mattke, moved to approve Ordinance #7-25. On call of the roll, Motion carried unanimously.

CONSENT AGENDA

(To be introduced by Ald. Teeter.)

CITY OF JEFFERSON RESOLUTION NO. 17

BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that the consent agenda for June 17, 2025, is hereby adopted.

- a. Vouchers Payable for June Payables in the amount of \$967,158.78. Payroll Summary for June 13, 2025, amount of \$219,855.22.
- b. Council Minutes from June 3, 2025, of the Common Council.
- c. Licenses as Approved by the Regulatory Committee:
 1. Operator's Licenses.
 2. Cigarette Licenses.
 3. Temporary Class B Picnic License- Jefferson Rotary-Jefferson County Fair, Jefferson Fair Grounds- July 9-13, 2025.
 4. Temporary Class B Picnic License- Jefferson Rotary-Great Badger Land Pro Rodeo & Bull Ride, Jefferson Fair Grounds- August 8, 2025.
 5. Temporary Class B Picnic License- Jefferson Rotary-Jefferson Rotary Brat and Burger, Jefferson Fair Grounds- August 4, 2025.
 6. Temporary Class B Picnic License- Friends of Goat Island Goat Fest, Rotary Park- August 2, 2025.
 7. Sales of Goods in the ROW- Friends of Goat Island Goat Fest, Rotary Park- August 2, 2025.

Ald. Teeter, seconded by Ald. Beyer, moved to approve Resolution No. 17. On call of the roll, Motion carried unanimously.

RESOLUTION AUTHORIZING AMENDMENT OF THE CITY OF JEFFERSON PERSONNEL MANUAL

(To be introduced by Ald. Neils.)

**CITY OF JEFFERSON
RESOLUTION NO. 18**

WHEREAS, the Personnel Committee has reviewed and is recommending an amendment to the City of Jefferson Personnel Policy and Procedure Manual; and

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that it herein approves and authorized the following Personnel Policy and Procedure Manual amendment:

CHAPTER 7 – CONTINUING EDUCATION/TRAINING

EMPLOYEE TRAINING

Police Training- Newly hired police recruits who are sponsored by the city to attend basic law enforcement academy training will be paid at a rate equal to 70% of the start step wage rate. Such recruits will be compensated for normal full-time-bi-weekly pay at the 70% rate for the time spent at the academy but will not be eligible for overtime. Such recruits will not be eligible for paid holidays, vacation days, or compensatory days until such time they become certified law enforcement officers when they will be eligible for additional benefits. The probationary period shall run for 18 months following regular appointment.

Ald. Neils, seconded by Ald. Teeter moved to approve Resolution No. 18. On call of the roll, Motion carried unanimously.

RESOLUTION AUTHORIZING A CONTRACT BETWEEN CITY OF JEFFERSON AND TOTAL REWARDS CONSULTING FOR COMPLETION OF A LIMITED LABOR ANALYSIS STUDY FOR NON-REPRESENTED EMPLOYEES

(To be introduced by Ald. Tully.)

**CITY OF JEFFERSON
RESOLUTION NO. 19**

WHEREAS, the City of Jefferson last conducted a full labor market analysis for its non-represented employees in 2022; and

WHEREAS, the labor market has undergone meaningful change and shortages in the past three-years, and the Personnel Committee is recommending that the City's compensation system be reanalyzed and updated; and

WHEREAS, the Personnel Committee is recommending that Total Rewards Consulting be retained to complete a limited labor market analysis with recommendations regarding market-positioning and alternatives addressing any workforce competitive challenges; and

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Jefferson, Wisconsin that it herein approves a contract with Total Rewards Consulting, a division of Cottingham & Butler Insurances Services, LLC., for a limit labor market analysis and an assessment of the market competitiveness of the City's

compensation structure and a cost not to exceed \$13,000; and further authorizes the City Administrator to execute said contract on behalf of the City of Jefferson upon review by the City Attorney.

Ald. Tully, seconded by Ald. Mattke moved to approve Resolution No. 19. On call of the roll, Motion carried unanimously.

RESOLUTION ACKNOWLEDGING THE REVIEW OF THE 2024 CMAR

(To be introduced by Ald. Larson.)

**CITY OF JEFFERSON
RESOLUTION NO. 20**

WHEREAS, it is a requirement under a Wisconsin Pollutant Discharge Elimination System (WPDES) permit issued by the Wisconsin Department of Natural Resources, for the City of Jefferson to file a Compliance Maintenance Annual Report (CMAR) by June 30th annually for its wastewater treatment system under Wisconsin Administrative Code NR 208;

WHEREAS, it is necessary to acknowledge that the governing body has reviewed the 2024 CMAR;

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that the Common Council hereby informs the Department of Natural Resources that said Council has reviewed the Compliance Maintenance Annual Report for the calendar year 2024.

Ald. Larson, seconded by Ald. Neils moved to approve Resolution No. 20. On call of the roll, Motion carried unanimously.

Ald. Mattke, seconded by Ald. Larson moved to adjourn the Jefferson Common Council Meeting at 7:18 p.m., carried unanimously on a voice vote.