

**MINUTES  
CITY OF JEFFERSON COMMON COUNCIL  
CITY HALL COUNCIL CHAMBERS  
TUESDAY, JULY 1, 2025**

The Tuesday, July 1, 2025 meeting of the City of Jefferson Common Council was called to order at 7:00 p.m. by Mayor Oppermann. Members' present were: Ald. Schroeder, Ald. Teeter, Ald. Larson, Ald. Tully, and Ald. Mattke, Ald. Beyer, Ald. Neils and Ald. Obernberger. Also present were: City Administrator Freitag, City Attorney Rogers, Public Works Director Clark and City Deputy Clerk/Treasurer Maahs.

**PUBLIC PARTICIPATION**

Mike Soleska, 140 S Dewey Ave, brought a concern of ebikes on the pedestrian bridge going fast. He also suggested to help with the heat at Riverfront Park the City could work with Jefferson Utilities to install some telephone poles so the parks department can put up sunshades similar to what he has across the river.

**MAYORAL PROCLAMATION: A PROCLAMATION HONORING KYLE BUSKE FOR HER RETIREMENT FROM THE CITY OF JEFFERSON**



*We're going outside.*

**Proclamation**  
*Of The  
City of Jefferson*

**WHEREAS**, Kyle Buske has dedicated twenty-nine years of loyal and impactful service to the Jefferson Public Library, consistently enriching the Library and the community it serves; and

**WHEREAS**, she began her journey as a volunteer in the Spring of 1995 to assist Jefferson Public Library in preparing the Library's collection for inclusion in a state-wide database that would facilitate the Library's move to automation; and

**WHEREAS**, Kyle's attention to detail, welcoming demeanor and team spirit allowed her to stand out as the top candidate and was hired as a Library Aide on October 17, 1996; and

**WHEREAS**, her eagerness to acquire new skills and embrace greater responsibilities, Kyle was offered a promotion to Library Assistant on January 1, 2000; and

**WHEREAS**, the Jefferson Public Library and her colleagues have greatly benefited from her work ethic, kindness, attentiveness, and selfless dedication during her years of service to the community; and

**WHEREAS**, she has distinguished herself as the resident expert on movies, television shows, and book series; and

**WHEREAS**, during nearly three decades, Kyle welcomed all who entered the Library with a smile and a caring heart; and

**WHEREAS**, the Jefferson Public Library Board of Trustees recognize her unwavering dedication, meaningful contributions, and enduring presence, and join together in celebrating this significant milestone with deep respect and heartfelt thanks; and

**NOW, THEREFORE, BE IT PROCLAIMED**, that on this day, July 1, 2025, I, Dale Oppermann, Mayor of the City of Jefferson, Wisconsin, do hereby extend its sincere appreciation and profound admiration to Kyle Buske for twenty-nine years of exemplary service.

Dale Oppermann  
**MAYOR**

Timothy Freitag  
**CITY ADMINISTRATOR**

**Council Members**

Toby Tully, Jr.	Joseph Mattke
Peg Beyer	Laurie Teeter
Jim Schroeder	Chick Neils
Scott Obernberger	Josh Larson

**CONSENT AGENDA**

(To be introduced by Ald. Teeter.)

**CITY OF JEFFERSON  
RESOLUTION NO. 21**

**BE IT RESOLVED**, by the Common Council of the City of Jefferson, Wisconsin that the consent agenda for July 1, 2025, is hereby adopted.

- a. Vouchers Payable for July Payables in the amount of \$236,728.59, May Manuals in the amount of \$1,170.14. Payroll Summary for June 27, 2025, amount of \$203,994.79.
- b. Council Minutes from June 17, 2025, of the Common Council.
- c. Licenses as Approved by the Regulatory Committee:
  1. Operator's Licenses.
  2. Sales of Goods In the ROW- Justin Zhi Jiang-Kikkoman Foods Festival, July 19, 2025.
  3. Sales of Goods In the ROW- Katsu-Shack, LLC-Kikkoman Foods Festival, July 19, 2025.
  4. Sales of Goods In the ROW- Toni Baker-Kikkoman Foods Festival, July 19, 2025.
  5. Temporary Closure of Public ROW- Kikkoman Foods Festival, July 19, 2025.

Ald. Teeter, seconded by Ald. Mattke, moved to approve Resolution No. 21. On call of the roll, Motion carried unanimously, with Ald. Obernberger abstaining from voting on the June 17, 2025 Council Minutes.

**RESOLUTION ADOPTING THE JEFFERSON COUNTY NATURAL HAZARDS MITIGATION PLAN: 2025-2029**

Tabled as it needs to be a Class 2 notice for a Public Hearing.

**RESOLUTION AUTHORIZING AMAENDMENT OF THE JEFFERSON FIRE AND EMS PERSONNEL POLICY AND PROCEDURE MANUAL**

(To be introduced by Ald. Tully.)

**CITY OF JEFFERSON  
RESOLUTION NO. 23**

**WHEREAS**, the City of Jefferson adopted a Personnel Policy and Procedure Manual for Fire **and EMS personnel in 2024; and**

**WHEREAS**, City staff is proposing several amendments as drafted by the City's labor attorney to the Policy and Procedure Manual for the covered personnel; and

**WHEREAS**, the Personnel Committee has reviewed the proposed amendments and is recommending their adoption to the City Council; and

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of Jefferson, Wisconsin that it herein approves the amendments to the Jefferson Fire and EMS Personnel Manual as proposed.

Ald. Tully, seconded by Ald. Teeter moved to approve Resolution No. 23. On call of the roll, Motion carried unanimously.

**ADJOURN TO CLOSED SESSION PURSUANT TO SECTION 19.85(1)(C) OF THE WISCONSIN STATE STATUTES TO CONSIDER EMPLOYMENT, PROMOTION, COMPENSATION PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHAT THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY TO CONSIDER AND RECOMMENDATION OF THE HIRE OF 3 FULL-TIME PATROL OFFICERS.**

Ald. Larson, seconded by Ald. Mattke moved to go into closed sessions. On call of the roll, motion carried unanimously.

Ald. Mattke, seconded by Ald. Neils moved to go into open sessions. On call of the roll, motion carried unanimously.

**RESOLUTION AUTHORIZING THE HIRE OF 3 POLICE OFFICERS**

(To be introduced by Ald. Schroeder.)

**CITY OF JEFFERSON  
RESOLUTION NO. 24**

**WHEREAS**, Police Chief Richter must fill three vacant positions in the Police Department for current full-time Patrol Officer vacancies; and

**WHEREAS**, the open full-time Patrol Officer positions were vacated by resignations in May of 2024 and 2025; and

**WHEREAS**, the open positions were publicly advertised for certified full-time lateral transfers, and pre-service Patrol Officers and interviews were conducted with 9 qualified candidates of 16 total applications; and

**WHEREAS**, interviews with the City of Jefferson Police and Fire Commission were conducted on June 18th, 2025, and the candidates were approved for hire as a full-time Patrol Officer by the Jefferson Police and Fire Commission contingent upon successful completion of basic law enforcement training; and

**WHEREAS**, Police Chief Richter is recommending that Christopher Pierce, Cayle Rueth, and David Callahan be hired by the City of Jefferson to fill the vacant Patrol Officer positions; and

**WHEREAS**, the Personnel Committee having reviewed the qualifications of Christopher Pierce, Cayle Rueth, and David Callahan to attend basic law enforcement training pursuant to Chief Richter recommending, and the Jefferson Police and Fire Commission approving the hire of Christopher Pierce, Cayle Rueth, and David Callahan as full-time Patrol Officers for the City of Jefferson Police Department contingent upon successful completion of basic law enforcement training; to the Common Council; and

**WHEREAS**, the Chief of Police has full-time funds allocated in his 2025 approved operating budget and that these full-time Patrol Officer positions are to replace current vacancies in the full-time Patrol Officer staff; and

**NOW, THEREFORE BE IT RESOLVED**, by the Common Council of the City of Jefferson, Wisconsin that the Chief of Police is authorized to hire Christopher Pierce, Cayle Rueth, and David Callahan as full-time Patrol Officers contingent upon their successful completing of basic law enforcement training, with an effective start day to be no later than January 1<sup>st</sup> 2026. The initial rate of pay shall be pursuant to 70% of starting Patrol Officer pay as identified in the current 2025 City of Jefferson Employee Handbook while attending Police Academy.

Ald. Schroeder, seconded by Ald. Mattke moved to approve Resolution No. 24. On call of the roll, Motion carried unanimously.

Ald. Mattke, seconded by Ald. Neils moved to adjourn the Jefferson Common Council Meeting at 7:24 p.m., carried unanimously on a voice vote.