

**MINUTES  
CITY OF JEFFERSON COMMON COUNCIL  
CITY HALL COUNCIL CHAMBERS  
TUESDAY, OCTOBER 7, 2025**

The Tuesday, October 7, 2025, meeting of the City of Jefferson Common Council was called to order at 7:00 p.m. by Mayor Oppermann. Members' present were: Ald. Schroeder, Ald. Tully, Ald. Beyer, Ald. Obernberger, Ald. Mattke, Ald. Neils and Ald. Teeter. Absent: None. Also present were: City Administrator Freitag, City Attorney Rogers, Public Works Director Clark, Police Chief Richter and City Clerk/Deputy Treasurer Copsey.

**PUBLIC PARTICIPATION**

Sally Zentz, 719 Hill Street, thanked the council members for their service. She also stated that she attended the Parks Workshop and was upset that the members of the public weren't able to discuss alternative sites for the proposed playground at Stoppenbach Park.

Mayor Oppermann stated based on the feedback from the Stoppenbach Park workshop, there will be revisions made to that park plan.

Mayor Oppermann stated that this coming Saturday, there is an Open House at Nestle Purina starting at 1:30 pm.

Mayor Opperman encouraged citizens to go to the Wisconsin Manufactures & Commerce website and vote for Kikkoman in the Coolest Thing Made in Wisconsin Contest.

Mayor Oppermann stated that he received maintenance concerns on a property on E. Washington St. and that the police department is looking into them.

**RESOLUTION ACCEPTING THE RESIGNATION OF AN UNEXPIRED TERM OF  
ALDERPERSON JOSHUA LARSON**

(To be introduced by Ald. Tully.)

**CITY OF JEFFERSON  
RESOLUTION NO. 49**

**WHEREAS**, the Mayor and City Clerk recently received notification that Josh Larson has resigned his position as Alderperson-At-Large prior to the completion of his term of office;

**NOW, THEREFORE BE IT RESOLVED**, by the Common Council of the City of Jefferson, is to solicit letters of interest from qualified Candidates to fill the Vacant Alderperson-At-Large seat, for the remainder of the term, which expires in April 2026.

Ald. Tully, seconded by Ald. Mattke, moved to approve Resolution No. 49. On call of the roll, Motion carried unanimously.

**DISCUSSION: VACANT ALDERPERSON-AT-LARGE SEAT INTERESTED PERSONS  
COMMENTS**

There were four letters submitted to Clerk Copsey with interest in being appointed for the alderperson-at-large seat. They were from Noelle Wilharm, Corby Stallman, Pat Rice, and Craig Schacht.

Corby Stallman, Crsig Schacht, and Pat Rice addressed the council. Noelle Wilharm wasn't present.

Ald. Schroeder moved, seconded by Ald. Obernberger to appoint Corby Stallman to the alderperson at large vacant seat. On call of the roll, motion carried unanimously.

**APPOINTMENT BY CITY COUNCIL:**

Aldersperson-At-Large (expires April 2026) ..... Corby Stallman

Administration of the Oath of Office to newly elected officials by the City Clerk/Deputy Treasurer Copsey:

Corby Stallman..... Aldersperson-at-Large

**MAYORAL PROCLAMATION: HONORING SISTER GRACE SCHAUF FOR HER 70 YEARS OF SERVICE**



*We're going outside.*

**Proclamation**  
*Of The*  
*City of Jefferson*

**WHEREAS**, Sister Grace Schauf is the heart and soul of the mission at St. Coletta of Wisconsin, and professed her vows in August of 1955, 70 years ago and on October 11, 2025, Sister Grace will be 90 years young.

**WHEREAS**, Sister Grace, during her early ministry was known as Sister Eucharia, works full-time at St. Coletta. She is well known in the Jefferson community especially for her volunteering as a reader at St. John the Baptist Catholic Church, her blood donations and living in Jefferson for over 52 years; and

**WHEREAS**, since 1955, Sister Grace has been a leader, an educator and a pioneer in the field of special education. She has dedicated her time and talents to the individuals who live, work and attend programs at St. Coletta.

**WHEREAS**, her dedication started in Jefferson from 1955 to 1964 when she served the Villa Rieti group home (on the current site of the Jefferson Golf Course) and the bakery. From there, her calling sent her to the Lt. Joseph P. Kennedy School in Palos Park Illinois. In 1980, she returned to St. Coletta where she was employed at the Coletta James group home in Madison. Currently Sister Grace works in the Human Resource department and the switchboard in Jefferson. She is the first one to the office in the morning and can often be found checking in on the

weekend. Her tireless devotion to people and her belief in individual achievement inspires all of us to support the individuals of St. Coletta with compassion, dignity and respect; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Common Council of the City of Jefferson, and on behalf of the citizens of the City of Jefferson, it is with gratitude and appreciation we invite the community in congratulating Sister Grace Schauf for her 70 years of Service to St. Coletta of Wisconsin and to the City of Jefferson, and we designate Thursday, October 9, 2025 as “Sister Grace Day” in the City of Jefferson.

Dale Oppermann  
**MAYOR**

Timothy Freitag  
**CITY ADMINISTRATOR**

**Council Members**

Toby Tully, Jr.  
Peg Beyer  
Jim Schroeder  
Scott Obenberger

Joseph Mattke  
Laurie Teeter  
Chick Neils

**ADJOURN TO PUBLIC HEARING TO DISCUSS THE ORDINANCE TO ADOPT AMENDMENTS TO THE CITY OF JEFFERSON COMPREHENSIVE PLAN**

- A. Call to Order.
- B. Reading of Notice of Public Hearing by the City Administrator.
- C. Explanation of the Amendments to the Comprehensive Plan.
- D. Person wishing to be heard; please state your name, address and reason for appearing.
- E. Close of Hearing.

**AN ORDINANCE TO ADOPT AMENDMENTS TO THE CITY OF JEFFERSON COMPREHENSIVE PLAN**

(To be introduced for the second reading by Ald. Obenberger.)

**CITY OF JEFFERSON  
ORDINANCE NO. 9-25**

The City Council of the City of Jefferson, Wisconsin, does ordain as follows:

**WHEREAS**, pursuant to sections 61.35 and 62.23(2) and (3) of Wisconsin Statutes, the City of Jefferson is authorized to prepare and adopt a comprehensive plan as defined in sections 66.1001(1)(a) and 66.1001(2) of the Wisconsin Statutes; and

**WHEREAS**, the City Council adopted its comprehensive plan in 2020 entitled “City of Jefferson Comprehensive Plan”; and

**WHEREAS**, in accordance with §66.1001(4)(a), Wisconsin Statutes, the City Council has further adopted the “Public Participation Procedures for Amendments to the Comprehensive Plan,” which establishes formal procedures to ensure meaningful public involvement in the consideration and adoption of amendments to the Comprehensive Plan; and

**WHEREAS**, the Plan Commission of the City of Jefferson, by a majority vote of the entire Commission recorded in its official minutes, has adopted a resolution recommending to the City Council the

adoption of amendments to the Future Land Use Map (Map 6a and 6b) which involves changing the land use designation for 6 parcels. The proposed amendments to the maps are described in a map provided, copies of which are attached hereto and incorporated by reference herein as Exhibit A; and

**WHEREAS**, the City of Jefferson has, in compliance with the requirements of section 66.1001(4)(d) of the Wisconsin Statutes, provided opportunities for public involvement per its adopted public participation plan; and

**WHEREAS**, the City Council held a public hearing on the proposed amendments on October 7, 2025, considered the public comments made and the recommendations of the Plan Commission and staff, and has determined to approve the recommended amendments.

**NOW, THEREFORE**, the City Council of Jefferson, Wisconsin, does ordain that the proposed amendments are hereby adopted as amendments to the City's Comprehensive Plan pursuant to section 66.1001(4)(c) of Wisconsin Statutes.

Ald. Obernberger, seconded by Ald. Teeter, moved to approve Ordinance #9-25. On call of the roll, Motion carried unanimously.

**CONSENT AGENDA**

(To be introduced by Ald. Teeter.)

**CITY OF JEFFERSON  
RESOLUTION NO. 50**

**BE IT RESOLVED**, by the Common Council of the City of Jefferson, Wisconsin that the consent agenda for October 7, 2025, is hereby adopted.

- A. Vouchers Payable for September Payables in the amount of \$935,824.99. Payroll Summary for October 3, 2025, amount of \$213,985.03.
- B. Council Minutes from September 16, 2025, of the Common Council.
- C. Licenses as Approved by the Regulatory Committee:
  - 1. Operator's Licenses.
  - 2. Sales of Goods in the ROW- JMSA Beer Walk- October 10, 2025.
  - 3. Closure of Public ROW- JMSA Beer Walk- October 10, 2025.

Ald. Teeter, seconded by Ald. Mattke, moved to approve Resolution No. 50. On call of the roll, Motion carried unanimously.

**RESOLUTION AUTHORIZING THE PROFESSIONAL SERVICES CONTRACT WITH TOWN & COUNTRY ENGINEERING FOR WASTEWATER TREATMENT PLANT DESIGN**

(To be introduced by Ald. Schroeder.)

**CITY OF JEFFERSON  
RESOLUTION NO. 51**

**WHEREAS**, the Jefferson Water & Wastewater Utility will soon be submitting the Wastewater Facilities Plan to the WIDNR; and

**WHEREAS**, the Jefferson Water & Wastewater Utility has identified that it will be constructing a new wastewater treatment facility with; existing and new industry, age of the existing plant and cost analysis of building a new plant versus renovation of the existing plant and other factors being taken into consideration, preliminary design of the new treatment plant facility should be undertaken; and

**NOW, THEREFORE BE IT RESOLVED**, by the Common Council of the City of Jefferson, Wisconsin that it herein authorizes Town & Country Engineering to perform the work for a price not to exceed \$350,000.00; and

**BE IT FURTHER RESOLVED**, by the Common Council of the City of Jefferson that the City Administrator is herein authorized and directed to execute any contract or document associated with the above action on behalf of the City of Jefferson following its review by the City Attorney.

Ald. Schroeder, seconded by Ald. Neils moved to approve Resolution No. 51. On call of the roll, Motion carried unanimously.

Ald. Stallman, seconded by Ald. Mattke moved to adjourn the Jefferson Common Council Meeting at 8:29 p.m., carried unanimously on a voice vote.