

**MINUTES
CITY OF JEFFERSON COMMON COUNCIL
CITY HALL COUNCIL CHAMBERS
TUESDAY, OCTOBER 21, 2025**

The Tuesday, October 21, 2025, meeting of the City of Jefferson Common Council was called to order at 7:00 p.m. by Mayor Oppermann. Members' present were: Ald. Schroeder, Ald. Tully, Ald. Beyer, Ald. Obernberger, Ald. Mattke, Ald. Neils, Ald. Stallman and Ald. Teeter. Absent: None. Also present were: City Administrator Freitag, City Attorney Rogers, Public Works Director Clark, Police Chief Richter and City Clerk/Deputy Treasurer Copsy.

PUBLIC PARTICIPATION

Brad Foskett, 364 Linden Dr, wanted the council to know that he and his neighbors approve of the updates to the Stoppenbach Park plan that were present this week at the Park and Rec meeting.

CONSENT AGENDA

(To be introduced by Ald. Teeter.)

**CITY OF JEFFERSON
RESOLUTION NO. 52**

BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that the consent agenda for October 21, 2025, is hereby adopted.

- A. Vouchers Payable for October Payables in the amount of \$809,816.71. Payroll Summary for October 17, 2025, amount of \$204,093.69.
- B. Council Minutes from October 7, 2025, of the Common Council.
- C. Licenses as Approved by the Regulatory Committee:
 - 1. Operator's Licenses-None.

Ald. Teeter, seconded by Ald. Beyer, moved to approve Resolution No. 52. On call of the roll, Motion carried unanimously.

RESOLUTION AMENDING THE FIRE PROTECTION AGREEMENT WITH THE TOWN OF OAKLAND

(To be introduced by Ald. Obernberger.)

**CITY OF JEFFERSON
RESOLUTION NO. 53**

WHEREAS, the City of Jefferson has previously entered into an Agreement to provide fire protection services to the Town of Oakland that commenced on January 1, 2023 and is set to terminate on December 31, 2027; and

WHEREAS, the Town of Oakland wishes to have the City of Jefferson provide fire protection services to additional areas of the Town of Oakland which the City of Jefferson is willing to do; and

WHEREAS, a copy of the Amendment to the original Agreement is attached hereto for reference purposes.

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Jefferson that:

1. The appropriate officials of the City of Jefferson are hereby authorized to endorse the aforementioned Amendment on behalf of the City.
2. That, as stated in the Amendment, this Agreement shall commence on January 1, 2025 and terminate on December 31, 2027 unless extended by both parties.

Ald. Obernberger, seconded by Ald. Stallman, moved to approve Resolution No. 53. On call of the roll, Motion carried unanimously.

RESOLUTION AMENDING THE FIRE PROTECTION AGREEMENT WITH THE TOWN OF OAKLAND

(To be introduced by Ald. Beyer.)

**CITY OF JEFFERSON
RESOLUTION NO. 54**

WHEREAS, the City of Jefferson has previously entered into an Agreement to provide ambulance and emergency medical services to the Town of Oakland that commenced on January 1, 2023 and is set to terminate on December 31, 2027; and

WHEREAS, the Town of Oakland wishes to have the City of Jefferson provide ambulance and emergency medical services to additional areas of the Town of Oakland which the City of Jefferson is willing to do; and

WHEREAS, a copy of the Amendment to the original Agreement is attached hereto for reference purposes.

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Jefferson that:

3. The appropriate officials of the City of Jefferson are hereby authorized to endorse the aforementioned Amendment on behalf of the City.
4. That, as stated in the Amendment, this Agreement shall commence on January 1, 2025 and terminate on December 31, 2027 unless extended by both parties.

Ald. Beyer, seconded by Ald. Mattke moved to approve Resolution No. 54. On call of the roll, Motion carried unanimously.

RESOLUTION AUTHORIZING THE SUBMISSION OF A WISCONSIN DEPARTMENT OF ADMINISTRATION NON-STATE GRANT PROGRAM APPLICATION AND COMMITTING LOCAL MATCH FUNDS FOR THE ROTARY PARK EXPANSION PROJECT

(To be introduced by Ald. Neils.)

**CITY OF JEFFERSON
RESOLUTION NO. 55**

WHEREAS, the State of Wisconsin, through the Department of Administration (DOA), has announced the availability of \$50 million in grant funding under the Non-State Grant Program to support local infrastructure improvement and community development projects statewide; and

WHEREAS, the City of Jefferson seeks to undertake the Rotary Park Expansion Project, a community development initiative that will enhance public recreational opportunities, expand greenspace, and improve the overall quality of life for Jefferson residents and visitors; and

WHEREAS, the proposed project aligns with the goals of the Non-State Grant Program by promoting community development, supporting local economic activity, and investing in public infrastructure that benefits residents of all ages and abilities; and

WHEREAS, the Non-State Grant Program requires that applicants provide non-state funding to cover at least fifty percent (50%) of the total project cost; and

WHEREAS, the total estimated cost of the Rotary Park Expansion Project is Two Million Dollars (\$2,000,000); and

WHEREAS, the City of Jefferson hereby commits to providing a local match not to exceed One Million Dollars (\$1,000,000), representing fifty percent (50%) of the total project cost, through eligible local or other non-state funding sources; and

WHEREAS, the Common Council recognizes the significant community benefit of the Rotary Park Expansion Project and supports the City's application to the Wisconsin Department of Administration's Non-State Grant Program, but for this grant, the city would not be able to do this project.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Jefferson that:

1. The City of Jefferson authorizes city staff to prepare and submit an application to the Wisconsin Department of Administration Non-State Grant Program for funding assistance for the Rotary Park Expansion Project.
2. The City of Jefferson commits to providing a local match not to exceed One Million Dollars (\$1,000,000) toward the total project cost.
3. The City Administrator, Parks, Recreation & Forestry Director, and other appropriate city officials are hereby authorized to execute and file all documents necessary to apply for and accept said grant on behalf of the City of Jefferson.

Ald. Neils, seconded by Ald. Teeter moved to approve Resolution No. 55. On call of the roll, Motion carried unanimously.

RESOLUTION AUTHORIZING REPLACEMENT OF FIRE STATION/EMS FACILITY GENERATOR

(To be introduced by Ald. Mattke.)

**CITY OF JEFFERSON
RESOLUTION NO. 56**

WHEREAS, the 1983 Generac Generator which provided back-up power to the Fire Station/EMS Facility was determined to be irreparable; and

WHEREAS, the Fire Station/Facility serves as an emergency operations center for the City of Jefferson and requires power on a year-round basis; and

WHEREAS, staff has solicited and obtained quotations for replacing the generator and is recommending an award of contract to United Electric which includes the cost of additional work by WE Energies and Lake Country Heating and Cooling; and

WHEREAS, the Finance Committee has reviewed the recommendation and concurs with staff and is recommending an award of contract to United Electric to the City Council; and

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Jefferson, Wisconsin that it hereby approves and authorizes an award of contract to United Electric, Inc. of Clyman, Wisconsin in an amount not exceeding \$142,534.20 for replacement of the Fire Department/EMS generator. The City Administrator is authorized to execute all associated documents related to this matter upon the review and consent of the City Attorney.

Ald. Obernberger, seconded by Ald. Mattke moved to amend the amount to increase by \$6,500 for warranty on the new generator and removal of the old generator. On call of the roll, motion carried unanimously.

Ald. Mattke, seconded by Ald. Neils moved to approve Resolution No. 56. On call of the roll, Motion carried unanimously.

ADJOURN TO CLOSED SESSION PURSUANT TO SECTION 19.85(1)(C) OF THE WISCONSIN STATE STATUTES TO CONSIDER EMPLOYMENT, PROMOTION, COMPENSATION PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHAT THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY TO CONSIDER EMPLOYMENT OF FULL-TIME FIREFIGHTER/PARAMEDIC FOR THE JEFFERSON FIRE/EMS.

Ald. Schroeder, seconded by Ald. Mattke moved to go into closed session. On call of the roll, Motion carried unanimously.

Ald. Mattke, seconded by Ald. Obernberger moved to go into open session. On call of the roll, Motion carried unanimously.

RESOLUTION AUTHORIZING THE HIRE OF A FULL-TIME FIREFIGHTER/PARAMEDIC FOR THE JEFFERSON FIRE AND EMS

(To be introduced by Ald. Tully.)

**CITY OF JEFFERSON
RESOLUTION NO. 57**

BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that it herein authorizes the hire of Mr. Jim Phillips of Elm Grove, Wisconsin as a full-time Firefighter/Paramedic subject to the following:

- Mr. Phillips shall be placed at Step 1, Classification 8 on the City of Jefferson Compensation Plan;
- Mr. Phillips shall be placed at Year 1 on the Jefferson Fire/EMS Paid-Time-Off Schedule (PTO) and be credited with 9 days of PTO at the commencement of employment; and
- Mr. Phillips is to begin his employment with the City of Jefferson on or before October 27, 2025.

Ald. Tully, seconded by Ald. Mattke moved to approve Resolution No. 57. On call of the roll, Motion carried unanimously.

**RESOLUTION AUTHORIZING THE HIRE OF A FULL-TIME FIREFIGHTER/PARAMEDIC
FOR THE JEFFERSON FIRE AND EMS**

(To be introduced by Ald. Schroeder.)

**CITY OF JEFFERSON
RESOLUTION NO. 58**

BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that it herein authorizes the hire of Ms. Taylor Zache of Fort Atkinson, Wisconsin as a full-time Firefighter/Paramedic subject to the following:

- Ms. Zache shall be placed at Step 1, Classification 8 on the City of Jefferson Compensation Plan;
- Ms. Zache shall be placed at Year 1 on the Jefferson Fire/EMS Paid-Time-Off Schedule (PTO) and be credited with 9 days of PTO at the commencement of employment; and
- Ms. Zache is to begin her employment with the City of Jefferson on or before October 27, 2025.

Ald. Schroeder, seconded by Ald. Tully moved to approve Resolution No. 58. On call of the roll, Motion carried unanimously.

Ald. Stallman, seconded by Ald. Obernberger moved to adjourn the Jefferson Common Council Meeting at 7:28 p.m., carried unanimously on a voice vote.