

**MINUTES
CITY OF JEFFERSON COMMON COUNCIL
CITY HALL COUNCIL CHAMBERS
TUESDAY, APRIL 21, 2026**

The Tuesday, April 21, 2026, meeting of the City of Jefferson Common Council was called to order at 7:00 p.m. by Mayor Oppermann. Members' present were: Ald. Schroeder, Ald. Tully, Ald. Beyer, Ald. Neils, Ald. Stallman, Ald. Teeter, Ald. Obernberger and Ald. Mattke. Absent: None. Also present were: City Administrator Freitag, City Attorney Rogers, Public Works Director Clark, Police Chief Richter and City Clerk/Deputy Treasurer Copsey.

PUBLIC PARTICIPATION

Charles Gutchalk, 812 Jackson Ave, would like someone to look at his neighbor who started a towing company in a residential neighborhood.

Mike Soleska, 140 S. Dewey Ave., is confused on the street ordinance and not charging people for closure. He is also has questions on TIF districts.

STATUS UPDATE

Administrator Freitag gave an update on on the flooding status in the city.

AN ORDINANCE TO REPEAL AND REPLACE 240-8 OF THE MUNICIPAL CODE OF THE CITY OF JEFFERSON CONCERNING THE TEMPORARY CLOSURE OF PUBLIC RIGHT OF WAYS IN THE CITY

(To be introduced for first reading by Ald. Neils.)

**CITY OF JEFFERSON
ORDINANCE NO. 6-26**

WHEREAS, the City of Jefferson (the City) has adopted an ordinance (namely §240-8) regulating the temporary closure of public rights-of-way within the City; and

WHEREAS, the City has recently experienced an increase in applications to close public rights-of-way compelling the City to clarify the procedure for processing these applications.

NOW THEREFORE, the Common Council for the City of Jefferson, Wisconsin does hereby ordain as follows:

- 1) §240-8 of the Municipal Code is hereby repealed in its entirety.
 - 2) §240-8 shall be replaced as set forth below.
- A. The City of Jefferson may temporarily close a public right-of-way for celebrations or short-term commercial use upon the following conditions:

1) Definitions. As used herein the following terms shall have the meanings indicated below.

- a) APPLICANT. The individual or organization is applying for a Special Event Permit. If the Applicant is an organization, association, nonprofit entity, or other legal entity, the individual signing the application shall be deemed to be acting solely in a representative capacity on behalf of the Applicant and shall not be personally liable for acts or omissions arising out of the permitted Special Event, except in cases of willful misconduct or gross negligence.
- b) CITY PROPERTY. All municipal buildings, parks, athletic fields, streets, and any other right-of-way owned, leased or controlled by the City of Jefferson.
- c) EXTRAORDINARY SERVICES. Reasonable and necessary services provided by the City which result from the Special Event. Examples of extraordinary services may include but are not limited to: Police protection/security, traffic control, DPW signage/deployment, Fire and EMS services, Parks Department Services, or other services provided by the City of Jefferson to ensure the protection of participants and citizens and proper functioning of city services. However, City sponsored events, including City-sponsored parades, shall be exempt from the payment of extraordinary service fees.
- d) SPECIAL EVENT. A temporary planned occurrence on public or private property which necessitates the temporary closure of a City right-of-way.
- e) ARTERIAL ROADWAYS. Serve major activity centers, are the highest traffic volume corridors, carry the high proportion of total urban travel on minimum of mileage, serve demand for intra-area travel between the central business district and outlying residential areas, to include Business Highway 26 and US Highway 18.
- f) SPECIAL EVENT PERMIT. The written authorization that allows for the temporary closure of a City right-of-way. The permit will be signed by the City clerk once authorized by the Regulatory Committee and/or the Common Council. The permit will be in a form designated by the City and issued to the Applicant. No special event shall take place without a special event permit being issued by the City.

B. Permit Required.

- 1) The Applicant must complete and file with the office of the City Clerk, a special event application. The Applicant must pay the non-refundable fee as set forth in the Jefferson Fee Schedule, unless determined to be exempt as set forth herein. The permit application fee is separate from other fees that may be required by City Ordinances and also separate from any requirement to reimburse the City of Jefferson for the actual cost of extraordinary services required for the permitted event. In lieu of the aforementioned permit fee, all non-profit entities shall be required to make an application fee of \$1.00 and comply with all other provisions of this section.

- 2) The Applicant shall specify the party responsible for the closure of the public right-of-way. When the Applicant is an organization, liability for any loss sustained by the City as a result of the Special Event shall rest with the organization, and not with any individual officer, employee, volunteer, or authorized representative acting within the scope of their duties.
- 3) The application shall be accompanied with proof of comprehensive general liability insurance coverage in a minimum amount of \$500,000 for bodily injury or death and \$100,000 for property damage. Said insurance policy shall name the City of Jefferson as an additional insured.
- 4) The applicant shall reach out to the residents or commercial owners/tenants with properties that abut the affected right-of-way. The application shall state whether said parties' consent or not to the proposed closure. The City may take this information into consideration in acting upon the application.
- 5) The Applicant may be required to pay 50% of the estimated extraordinary services prior to the special event. Failure to pay 50% of the estimated extraordinary services voids the applicant's special event permit. Final cost incurred for extraordinary services, less the amount of services already paid may be invoiced to the Applicant with net thirty-day terms. Failure to pay the final invoice will result in future right-of-way closure applications being denied.

C. Approvals of Applications.

- 1) Upon receiving an application for closure of right-of-way, the City Clerk will forward the application to the City departments for review. The City departments may schedule a meeting or meetings involving the applicant and any of the other affected City departments.
- 2) As soon as practical after the closure of right-of-way application is submitted, the City Clerk will present the application, estimated extraordinary fees, and supporting documents to the Regulatory Committee for review. After reviewing, the Regulatory Committee will move to approve, conditionally approve, or deny the application.
- 3) To the extent permitted by law, the Regulatory Committee may deny an application for a permit if the applicant has on prior occasions made material misrepresentations regarding the nature or scope of any event or activity previously permitted, has held prior special events without proper permitting or licensing, or has violated the terms of a prior permit issued to or on behalf of the applicant or any other relevant reason.
- 4) For events where the anticipated attendance is in excess of 200 people, the Common Council shall also act upon the application considering the recommendations of the Regulatory Committee.

D. Right-of-way closure cancellation

- 1) Arterial roadways in the City of Jefferson shall not be closed, unless specifically approved by the City of Jefferson for a city sponsored parade. Costs incurred by the City for extraordinary services will be waived for the G-Days parade and Holiday Parade of Lights.
- 2) Closures are at all times subject to cancellation or modification due to emergencies, at the City's sole discretion. Closures and all activities and participants within closed areas, are at all times subject to direction and orders of police. Organizers and participants shall comply with the direction of police officers controlling traffic and security.
- 3) A path of at least 15 feet in width, having no obstacles within it, must be maintained through closed areas to allow for passage of emergency vehicles.
- 4) Permits may be revoked if the applicant fails to comply with any conditions placed on the permit, the requirements of this section, or any other applicable laws.

E. Consumption of alcoholic beverages in the closure of right-of-way. A person holding a Class "B" or "Class B" license for an adjacent premises may sell alcohol in designated areas according to the terms set forth above. During such time, § 160-16 of the Code shall be inapplicable to the right-of-way closure. Upon approval of the permit as set forth above, the applicant's license shall be deemed to be amended for the term of the right-of-way closure of the original license.

F. Indemnity. The special event permit application will contain a statement that: "The applicant agrees to indemnify and hold harmless the City from and against all liabilities, claims, demands, judgments, losses and all suits at law or in equity costs and expenses, including reasonable attorney fees, for injury or death of any person or loss or damage to the property of any person, firm, organization or corporation, arising in any way as a consequence of the granting of a permit for a special event." No permit may be issued unless the applicant has agreed to the terms of this statement on the written application.

G. Penalties. Any person who violates any provision of this ordinance or who violates any condition of a Special Event Permit will be subject to a forfeiture of not less than \$500 nor more than \$1,000. Each day of violation will be considered a separate offense. In addition, the City may enforce violations by way of injunctive relief and all other remedies available at law or in equity.

H. This ordinance shall be effective on the date after its enactment and publications as required by law.

Ald. Neils, seconded by Ald. Beyer moved to suspend the first reading and act on Ordinance #6-26. On call of the roll, motion carried 7-1 with Ald. Obernberger na.

Ald. Schroeder, seconded by Ald. Teeter moved to approve Ordinance #6-26. On call of the roll, motion carried 7-1 with Ald. Obernberger na.

CONSENT AGENDA

(To be introduced by Ald. Teeter.)

**CITY OF JEFFERSON
RESOLUTION NO. 105**

BE IT RESOLVED, by the Common Council of the City of Jefferson, Wisconsin that the consent agenda for April 21, 2026, is hereby adopted.

- A. Vouchers Payable for April Payables in the amount of \$401,048.25. Payroll Summary for April 3, 2026, amount of \$238,010.21 and April 17, 2026, in the amount of \$223,270.23.
- B. Council Minutes from March 31, 2026, of the Common Council.
- C. Licenses as Approved by the Regulatory Committee:
 - 1. Operator’s Licenses.

Ald. Teeter, seconded by Ald. Beyer, moved to approve Resolution No. 105. On call of the roll, Motion carried unanimously.

RESOLUTION AUTHORIZING THE SUBMISSION OF A WISCONSIN DEPARTMENT OF TRANSPORTATION FACILITIES FOR ECONOMIC ASSISTANCE (TEA) GRANT APPLICATION

(To be introduced by Ald. Tully.)

**CITY OF JEFFERSON
RESOLUTION NO. 106**

WHEREAS, the City of Jefferson (City) and Jefferson County (County) are working cooperatively to develop a Food and Beverage Innovation Campus on approximately 175 acres of property in Jefferson County; and

WHEREAS, the City, County, and the Businesses located in the Food and Beverage Innovation Campus (the Businesses) have mutually agreed to develop sites in the proposed Food and Beverage Innovation Campus; and

WHEREAS, the agreement between the City and the Businesses provides for the City to install all necessary transportation related improvements serving the site selected by the Businesses, including street, storm water, and storm water retention infrastructure; and

WHEREAS, given the significant cost to improve the Food and Beverage Innovation Campus, the City needs assistance to complete the required transportation improvements. Without grant assistance, the City cannot afford to construct the said improvements; and

WHEREAS, the State of Wisconsin Department of Transportation's Transportation Facility for Economic Assistance (TEA) program provides financial assistance to municipalities to develop transportation facilities required to enable industrial development to occur; and

NOW, THEREFORE BE IT RESOLVED THAT, the City of Jefferson City Council hereby authorizes the submission of an application to the Department of Transportation TEA program and authority is granted to the Mayor and Administrator to take the necessary steps to prepare and file the appropriate application for funds under this program in accordance with this resolution and that they are hereby authorized to sign all necessary documents on behalf of the City; and

BE IT FURTHER RESOLVED THAT, the City does hereby commit to fund at least 50% of the cost of the transportation improvements; and

BE IT FURTHER RESOLVED THAT, the City will have jurisdictional responsibility for the transportation improvements; and

BE IT FURTHER RESOLVED THAT, the City is willing to sign a jobs guarantee with the Wisconsin Department of Transportation; and

BE IT FURTHER RESOLVED THAT, the City will administer and oversee the development of the transportation improvements; and

BE IT FURTHER RESOLVED THAT, the City will comply with all applicable Federal, State, and Local regulation.

Ald. Tully, seconded by Ald. Stallman moved to approve Resolution No. 106. On call of the roll, motion carried unanimously.

Ald. Schroeder, seconded by Ald. Mattke moved to adjourn the Jefferson Common Council Meeting at 7:21 p.m., carried unanimously on a voice vote.

**MINUTES
ORGANIZATIONAL MEETING
CITY OF JEFFERSON COMMON COUNCIL
APRIL 21, 2026**

OATH OF OFFICE TO NEWLY ELECTED OFFICIALS

City Clerk/Deputy Treasurer Copsey swore in the newly elected city officials: Mayor Oppermann, Ald. Neils, Ald. Obernberger, Ald. Pernat, and Ald. Stallman.

The Tuesday, April 21, 2026, organizational meeting of the City of Jefferson Common Council was called to order at 7:22 p.m. by Mayor Oppermann. Members' present were: Ald. Neils, Ald. Pernat, Ald. Beyer, Ald. Larson, Ald. Obernberger, Ald. Mattke, Ald. Tully and Ald. Teeter. Absent: None. Also present were: City Administrator Freitag, City Attorney Rogers and City Clerk/Deputy Treasurer Copsey.

PUBLIC PARTICIPATION

None.

ELECTION OF COUNCIL PRESIDENT

Ald. Beyer nominated Ald. Tully for Council President. Ald. Stallman seconded the nomination. Mayor Oppermann then moved to close the nominations and cast a unanimous ballot for Ald. Tully. On call of the roll, the motion carried unanimously. Ald. Tully was unanimously elected Council President.

MAYORAL PROCLAMATION

The mayor read a proclamation naming April 24, 2026, as Arbor Day.

RULES OF ORDER OF BUSINESS

Ald. Beyer introduced Resolution No. 1.

**CITY OF JEFFERSON
RESOLUTION NO. 1**

BE IT RESOLVED that the Rules and Order of Business adopted April 15, 2025, by the preceding Common Council, be and hereby are adopted for the government of the Common Council.

Ald. Beyer, seconded by Ald. Mattke moved to recommend Resolution No. 1. Motion carried unanimously on call of the roll.

DESIGNATING AN OFFICIAL NEWSPAPER

Ald. Mattke introduced Resolution No. 2.

**CITY OF JEFFERSON
RESOLUTION NO. 2**

BE IT RESOLVED that the Daily Jefferson County Union is hereby designated the official newspaper of the City of Jefferson for publication of Common Council proceedings and legal notices for the ensuing year.

Ald. Mattke, seconded by Ald. Beyer moved to recommend Resolution No. 2. Motion carried unanimously on call of the roll.

DESIGNATING THE PUBLIC DEPOSITORIES WHICH MAY BE UTILIZED FOR THE INVESTMENT OF PUBLIC FUNDS

Ald. Stallman introduced Resolution No. 3.

**CITY OF JEFFERSON
RESOLUTION NO. 3**

BE IT RESOLVED that the Premier Bank and the Associated Bank, Badger Bank, Fort Community Credit Union, County City Credit Union, Chase Manhattan Bank, State Investment Pool Fund of Madison and Hometown Bank (Wautoma, WI) duly organized under the laws of the State of Wisconsin and approved by the Wisconsin Commissioner of Banking as qualified public depositories, be and hereby are designated for public depositories pursuant to Section 34.05, of the Wisconsin State Statutes, for all public moneys coming into the City of Jefferson.

BE IT FURTHER RESOLVED, that Section 7.0 of the City’s Investment Policy reads as follows:

In accordance with Wisconsin statues 34.01 (5) and 34.09 all Wisconsin banks, state or federal chartered, as well as the Wisconsin local government pooled-investment fund, are authorized depositories. Any financial institution that is a member of the Federal Deposit Insurance Corporation (FDIC) and defined as “well capitalized” by the FDIC can be designated as an authorized depository.

Ald. Stallman, seconded by Ald. Neils moved to recommend Resolution No. 3. Motion carried unanimously on call of the roll.

APPOINTMENTS BY MAYOR AND CONFIRMED BY COUNCIL

Appointments by Mayor and Confirmed by City Council:

- A. Housing Authority (5 yr. term) Sandra Kutz
- B. Library Board Corby Stallman, Council Representative
 - Steve Adams
 - Dan Griffith
 - Rachelle Stelse
 - Carolina Mantilla
 - Tom Bierl, County Rep.
- C. Museum Board – (Council Representative 1-year term, Members 3-year term)
 -Ald. Peg Beyer, Council Representative
 -Ald. Ryan Pernat, Council Representative

-Ald. Joe Mattke, Council Representative
-Vicki Schicker
-Jean Brawders

- D. Park & Recreation Commission (5-year term) Ald. Ryan Pernant, Council Representative
- Wesley Gibson

- E. Revolving Loan Fund Committee/LMI..... Vacant, Financial Representative
-Chuck Klug, Financial Representative
- Ald. Peg Beyer, Council Representative
- Laurie Teeter, Alternate, Council Representative
- Tim Freitag, City Administrator

- F. Utilities Commission –Ron Miller
-Franklin Bristol
-Ald. Corby Stallman, Council Representative
- Ald. Chick Neils, Council Representative

- G. Communication Commission (1 year term).....Damon Schopen
- John Foust
-Ald. Chick Neils, Chair
- Ald. Ryan Pernat, Alternate
-Dale Oppermann, Mayor
-Laurie Stache, Chamber Director
-Susan Schmidt, City Hall
-Tanya Stewart, City Hall

- H. Redevelopment Authority (RDA) Laurie Strache, Jefferson Chamber Rep.
-Ald. Peg Beyer, Council Representative
-Ald. Chick Neils, Chair
-Deb Reinbold, Ex-Officio, JCEDC Rep.

- I. Weed Commissioner Todd Clark

- J. Landscape Committee (3 year term)Ron Wegner
-Al Richter
-Todd Clark

- K. Plan Commission (3 year term)John Radtke
-Pat Vandenberg
- (Mayoral recommendation for Appointment).....Ald. Corby Stallman, Council Rep.

- L. Zoning Appeals Board (3-year term)Robert Teeter
-Brian Hoffman
-Vacant
-Vacant, Alternative
-Charlotte Goers-Nevins, Alternative

- M. Sex Offender Residency Board (2 year term)Ald. Joe Mattke
-Ald. Laurie Teeter, Chair

.....Mike Mewis
.....Vacant
.....Jessica Havill

9. Board of Review: (1 Year Term)

..... Mayor Dale Oppermann
.....Chick Neils
..... Peg Beyer
..... Joe Mattke
.....Toby Tully, Jr.
.....City Clerk/Deputy Treasurer Sarah Copsy

10. Council Committees: (Appointed by the Mayor)

FINANCE: *Tully, Mattke, Neils; Alternate: Pernat
REGULATORY: *Teeter, Stallman, Beyer; Alternate: Obernberger
PERSONNEL:..... *Teeter, Neils, Tully; Alternate: Pernat
STREETS: *Tully, Pernat, Stallman; Alternate: Beyer
FACILITIES: *Tully, Pernat, Neils; Alternate: Mattke

* Denotes Committee Chairperson

Ald. Mattke, seconded by Ald. Neils moved to approve the following mayoral appointments.
Motion carried unanimously on call of the roll.

RESOLUTION THANKING JIM SCHROEDER FOR HIS DEDICATED SERVICE TO THE CITY OF JEFFERSON

Ald. Tully introduced Resolution No. 4.

**CITY OF JEFFERSON
RESOLUTION NO. 4**

BE IT RESOLVED that the Common Council of the City of Jefferson, Wisconsin recognizes Former Alderpersons Jim Schroeder for his dedicated service to not only the City of Jefferson, but to all of Jefferson County residents.

Ald. Tully, seconded by Ald. Mattke moved to approve Resolution No. 4. On call of roll, motion carried unanimously.

Ald. Mattke, seconded by Ald. Teeter moved to adjourn the April 21, 2026 organizational meeting of the City of Jefferson Common Council at 7:39 p.m. The motion carried unanimously.